



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

**SDLF Platinum-Level of Governance**



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday October 5, 2022, 7:00 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

In response to the current proclaimed State of Emergency, indoor masking recommendations, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors has arranged for members of the public to observe and address the meeting telephonically (if available) or in person.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY WEBINAR:**

**Please register for the Regular Meeting of the Board of Directors by:** *(Copy and paste into your browser the registration URL. You will then be directed to download the webinar to your device and register with LogMeIn, Inc.)*

**Registration URL** <https://attendee.gotowebinar.com/register/4811226914118351120>

**Webinar ID#:** 337-492-019

After registering, you will receive a confirmation email containing information about joining the webinar by computer or by phone.

**For listen only mode dial** +1 (415) 655-0052 ID# 904-903-000

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from September 21, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-34 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

1. Supervisor Diane Burgis, District III Report.
2. Sheriff's Office Report.
3. CHP Report.
4. ~~Contra Costa Fire Report~~ (Assignment by Con Fire Pending)

**E. PRESENTATIONS**

**F. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Accept Capacity Fee Charge Report for Fiscal Year 2021-22.
2. Discussion and Possible Action to Approve Reimbursement Disclosure Report – Gov. Code 53065.5
3. Discussion and Possible Action to Approve an Employment Contract with Michael R. Davies to Provide Services on an As-Needed Basis During the Period of October 16, 2022, through June 30, 2023, and Authorize Board President to Sign the Agreement on Behalf of the District.

**G. MANAGER'S REPORT**

**H. GENERAL MANAGER'S REPORT**

**I. DIRECTOR REPORTS**

**J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

1. Contra Costa County Fire Protection District Advisory Fire Commission Meeting– September 12, 2022 (President Kevin Graves).
2. Contra Costa County Aviation Advisory Committee Meeting– September 14, 2022 (President Kevin Graves).
3. Liberty Union High School District Board Meeting- September 21, 2022 (President Kevin Graves).

**K. CORRESPONDENCE RECEIVED**

1. Delta Stewardship Council – Proposed Amendment to Existing Regulation.

**L. MUNICIPAL ADVISORY COUNCIL**

1. Discussion and Possible Action Regarding Municipal Advisory Committee Agency Comment Request- County File #CDLP22-02055.

**M. FUTURE AGENDA ITEMS**

**N. ADJOURNMENT**

1. Adjourn to the next Regular Meeting of the Board of Directors on October 19, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."