



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**NOTICE OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, July 7, 2021
STANDING PARKS AND RECREATION COMMITTEE REGULAR MEETING
4:30 P.M. – 5:30 P.M.**

NOTICE **Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866) 848-2216
CONFERENCE ID **5193676302#**

Download Agenda Packet and Materials at www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. Approve May 5, 2021, Regular Parks and Recreation DRAFT meeting minutes.

D. PRESENTATIONS

1. Parks and Recreations Update.

E. DISCUSSION ITEMS

1. Discussion Regarding a Request by Discovery Bay Recreation and Sports ("DBRS") to Install a Shade Structure in the Waiting Area of the Community Center Pickleball Courts.

2. Discussion Regarding Discovery Bay Recreation and Sports, Inc. (DBRS) Rental of All Six Tennis Courts for Pickleball Tournament.
3. Discuss Facility and Parks Rental Fee Schedule Revisions.
4. Discussion Regarding Island Designs.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 5, 2021
STANDING PARKS AND RECREATION COMMITTEE REGULAR MEETING
4:30 P.M. – 5:30 P.M.**

**NOTICE
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866) 848-2216
CONFERENCE ID **5193676302#****

Download Agenda Packet and Materials at www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M. by Chair Gutow.
2. Roll Call – All present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve DRAFT minutes of March 3, 2021 Regular Parks and Recreation meeting.
 2. Approve DRAFT minutes of April 21, 2021 Special Parks and Recreation meeting.
- Motion to approve minutes as presented made by Vice-Chair Porter.
Second by Chair Gutow.

D. PRESENTATIONS

E. DISCUSSION ITEMS

1. Discussion Regarding Tennis Courts Refurbishing.
Assistant General Manager Dina Breitstein advised the Committee of refurbishing project for three of the six tennis courts at the cost of \$24,000. Courts four, five and six will be refurbished by the end of June 2021. Courts one, two and three will be refurbished next fiscal year.

2. Discussion Regarding Prop 68 Per Capita Grant Project Selection – Top 5 Staff Recommendations. Parks and Landscape Manager Bill Engelman advised the Committee that Cornell Park is the oldest and the park in most needed of improvement. He was asked by the Committee on January 28, 2021 to bring forth some of the most needed repairs needed. Parks and Landscape Manager Bill Engelman indicated the top priorities are:

- Sports field lawn rehabilitation
- Replacement of Barbeque area to include tables, prep table and refurbish grass area
- Basketball court overlay, benches, and new basketball hoops
- Uniform benches, trash and recycle receptacles throughout park
- Restrooms

Parks and Landscape Manager Bill Engelman advised the Committee that the area of the sports field is large and will be very costly to repair. The restrooms are regularly being vandalized and the cost of the maintenance crew to keep it at a standard that is acceptable is very difficult.

Discussion was held to remove restrooms and include wording in park rental agreement to incorporate portable restrooms and/ or custodial cleaning cost.

Staff is requesting approval or guidance in ranking improvement projects for Cornell Park.

Vice-Chair Porter recommended the order of improvements to be:

1. Basketball Courts
2. Barbeque Area
3. Uniform Benches

Chair Gutow agreed with the recommendation made by Vice-Chair Porter.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

1. Adjourned at 4:42 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

//ym//051021



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

July 7, 2021

Prepared By: Michael R. Davies, General Manager
Submitted By: Michael R. Davies, General Manager

Agenda Title

Discussion Regarding a Request by Discovery Bay Recreation and Sports ("DBRS") to Install a Shade Structure in the Waiting Area of the Community Center Pickleball Courts.

Recommended Action

Provide a recommendation to the Board of Directors to approve or not approve the installation of a shade structure in the waiting area of the Community Center pickleball courts and allow for a soil sample to be obtained by cutting a 4" diameter bore hole through the paved surface in the waiting area.

Executive Summary

DBRS is making a request to install a 12' x 45' x 8' shade structure in the waiting area of the Community Center pickleball courts (see attached schematic). For proper design and engineering of the shade structure footings, a soils report will need to be conducted underneath the paved surface of the pickleball courts waiting area. To obtain the soil sample, a 4" diameter bore hole will be cut through the paved surface area. After the sample is taken, the hole will be refilled, compacted, plugged, and grouted. The location of the bore hole is strategically located where the center footing of the shade structure is intended to be.

DBRS contacted Terracon to take and analyze the soil sample. The Terracon soil findings report will be used in conjunction with the original soils report used for the Community Center pool. DBRS will donate to the District all costs associated with the soil sample and report, and the District will contract directly with Terracon to perform the work.

DBRS is in the process of raising funds to pay for all costs associated with installing the shade structure. The funds will be donated to the District, and the District will contract the work.

End.

Previous Relevant Board Actions for This Item

Attachments

DBRS Proposal to Install a Shade Structure at the Community Center Pickleball Courts.

AGENDA ITEM: E-1



DISCOVERY BAY RECREATION AND SPORTS, INC.
P.O. Box 1614, DISCOVERY BAY, CA 94505

Town of Discovery Bay
Parks & Recreation Committee
1601 Discovery Bay Blvd
Discovery Bay, CA. 94505

Date: July 7, 2021

RE: Proposal to Install a 12' x 45' x 8' Shade Structure in the Community Center Pickleball Facility

Discovery Bay Recreation & Sports, Inc. is requesting approval to install a shade structure in the waiting area of the Community Center Pickleball facility developed in coordination with the TODB in October 2020. We are currently in the fundraising mode and have a significant portion of the funds raised and need to update the soils report done for the swimming pool for the design of the shade structure footings.

The following page has an image of the waiting area where the shade will be placed, a court sketch indicating the location for the installation and the design provided by Borga Steel Buildings. This approval so that we are all on the same page as to what the shade will be and where it will be located, so the Terracon GeoTech report can be updated for the agreed upon structure and location.

The Terracon representative stated that they will take one additional soil sample by hand at the planned center post location. This will be a 4-inch hole cut thru the asphalt surface and then the soil sample removed. The sample area will be refilled, compacted and the 4-inch plug replaced and grouted. This will be the same area eventually excavated to place the designed footing that the structure post will be attached to along with two additional footings making this a three-post shade structure.

Once we have the funds raised to do the project, we will return with the final design ready for permitting and approval.

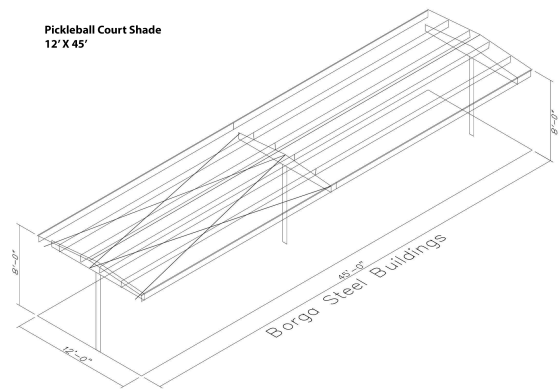
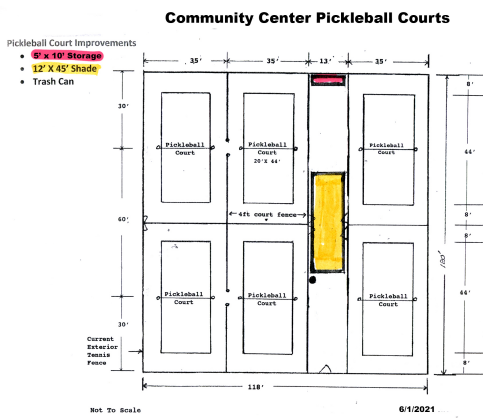
Thank you for your attention to this matter,

Chris Sullivan, President

CC: RecSport Board - Randi Laforge, Rob Ryan, Sheri Tang, Sonnett Rodrigues, Michele Palmer, Robert Lyman

Center Post Borga Steel Buildings Pickleball Shade Structure

July 7, 2021





Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

July 7, 2021

Prepared By: Monica Gallo, Recreation Programs Supervisor
Submitted By: Dina Breitstein, Assistant General Manager

Agenda Title

Discussion Regarding Discovery Bay Recreation and Sports, Inc. (DBRS) Rental of all Six Tennis Courts for Pickleball Tournament.

Recommended Action

Discussion and Provide Feedback regarding DBRS Rental of all Six Tennis Courts for Pickleball Tournament.

Executive Summary

Discovery Bay Recreation and Sports, Inc. (DBRS) will be holding a Pickleball Tournament at the Community Center on September 18th & 19th in an effort to continue raising funds for improvements to the pickleball courts located at the Community Center and with a goal of holding two tournaments a year.

DBRS will be utilizing all 6 pickleball courts and is requesting they be allowed to rent all six tennis courts to allow for more participation. The six tennis courts would be modified temporarily with blue tape to make them playable for pickleball.

Currently we allow for no more than four tennis courts to be rented at any one time, keeping two courts available for drop in play by the community.

Staff is requesting feedback and direction in regard to the request of DBRS to rent out all six tennis courts and temporarily modify the pickleball courts.

Previous Relevant Board Actions for This Item

Attachments

AGENDA ITEM: E-2



Town of Discovery Bay

"A Community Services District"

STAFF REPORT

Meeting Date

July 7, 2021

Prepared By: Monica Gallo, Recreation Programs Supervisor
Submitted By: Dina Breitstein, Assistant General Manager

Agenda Title:

Discuss Facility and Parks Rental Fee Schedule Revisions.

Recommended Action

Recommend to the Board of Directors Approval of Revisions to the Facility and Parks Rental Fee Schedules.

Executive Summary

Annually, or as needed, staff reviews the Facility and Parks Rental Fee Schedule to adjust fees and other needed modifications. The last revision to the Facility and Parks Rental Fee Schedule was on February 20, 2019. At that time, the revisions were related to reservations, deposits, and other administrative revisions.

It is Staff's recommendation to modify the current fees and include the addition of a "Special Events" fee.

Previous Relevant Board Actions for This Item

Attachments

Facility Rental Fee Schedule 02/20/19
Facility Rental Fee Schedule DRAFT 2021
Parks Rental Fee Schedule 02/20/19
Parks Rental Fee Schedule DRAFT 2021

AGENDA ITEM: E-3



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
FACILITY RENTAL FEE SCHEDULE**

Indoor Facilities	Week Day (M-F) 2 Hour Minimum		Week End 2 Hour Minimum		Deposit
Community Center – Arts Room or Multi-Purpose Room Capacity: 35	Resident Non-Resident Commercial	\$25.00/Hour \$35.00/Hour \$40.00/Hour	Resident Non-Resident Commercial	\$30.00/Hour \$40.00/Hour \$50.00/Hour	\$250.00
Community Center – Swimming Pool Up to 60 People	Resident Non-Resident Commercial	\$120.00/Hour \$150.00/Hour \$195.00/Hour	Resident Non-Resident Commercial	\$120.00/Hour \$150.00/Hour \$195.00/Hour	\$250.00
Community Center – Swimming Pool 60 - 140 People	Resident Non-Resident Commercial	\$135.00/Hour \$165.00/Hour \$210.00/Hour	Resident Non-Resident Commercial	\$135.00/Hour \$165.00/Hour \$210.00/Hour	\$250.00
Combo Facilities	Week Day (M-F) 2 Hour Minimum		Week End 2 Hour Minimum		Deposit
Entire Community Center – Indoor Only	Resident Non-Resident Commercial	\$80.00/Hour \$110.00/Hour \$130.00/Hour	Resident Non-Resident Commercial	\$95.00/Hour \$125.00/Hour \$160.00/Hour	\$500
Entire Community Center Indoor/Outdoor NO POOL	Resident Non-Resident Commercial	\$100.00/Hour \$140.00/Hour \$170.00/Hour	Resident Non-Resident Commercial	\$115.00/Hour \$155.00/Hour \$200.00/Hour	\$500
Entire Community Center Indoor/Outdoor plus, Pool (less than 60)	Resident Non-Resident Commercial	\$220.00/Hour \$290.00/Hour \$365.00/Hour	Resident Non-Resident Commercial	\$235.00/Hour \$305.00/Hour \$395.00/Hour	\$500
Entire Community Center Indoor/Outdoor plus, Pool (60+)	Resident Non-Resident Commercial	\$235.00/Hour \$305.00/Hour \$380.00/Hour	Resident Non-Resident Commercial	\$250.00/Hour \$320.00/Hour \$410.00/Hour	\$500
Community Center Event Lawn & BBQ Area	Resident Non-Resident Commercial	\$20.00/Hour \$30.00/Hour \$40.00/Hour	Resident Non-Resident Commercial	\$20.00/Hour \$30.00/Hour \$40.00/Hour	\$250
Community Center Event Lawn	Resident Non-Resident	\$10.00hr/\$50 up to 6 hrs. \$15.00hr/\$75 up to 6 hrs.	Resident Non-Resident	\$80.00 \$150.00	\$250



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
FACILITY RENTAL FEE SCHEDULE**

Facilities	Hourly/Half Day (6 hrs.)		Daily (Operating hrs.)		Deposit
Community Center BBQ Area	Resident	\$10.00hr/\$50 up to 6 hrs.	Resident	\$80.00	\$250
	Non-Resident	\$15.00hr/\$75 up to 6 hrs.	Non-Resident	\$150.00	
Community Center Tennis Courts (Individual Court Fees)	Resident	\$5.00hr/\$25 up to 6 hrs.	Resident	\$50.00	\$100 (total rental)
	Non-Resident	\$8.00hr/\$40 up to 6 hrs.	Non-Resident	\$75.00	

Long-term, or reoccurring rentals (more than 16 hours) will be considered only if space and schedule allow. Pricing and terms will be negotiated by Staff, with final approval by General Manager.

All indoor Facility Rentals require a 2-hour minimum.

“Commercial” shall be defined as those individuals and/or groups which operate trainings, lessons or games for profit.

Swimming pool rentals are only available during non-recreational swim and/or aquatics programming hours.

Swimming pool rentals require a 2-hour minimum.

Town of Discovery Bay Lifeguards are required for pool rentals.

The General Manager may, on the finding that it is in public interest, waive part or the entire facility fee. Such a fee waiver shall be summarized on the next available board agenda.



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
FACILITY RENTAL FEE SCHEDULE**

Facilities	Week Day (M-F) 2 Hour Minimum		Weekend 2 Hour Minimum		Deposit
Community Center – Arts Room or Multi-Purpose Room Capacity: 35	Resident Non-Resident Commercial	\$25.00/Hour \$35.00/Hour \$40.00/Hour	Resident Non-Resident Commercial	\$30.00/Hour \$40.00/Hour \$50.00/Hour	\$250.00
Community Center – Swimming Pool Up to 60 People	Resident Non-Resident Commercial	\$120.00/Hour \$150.00/Hour \$195.00/Hour	Resident Non-Resident Commercial	\$120.00/Hour \$150.00/Hour \$195.00/Hour	\$250.00
Community Center – Swimming Pool 60 - 140 People	Resident Non-Resident Commercial	\$135.00/Hour \$165.00/Hour \$210.00/Hour	Resident Non-Resident Commercial	\$135.00/Hour \$165.00/Hour \$210.00/Hour	\$250.00
Combo Facilities	Week Day (M-F) 2 Hour Minimum		Weekend 2 Hour Minimum		Deposit
Entire Community Center – Indoor Only	Resident Non-Resident Commercial	\$80.00/Hour \$110.00/Hour \$130.00/Hour	Resident Non-Resident Commercial	\$95.00/Hour \$125.00/Hour \$160.00/Hour	\$500
Entire Community Center Indoor/Outdoor NO POOL	Resident Non-Resident Commercial	\$100.00/Hour \$140.00/Hour \$170.00/Hour	Resident Non-Resident Commercial	\$115.00/Hour \$155.00/Hour \$200.00/Hour	\$500-\$1,500
Entire Community Center Indoor/Outdoor plus, Pool (less than 60)	Resident Non-Resident Commercial	\$220.00/Hour \$290.00/Hour \$365.00/Hour	Resident Non-Resident Commercial	\$235.00/Hour \$305.00/Hour \$395.00/Hour	\$500-\$1,500
Entire Community Center Indoor/Outdoor plus, Pool (60+)	Resident Non-Resident Commercial	\$235.00/Hour \$305.00/Hour \$380.00/Hour	Resident Non-Resident Commercial	\$250.00/Hour \$320.00/Hour \$410.00/Hour	\$500-\$1,500

Facilities	Hourly		Daily		Deposit
Community Center Event Lawn & BBQ Area	Resident Non-Resident Commercial Special Event	\$30.00/Hour \$40.00/Hour \$50.00/Hour \$60.00/Hour	Resident Non-Resident Commercial Special Event	\$280.00 \$380.00 \$480.00 \$580.00	\$500-\$1,500
Community Center Event Lawn	Resident Non-Resident Commercial Special Event	\$15.00/Hour \$20.00/Hour \$25.00/Hour \$30.00/Hour	Resident Non-Resident Commercial Special Event	\$130.00 \$180.00 \$230.00 \$280.00	\$250-\$1,000



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
FACILITY RENTAL FEE SCHEDULE**

Community Center BBQ Area	Resident	\$15.00/Hour	Resident	\$130.00	\$250-\$1,000
	Non-Resident	\$20.00/Hour	Non-Resident	\$180.00	
	Commercial	\$25.00/Hour	Commercial	\$230.00	
	Special Event	\$30.00/Hour	Special Event	\$280.00	
Community Center Tennis / Pickleball Courts (Individual Court Fees)	Resident	\$6.00/Hour	Resident	\$50.00	\$100 (total rental)
	Non-Resident	\$9.00/Hour	Non-Resident	\$75.00	

Long-term, or reoccurring rentals (more than 16 hours) will be considered only if space and schedule allow. Pricing and terms will be negotiated by Staff, with final approval by General Manager.

All indoor Facility Rentals require a 2-hour minimum.

“Commercial” shall be defined as those individuals and/or groups which operate trainings, lessons or games for profit.

“**Special Event**” shall be defined as any group of people, society, club or organization wishing to set up or maintain any exhibition, place of amusement, parade, concert, picture show, bandstand, performance, entertainment or other form of amusement, or a function, business meeting, assembly, demonstration or any large gathering where the expected attendance is 200 people or more occupying any area of the Community Center facility at any one time.

All rentals are subject to Conditions of Approval and deposits at the discretion of the General Manager based on safety, security, risk of damage and other potential impacts that may be caused by the nature and circumstances of the rental activity.

Swimming pool rentals are only available during non-recreational swim and/or aquatics programming hours.

Swimming pool rentals require a 2-hour minimum.

Town of Discovery Bay Lifeguards are required for pool rentals.



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
PARKS RENTAL FEE SCHEDULE**

Park Area	Hourly		Half Day (6 Hour)		Daily (Operating Hours)	Deposit
Cornell Park – Tennis Court <u>OR</u> Pickle Ball (Single Courts)	Resident: \$5.00 Non-Resident: \$8.00	Resident: \$25.00 Non-Resident: \$40.00	Resident: \$50.00 Non-Resident: \$75.00			\$50.00*
Cornell Park – Baseball Field	Resident: \$5.00 Non-Resident: \$8.00	Resident: \$25.00 Non-Resident: \$40.00	Resident: \$50.00 Non-Resident: \$75.00			\$100.00
Cornell Park – Soccer Field	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$20.00 Non-Resident: \$30.00	Resident: \$35.00 Non-Resident: \$50.00			\$50.00
Cornell Park – Shaded Picnic Area	Resident: \$10.00 Non-Resident: \$15.00	Resident: \$50.00 Non-Resident: \$75.00	Resident: \$80.00 Non-Resident: \$150.00			\$50.00
Cornell Park – Bocce Ball Courts	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$20.00 Non-Resident: \$30.00	Resident: \$35.00 Non-Resident: \$50.00			\$50.00*
Cornell Park – Horse Shoe Pits	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$20.00 Non-Resident: \$30.00	Resident: \$35.00 Non-Resident: \$50.00			\$50.00*
Ravenswood Park - Covered Picnic Tables Area 1 <u>or</u> Area 2	Resident: \$6.00 Non-Resident: \$9.00	Resident: \$30.00 Non-Resident: \$45.00	Resident: \$60.00 Non-Resident: \$90.00			\$50.00
Ravenswood Park – Soccer Field	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$20.00 Non-Resident: \$30.00	Resident: \$35.00 Non-Resident: \$50.00			\$50.00

Park use is on a first come, first served basis. Reservations are strongly encouraged and are REQUIRED by Sports Leagues/Organizations (regardless if use is for organized practice or game play), for groups over 50, and any time a user intends to bring inflatable play equipment into the park.

Any user who has made a reservation has priority over a user that has not made a reservation.

Residents must show proof of residency at time of reservation request.

Long-term rentals: Fees and other terms will be outlined in a separate Memorandum of Understanding.

Fee for Cancellation Processing. 50% of the total Rental fee or \$35, whichever is less.



**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
PARKS RENTAL FEE SCHEDULE**

Park Area	Hourly		Daily		Deposit
Cornell Park – Tennis Court OR Pickle Ball (Single Courts)	Resident: \$5.00 Non-Resident: \$8.00	Resident: \$50.00 Non-Resident: \$75.00			\$50.00
Cornell Park – Baseball Field	Resident: \$8.00 Non-Resident: \$11.00	Resident: \$80.00 Non-Resident: \$110.00			\$100.00
Cornell Park – Soccer Field	Resident: \$8.00 Non-Resident: \$11.00	Resident: \$80.00 Non-Resident: \$110.00			\$50.00
Cornell Park – Shaded Picnic Area	Resident: \$15.00 Non-Resident: \$20.00	Resident: \$150.00 Non-Resident: \$200.00			\$50.00
Cornell Park – Bocce Ball Courts	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$40.00 Non-Resident: \$60.00			\$50.00
Cornell Park – Horse Shoe Pits	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$40.00 Non-Resident: \$60.00			\$50.00
Ravenswood Park - Covered Picnic Tables Area 1 or Area 2	Resident: \$6.00 Non-Resident: \$9.00	Resident: \$60.00 Non-Resident: \$90.00			\$50.00
Ravenswood Park – Soccer Field	Resident: \$4.00 Non-Resident: \$6.00	Resident: \$40.00 Non-Resident: \$60.00			\$50.00
Cornell Park/Ravenswood Park	Special Event \$60.00	Special Event \$400.00			\$500.00 - \$1,500.00

Park use is on a first come, first served basis. Reservations are strongly encouraged and are REQUIRED by Sports Leagues/Organizations (regardless if use is for organized practice or game play), for groups over 50, and any time a user intends to bring inflatable play equipment into the park.

“**Special Event**” shall be defined as any group of people, society, club or organization wishing to set up or maintain any exhibition, place of amusement, parade, concert, picture show, bandstand, performance, entertainment or other form of amusement, or a function, business meeting, assembly, demonstration or any large gathering where the expected attendance is 200 people or more occupying any area of the park at any one time.

All rentals are subject to Conditions of Approval and deposits at the discretion of the General Manager based on safety, security, risk of damage and other potential impacts that may be caused by the nature and circumstances of the rental activity.

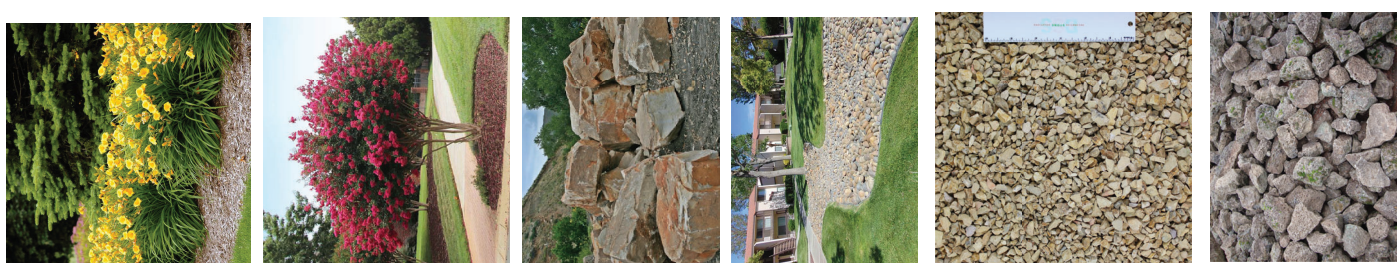
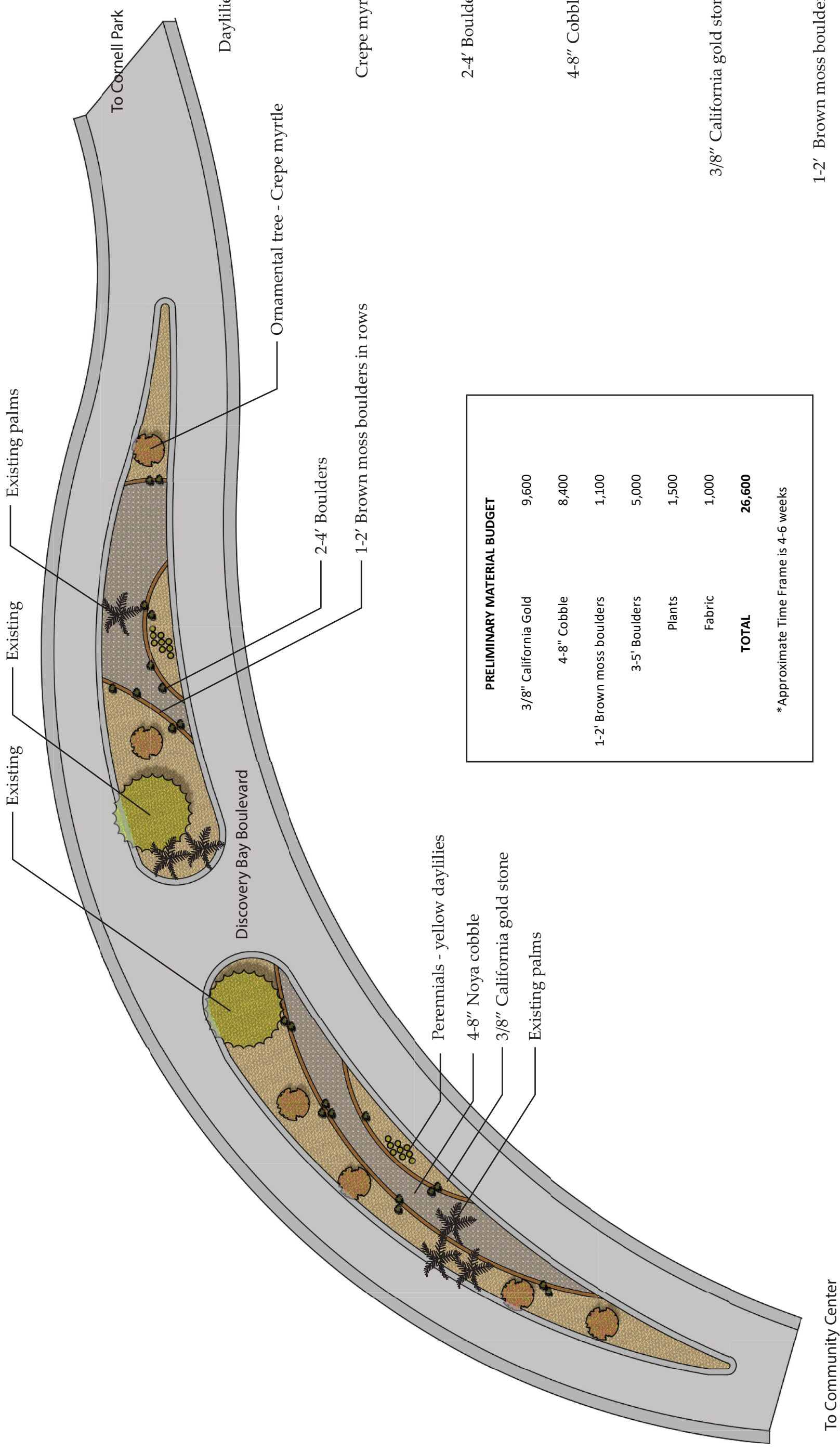
Any user who has made a reservation has priority over a user that has not made a reservation.

Residents must show proof of residency at time of reservation request.

Long-term rentals: Fees and other terms will be outlined in a separate Memorandum of Understanding.

Fee for Cancellation Processing. 50% of the total Rental fee or \$35, whichever is less.

FOR DISCUSSION



Daylilies
 Crepe myrtle
 2-4' Boulders
 4-8" Cobble
 3/8" California gold stone
 1-2' Brown moss boulders

PRELIMINARY MATERIAL BUDGET	
3/8" California Gold	9,600
4-8" Cobble	8,400
1-2' Brown moss boulders	1,100
3-5' Boulders	5,000
Plants	1,500
Fabric	1,000
TOTAL	26,600

* Approximate Time Frame is 4-6 weeks



To Community Center

