



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT
AGENDA PACKET**

For the Board Planning Workshop, Saturday
January 31, 2015

9:00 A.M. Board Planning Workshop

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

**NOTICE, CALL, AND AGENDA
OF THE ANNUAL BOARD PLANNING WORKSHOP
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Saturday January 31, 2015
PLANNING WORKSHOP - 9:00 A.M. to 12:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

PLANNING WORKSHOP at 9:00 A.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 9:00 a.m.
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENTS (Public Comments will be limited to a 3-minute time limit)

The public may comment on any item on the Agenda that is before the Board for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Chair.

C. PLANNING WORKSHOP ITEMS

1. 2014 Year in Review
2. Review of Mission, Vision, Values and Goals
3. Review of Bylaws of the TODB and Board Policy
4. Ongoing Drought Update and Forecast into 2015
5. Existing Water Meter Program and System Wide Implementation
6. Tertiary Treatment Process (filters) funding considerations
7. Board Officer Rotation Schedule Proposal
8. Board Committee Assignment Considerations
9. DB Community Foundation Partnership Discussion
10. FY 2015-16 Budget and Personnel Actions
11. Other Items as Requested by the Board of Director's

D. ADJOURNMENT

Adjourn to the next Regular meeting of February 4, 2015 starting at 7:00 p.m. at 1800 Willow Lake Road-Located behind the Delta Community Presbyterian Church.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925)634-1131, during regular business hours, at least twenty-four hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

No Back Up
Documentation
For Agenda Item C-1



The Town of Discovery Bay Board of Directors has adopted its Mission, Vision, Goals and Values. These ideals serve as an important guide as the Town of Discovery Bay conducts its day-to-day business and interacts with the public.

Mission:

Provide effective and fiscally responsible municipal services in a manner which promotes a high standard of community life with a focus on the environment and the Delta in partnership with the community

Vision:

Full service and sustainable community
Grow in harmony with the environment and the Delta
Ensure assets and facilities are maintained, serviceable, and in compliance with all regulatory laws, regulations and rules.
Promote practices that provide enhanced and sustainable life now and for future generations

Goals:

Responsible management of public funds
Preservation of our neighborhoods and natural resources
Provide timely, effective and transparent communications between government and our citizens
Continually improve the quality of our services
Promote and protect the environment
Take pride in community assets
Provide leadership while considering all points of view, to ultimately set policy and make decisions based on what is in the best interest of the entire community
Recognize pioneers of the community

Values:

Innovation • Accountability • Respect • Integrity • Professionalism



Town of Discovery Bay

Program Area: Board	Policy Name: Bylaws	Policy Number: 002
Date Established: March 25, 1998	Date Amended: April 3, 2013	Resolution: 2013-07

ARTICLE I

NAME

This unit of local government shall be known as the Town of Discovery Bay, a Community Services District, with powers and territorial boundaries as prescribed in Resolution No. 97/295 of the Board of Supervisors of Contra Costa County, State of California, dated June 10, 1997, and as provided by law.

ARTICLE II

PURPOSE

The purposes of the Town of Discovery Bay, as approved by the Local Agency Formation Commission and by law, are

- A. To Operate as a Community Services District and provide water distribution, wastewater connection and treatment; and parks, landscaping and recreation services to the residents of Discovery Bay.
- B. To provide for those exercise of those powers set forth in Government Code §61000 et seq. (Community Services District Law).
- C. To continue the advisory responsibilities of the Discovery Bay Municipal Advisory Council;
- D. To serve the residents of the Town of Discovery Bay, in the manner provided by law.

ARTICLE III

BOARD OF DIRECTORS

Section 1. Board of Directors

The governing body of the District shall consist of five (5) elected Directors, each of whom shall serve for a term of four (4) year staggered terms. During elections every two (2) years, either

two (2) or three (3) Directors are elected to serve to the District for the next four (4) years. The initial Directors, their terms and term expirations, are:

William Slifer	4 years	Expires December 1, 2001
Mike Dohren	4 years	Expires December 1, 2001
David Piepho	4 years	Expires December 1, 2001
Virgil Koehne	2 years	Expires December 1, 1999
Chet Loveland	2 years	Expires December 1, 1999

Section 2. Compensation

The Board may authorize each Director to receive compensation of One Hundred and Fifteen Dollars (\$115.00) for each meeting of the Board attended, and One Hundred Fifteen Dollars (\$115.00) for each day's service not to exceed Six Hundred Ninety Dollars (\$690.00) per month as provided in Government Code §61047 and Chapter 2 commencing with Section 20200 of Division 10 of the Water Code. Traveling and such other necessary expenses actually incurred in performing District Duties shall be reimbursed, and such reimbursement shall be in addition to the compensation specified herein consistent with the authorized Reimbursement and Travel Policy.

Section 3. Vacancies

- A. Vacancies on the Board shall be filled in accordance with Government Code § 1780.
- B. Vacancies shall be deemed to exist as provided in Government Code § 1770.

Section 4. Resignation

A Director may resign at any time by giving written notice to the Board, to the President, or to the Secretary of the Board. Any such resignation shall take effect at the date of the receipt of such notice or at any later time specified therein; and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective.

ARTICLE IV

OFFICERS

Section 1. Elected Officers

The elected officers shall be chosen by the Board from among the five (5) members of the Board and shall consist of a President (who may be called "Chair"), a Vice-President (who may be called "Vice-Chair"), and a President Pro-Tempore.

Section 2. Terms and Responsibilities of Elected Officers

Elected Officers of the Board, as provided in Article IV, Sec. 1, shall be elected by the Board at the January meeting and shall serve for one (1) year, said term to commence upon election. All elected officers shall be eligible to serve successive terms, except that the President shall be eligible to serve not more than two (2) full successive terms as President.

A. General Responsibilities of the Board President

1. Shall preside at all meetings of the board and such other meetings approved by the Board, and have authority to call for short recesses during meetings unless a majority of the Directors by vote oppose a recess.
2. Cooperatively work with the General Manager/Board Secretary and Staff on the preparation of CSD Meeting Agendas and its contents.
3. Shall serve as official spokesperson for the Board.
4. Shall appoint such committees and other working groups as confirmed by the Board.
5. Shall designate Directors or others to represent the Board at various meetings, hearings, and conferences, as confirmed by the Board. May co-sign all checks for warrants approved by the Board.
6. Shall perform such other duties as necessary to carry out the work of the Board.
7. Shall perform such duties as prescribed by law.

B. General Responsibilities of the Vice-President

1. Shall serve in the absence of the President.

C. General Responsibilities of the President Pro-Tempore

1. Shall serve in the absence of the President and the Vice-President.

ARTICLE V

APPOINTED OFFICERS

Section 1. Appointed Officers

- A. The appointed officers of the District shall be General Manager, and a Secretary, who may be the same person, but neither of whom shall be a Director. The duties of the appointed officers shall be as specified in law, and as directed by the Board.
- B. Pursuant to Government Code §61050(b), the treasurer of the County of Contra Costa shall serve as the District Treasurer, and shall be the depositary and have the custody of all of the district's money except those accounts that are authorized under the Community Services District laws and/or in effect prior to January 1, 2006.

The Board may appoint such other officers as it deems necessary.

Section 2. General Responsibilities of the General Manager

- A.** Appraise and evaluate the effects of the Board policies and the manner of their execution, and the efficiency of District personnel in terms of services rendered to the people of the District.
- B.** Provide leadership to staff in identifying District needs, establishing priorities and determining the objectives, which will achieve the established goals of the District.
- C.** Encourage and assist staff in the performance of their duties and encourage their professional growth.
- D.** Ensure evaluation of personnel under his/her direction.
- E.** Interpret and publicize the programs and services of the District for and to the public.
- F.** Provide financial oversight of the District and Contra Costa County pursuant to funds on deposit at that agency.
- G.** Lead the District management team in the preparation of the budget, control of expenditures, inventory control, program planning, changing priorities and public relations.
- H.** Perform the function of the District's Public Information Officer.
- I.** Participate in community activities.
- J.** Continue a program of professional development to assure and enhance staff's professional growth.
- K.** Keep the Board informed of all communications affecting the District.

Section 3. General Responsibilities of the Secretary of the Board

- A.** Certify official documents and letters as required.
- B.** Maintain the official files and records of the Board.
- C.** Prepare the agenda for the Board meetings.
- D.** Prepare and distribute minutes of the meeting of the Board.
- E.** Maintain historical record and newspaper articles.
- F.** Post agendas, minutes, public notices and proposed action documents as required by Board and government regulations.

ARTICLE VI

MEETINGS

Section 1. Regular and Special Meetings

- A. The Board shall hold a regular meeting on the first (1st) and third (3rd) Wednesdays of each month, at the District Office located at 1800 Willow Lake Road, Discovery Bay, California 94505. Such regular meetings shall be for considering reports of the affairs of the District and for transacting such other business as may be properly brought before the meeting. Such meetings may be altered as to date, time and place, as provided for in a Resolution adopted by the Board.
- B. Special meetings may be called in accordance with the California Ralph M. Brown Act of 1953, as amended (hereafter Brown Act).

All meetings shall be conducted in accordance with the Brown Act.

Section 2. Quorum

The Board shall be empowered to conduct the business of the District whenever there is present at a properly called meeting, a quorum, as defined as comprising a majority of the existing Directors; normally three (3); except as otherwise provided by law. Pursuant to Government Code §61045, the affirmative votes of three (3) members of the Board are required for action to be taken.

Section 3. Voting

- A. Voting shall only be conducted at proper noticed meeting where a quorum has been established and members are physically present.
- B. Voting shall be by voice, show of hands, or roll call vote.
- C. Any vote that is other than unanimous shall be recorded by name of the voting member and whether the member voted "AYE", "NO" or "ABSTAIN".

Section 4. Notice of Regular and Special Meetings

- A. Notices of Regular Meetings shall be pursuant to the Brown Act. Such notices shall specify the place, the day, and the hour of the meeting and accompanying the notice shall be a copy of the agenda for that meeting.
- B. Notices of Special Meetings shall be pursuant to the Brown Act. In the case of special meetings, the notice, written or by telephone, shall specify the specific nature of the business to be transacted.

ARTICLE VII

PAYMENTS, CONTRACTS, AND REPORTS

Section 1. Payments

All checks, warrants, drafts, or other orders for payment of money, notes, or other evidences of indebtedness issued in the name of, or payable to, the District, shall be signed or endorsed by both the President and Vice President, or by the President Pro-Tempore, and one other Director, or, in the absence of the elected officers, any two (2) Directors.

Section 2. Contracts

The Board, except as in the Bylaws otherwise provided, may authorize any officer or officers, agent or agents, to enter into any contract or execute any instrument in the name of, and on behalf of, the District. Such authority may be general or confined to specific instances. Unless so authorized by the Board, no officer, agent, or employee shall have any power or authority to bind the District by any contract or engagement, to pledge its credit, or to render it liable for any purpose or to any amount.

Section 3. Reports

The Board shall prepare and cause to be sent an annual water quality report to the residents of the District.

ARTICLE VIII

PARLIAMENTARY AUTHORITY

Rosenberg's Rules of Order, current edition or such other authority as may be subsequently adopted by resolution of the Board is to apply to all questions of procedure and parliamentary law not specified in these Bylaws or otherwise by law. All motions made at Board meetings shall require a second to the motion prior to the Directors voting. The President of the Board may unilaterally call for a recess at any time during a Regular or Special Meeting of the Board. The Board President may unilaterally adjourn the meeting unless a majority of the Board votes to continue the meeting.

ARTICLE IX

AMENDMENTS

The Bylaws may be repealed or amended, or new Bylaws may be proposed, by resolution and the affirmative vote of at least three (3) members of the Board at any regular meeting of the Board, provided notice of such proposal shall be in compliance with the Brown Act, as amended.



Town of Discovery Bay

Program Area: Board	Policy Name: Board Policy	Policy Number: 004
Date Established: June 19, 2002	Date Amended: November 2, 2011	Resolution: 2011-22

PURPOSE

The purpose of the elected Board of Directors of the Town of Discovery Bay, a multipurpose independent special district, is to represent the residents within its boundaries in any and all matters covered under the California Government Code relating to a Community Services District.

In addition to the purposes listed in the Government Code, the District has been ordered by LAFCO and the Board of Supervisors to perform an advisory role for the residents of Discovery Bay. This role includes, but is not limited to, advising the County in matters of land use planning, zoning, compliance, roads and streets, lighting, landscaping, parks and public safety services.

I. BOARD OF DIRECTORS

The governing body of the Town of Discovery Bay is a Board of Directors comprised of five (5) Board members elected by the registered voters of the District to serve four (4) year staggered terms. During the elections every two (2) years, either two (2) or three (3) Directors are elected to serve the District for the next four (4) years.

Yearly the Board of Directors elects a President, Vice-President and President Pro-Tempore. The President of the Board chairs the meeting, performs such duties as prescribed by State or Federal law and such other duties as prescribed by Board Policy or the established Bylaws of the Town of Discovery Bay. In the event of the President's absence, the Vice-President performs said duties. In the event of the President and Vice-President's absence, the President Pro-Tempore performs said duties.

II. POWER OF THE BOARD

The Board of Directors recognizes its duty to formulate and approve the policy program for the operation, control, administration and planning of the District's facilities and activities of the District.

Board meetings shall be noticed and shall take place pursuant to the Ralph M Brown Act of 1953, as amended (hereafter, Brown Act).

The parliamentary procedure for conducting all meetings will be Rosenberg's Rules of Order.

The Board meets its obligations to the electorate by performing as a legislative, administrative and control body.

The Board may have standing committees and may appoint ad hoc committees as the need arises. The District's General Manager or Designee may serve as staff support to those committees.

In the discharge of their duties, Directors shall comply with all applicable local, state and federal laws, including ethics trainings as required by AB1234.

III. RESPONSIBILITIES

A. Responsibilities of the Board of Directors:

- 1.** To select a General Manager as the Board's chief administrative officer and professional advisor and properly delegate to him or her the authority and responsibility to execute its' policies, enforce its rules and regulations, and administer the facilities, programs, and services of the District. Provide the General Manager with the necessary personnel and resources to carry out his or her responsibilities.
- 2.** To adopt a District budget that provides the best possible facilities, programs, and services, within the limits of fiscal responsibility, to the people of the District.
- 3.** To adopt a comprehensive set of Board policies and administrative procedures to govern the operation of the District. These policies and procedures shall be amended and revised as appropriate and shall be compiled and published in a Board Policies Manual. The District shall keep at its offices a master copy of such manual, which shall be kept for all purposes the official record of the Board policies of the District.
- 4.** By motion, resolution, or ordinance conduct the business of the District, taking those actions that ensure that satisfactory services are provided throughout the community.
- 5.** Keep informed on agenda items and on-going business of the Board.
- 6.** Be well informed on the provisions of laws, ordinances and resolutions as they affect conduct of the District and the Board.
- 7.** Attend meetings with promptness and regularity.
- 8.** Elect officers and confirm standing and ad hoc committee members and District representatives to external agencies.
- 9.** Initiate, review and approve plans that will satisfy future requirements, including a long-range plan (five (5) to ten (10) years).
- 10.** Review and act upon plans and recommendations submitted by the Board committees and the General Manager. This action includes adoption, rejection, amendment or return to committee.

11. Single Board members will not represent the whole of the Board in other open or closed meetings without prior sanction by the majority direction of the Board.

B. GENERAL CONDUCT OF BOARD OF DIRECTORS AND OFFICERS

1. No member of the Board or Officers of the District shall:

- a. Represent his or her position as that of the Board unless the Board has acted upon that position.
- b. Make unsolicited statements to anyone other than the Board during Board deliberations.
- c. Issue any writings or statements to the press or public without clearly distinguishing which statements are his or her own and which are established Board positions.

2. Preparation and Commitment:

- a. Shall respect the Board's commitment to work through the General Manager by requesting desired information about the District's programs/activities directly from him/her, by referring to him/her suggestions for new policies, for his/her professional advice, by refraining from acting on any complaint until after the General Manager has had an opportunity to investigate fully and report to the Board, and by wholeheartedly supporting Board approved actions of the General Manager and his/her staff.
- b. Accept the principle of Board unity or consensus by supporting majority decisions of the Board.
- c. Shall make decisions involving the welfare of the District based on factual information and evidence recognizing that personal feelings, opinions and other such factors are not conducive to sound decision making.
- d. Come prepared, ready to ask questions and make decisions.
- e. Do what is agreed upon.
- f. Respect confidentiality of Closed Session agenda items.
- g. Contact the General Manager prior to meeting for more information, if needed.

C. ADDITIONAL RESPONSIBILITIES OF THE BOARD MEMBERS

1. Orientation of Board Members

- a. The Board of Directors recognizes its responsibility in helping and assisting a newly elected or appointed Board member to understand the operation of the District as well as the roles and responsibilities of a member of the Board. The Board and General Manager shall assist each new member-elect to understand the Board functions, policies, procedures, roles, duties and responsibilities of members of the Board. The following methods shall be employed:
- b. The new member shall be given selected material on the duties and responsibilities associated with Board membership. These materials shall include, but are not limited to: The Government Code

dealing with Community Services Districts, the Ralph M. Brown Act, the California Public Records Act, Board Policies, and any pertinent publications issued by the California Special Districts Association, the California Parks and Recreation Society and other agencies, as needed.

- c. As soon as practical after the new Board member assumes office, an orientation meeting with General Manager will be held prior to the first Board meeting to acquaint the new member with details of District operations.
- d. The incoming member may meet with the General Manager and members of his staff to discuss services they perform for the Board and the District.

2. Policy Violations

- a. Board Members who intentionally or repeatedly do not comply with this Policy may be reprimanded or formally censured by the Board of Directors.

D. Responsibilities of a Committee Chairperson

- 1. Undertake the specific tasks or assignments as established by the Board or Board President together with the participation of the other members of the committee.
- 2. Plan and schedule the necessary activities and obtain commitments for the necessary resources to complete the assignment.
- 3. Present a report on status and progress to the Board at appropriate times as designated by the President.
- 4. Prepare recommendations and justification for any proposed action and submit to the Board for decision and implementation when approved.
- 5. Provide overall leadership of the committee.
- 6. Perform the duties of a Board member if appropriate.



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

No Back Up
Documentation
For Agenda Item C-4



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

No Back Up
Documentation
For Agenda Item C-5



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

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For Agenda Item C-6



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

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For Agenda Item C-7



TOWN OF DISCOVERY BAY
A COMMUNITY SERVICES DISTRICT



President – Chris Steele • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Mark Simon

No Back Up
Documentation
For Agenda Item C-8

What is the Discovery Bay Community Foundation?

DBCF was formed to help build and strengthen our community by bringing people and organizations together that want to make a difference. We are a tax-exempt public charity that raise funds and are dedicated to improving the quality of life in Discovery Bay. Our primary mission is to identify existing needs and concerns of the community and work together to resolve them.

Individuals, families, businesses and organizations can work with DBCF to create permanent charitable funds that help meet the challenges of the changing times in our community. The foundation invests and administers these funds along with helping those in need by providing volunteers for different causes when needed.

DBCF is the cornerstone of our community and will help unite our many organizations including our Schools, Town of Discovery Bay, Chamber of Commerce, Sheriffs Dept., Yacht Club, Pacific Coast Water Rescue, Clubs, Kaleidoscope, Country Club, Real Estate, Rec 800, Patriots Jet Team, Board of Supervisors and Assemblyman plus others.

DBCF volunteers consists of many forward thinking problem solvers who wish to see improvements in Discovery Bay including recreational activities for kids, improved medical and fire coverage, water recreation activity for everyone, neighborhood watch to help alleviate criminal activity, senior outreach, fundraising, welcome wagon for new homeowners, town events, aquatic weed control plus much more.

For donors, DBCF offers a range of charitable giving options that provide tax benefits.

To Join DBCF or for more information please contact :

Jim Mattison

jimdbcf@sbcglobal.net

Telephone 925.698.1590



Town of
Discovery Bay
&
Rec 800

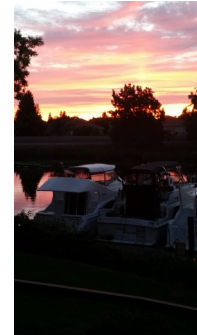
Chamber
of
Commerce

Board of
Supervisors
& State Assembly

Sheriff's
Department



Yacht
Harbor



Yacht
Club

OUR PARTNERS

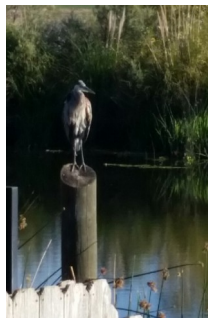


Kaleidoscope



Country
Club

PTAs
&
Schools



Pacific
Coast
Water
Rescue

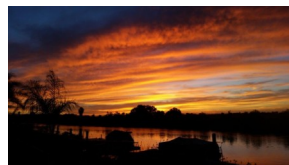
Patriots Jet
Team



Lions Clubs

Save the
California Delta
Alliance

Real
Estate



Jim Mattison
Phone: 925.698.1590
Email: jimdbcf@sbcglobal.net



SPONSORSHIP OPPORTUNITIES

The Discovery Bay Community Foundation cannot exist without the generosity and support from those who help by making a tax deductible monetary contribution. By donating to DBCF, you will allow us to pursue our commitment to enhancing our community and help create a better Discovery Bay.

Platinum Sponsor \$2500

- Includes:
 - Special Recognition on Website, Flyers, Events, Banners and Brochures.
 - 4 Free memberships for one year.
 - 3 Month Social Membership at Discovery bay Country Club.
 - All your information in our welcome wagon and on web site.

Gold Sponsor \$1000

- Includes:
 - Special Recognition on Website and Flyers.
 - 3 Free memberships for 1 year.
 - 3 Month Social Membership at Discovery bay Country Club.
 - All your information in our welcome wagon and on web site.

Silver Sponsor \$500

- Includes:
 - Special Recognition on Website
 - 2 Free membership for 1 year
 - Weekday Round of golf for 2 at Discovery Bay Country Club.
 - All your information in our welcome wagon and on web site.

Bronze Sponsor \$250

- Includes:
 - 1 Free membership for 1 year

Platinum Sponsor \$2500

Silver Sponsor \$500

Gold Sponsor \$1000

Bronze Sponsor \$250

Name: _____

Address: _____

Contact Number: _____ Email: _____

Please make checks payable to: **DISCOVERY BAY COMMUNITY FOUNDATION**

Call Jim to pick up donation at 925.698.1590

Tax ID#47-2233954



MEMBERSHIP APPLICATION

The DISCOVERY BAY COMMUNITY FOUNDATION is a tax-exempt public charity dedicated to improving the quality of life in the areas we serve. (Please write legibly.)

Name: _____

Address: _____

Business Name: _____

Phone: _____

Email Address: _____

I am interested in helping out in the following areas:

Aquatic Weed Abatement: _____ Senior Outreach: _____

Beach & Water Activities: _____ Skate Board Park: _____

Event Coordination Team: _____ Small Business Liaison: _____

Fundraising: _____ Teen Outreach: _____

Membership: _____ Volunteer Fire Department: _____

Neighborhood Watch: _____ Volunteers: _____

New Community Signs: _____ Website/Social Media: _____

Partner Organization Coordinator: _____ Welcome Wagon: _____

School Outreach: _____ Other: _____

DBCF Partner Affiliation(s): _____

Signature: _____

Date: _____

Please enclose membership fee of \$60.00: \$60.00
Additional Donation: \$ _____
Total Enclosed: \$ _____

Mail completed application and check, made payable to **Discovery Bay Community Foundation**, to:

Discovery Bay Community Foundation
PO Box 1914
Discovery Bay, CA 94505

More info call Jim at 925/698-1590
Email: jimdbcf@sbcglobal.net

Committees—Advisory Board

Volunteers

Event
Coordination
Team

Skate
Board
Park

Web Site
&
Social
Media

Aquatic
Weeds

Teen
Outreach

Senior
Outreach

Membership

Emergency
Preparedness

**DBC
F**
**BOARD
OF
DIRECTORS**

Citizens'
Water Safety

New Community
Sign

Beach
&
Water
Activities

Small
Businesses

Welcome
Wagon

Partner
Coordinator

Neighborhood
Watch

School
Outreach

Fundraising

Volunteer Fire
Department

Immediate Goals for DBCF

- Acquire forward thinking members. Max 8 hours a month.
- Continue to reach out to all partners.
- Finish website and have it administered by February.
- Acquire Committee Chairs / Advisory Board and members.
- Continue to form the Board of passionate forward thinkers.
- Work on Skateboard Park evaluation.
- Work on Volunteer Fire Dept evaluation.
- Work on Aquatic Weeds with Boating and Waterways.
- Acquire permits for town permanent event signs.
- Set up community meetings for DBCF.
- Procure Conditional Use Permit for DB Yacht Harbor.
- Increase constructive activities for teens and seniors.
- Increase Neighborhood Watch programs.
- Continue to work with Schools and PTAs.
- Start a Welcome Wagon.
- Continued fundraising.
- Continue to research new community events and activities.



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For Agenda Item C-11