



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



PLATINUM LEVEL

## SDLF Platinum-Level of Governance

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE SPECIAL MEETING  
OF THE TOWN OF DISCOVERY BAY  
COMMUNITY CENTER DISTRICT OFFICE  
PLANNING AD HOC COMMITTEE  
Friday, July 28, 2023 11:00 A.M.**

**Committee Members**

Director Bryon Gutow  
Director Carolyn Graham

**A. ROLL CALL**

1. Called business meeting to order 11:00a.m.
2. Roll Call was taken, and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

- The speaker commented on landscaping issues, short-term rentals, and the new District Office Building.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Special Community Center District Office Planning Ad Hoc Committee Minutes from July 21, 2023.

Director Graham made a motion to Approve the Consent Calendar.

Director Gutow seconded.

Vote: Motion carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT:0

**D. DISCUSSION ITEMS**

1. New Office Brainstorming Discussion Focusing Solely on the Community Center.

Director Gutow felt it would be best to disband the Community Center District Office Planning Ad Hoc Committee and move future Community Center improvement discussions to the Parks and Recreation Committee.

**Public Comment:**

- The first speaker wanted clarification on what options would be discussed at the Parks and Recreation Committee Meeting.
- The second speaker felt that too much discussion was conducted at the committee level.
- The third speaker stated that it would be beneficial for the full Board to discuss the District Office solution.

Director Graham asked Director Gutow if he were 100% comfortable disbanding the committee.

Director Gutow stated he still plans to address the Community Center improvement at the Parks and Recreation Committee Meetings.

Director Graham made a motion to dissolve the Community Center District Office Planning Ad Hoc Committee and move future discussions to the Parks and Recreation Committee.

Director Gutow seconded.

Vote: Motion carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT:0

**E. FUTURE AGENDA ITEMS**

None.

**F. ADJOURNMENT**

1. Adjourned the meeting at 11:10a.m.

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DRAFT