



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

Chair – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE SPECIAL MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, December 15, 2021, 5:00 P.M.**

**NOTICE
Coronavirus COVID-19**

The Town of Discovery Bay Community Services District Board Chambers will be open to the public as well as attendance by video conference and telephone for this meeting. Masks are required for in person attendance. On September 16, 2021, Governor Newsom signed into law AB 361, enabling public agencies to continue using teleconferencing with modified notice and physical access requirements for public meetings during a proclaimed State of Emergency.

In response to the current proclaimed State of Emergency, and recommended measures to promote social distancing imposed by State and local officials, the Town of Discovery Bay Community Services District Board of Directors will take all actions necessary to carry out the intent and purpose of AB 361, including, ensuring that the Directors and meeting attendees may continue to have the option to access and participate in this public meeting by teleconference to avoid imminent risks to the health or safety of the Directors and meeting attendees.

TO ATTEND IN PERSON: Masks are required to be worn inside the building.

TO ATTEND BY WEBINAR:

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Download Agenda Packet and Materials at www.todb.ca.gov/

Water and Wastewater Committee Board Members

Chair Kevin Graves

Vice-Chair Ashley Porter

A. ROLL CALL

1. Call business meeting to order 5:00 p.m. – By Chair Graves.
2. Roll Call – all present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

None.

D. PRESENTATIONS

None.

E. DISCUSSION ITEMS

1. Discussion Regarding the Town of Discovery Bay Water System Emergency Response Plan (ERP).

Veolia Project Manager Harper presented the Emergency Response Plan (ERP) to the committee. The America's Water Infrastructure Act of 2018 has two requirements that must be met: (1) complete a risk assessment and (2) submit a statement (proving that an ERP specific to drinking water has been developed) to the US EPA. For the Town, the deadline to do so is by December 31, 2021. The Town has already completed the risk assessment, as required. For the Town of Discovery Bay's Drinking Water ERP, Veolia chose not to simply revise the old or current plan but to start from scratch using the template and language from the California Drinking Water ERP. This is a living document that can be updated as needed and simultaneously used as a training guide. Because the ERP is 132 pages long, Veolia also created a companion quick guide with critical data to be used during emergencies (in addition to regular training and review of the ERP). The ERP is in both English and Spanish. Veolia Project Manager Harper asked the Water and Wastewater Committee to approve the submission of the ERP to the State.

Chair Graves question: Will this plan be incorporated into staff training?

Veolia Project Manager Harper response: Yes, it will. We are also planning a mock drill to identify our weaknesses before an emergency even happens.

Chair Graves commented that it is the Water and Wastewater Committee's recommendation that this item be brought before the Board for approval.

General Manager Breitstein commented that this item will be brought before the Board tonight as the statement needs to be submitted to the State by December 31, 2021.

2. Discussion Regarding the Central Valley Regional Water Quality Control Board; Compliance Evaluation Inspection Report.

Veolia Project Manager Harper presented the Compliance Evaluation Inspection Report. On October 26, 2021, Central Valley Regional Water Quality Control Board staff (our State representative) conducted the annual inspection of Treatment Plants #1 and #2. The standard Compliance Evaluation Inspection Report from the State was received on November 30, 2021. Ten areas were evaluated with nine areas found to be satisfactory and one area identified as an area of concern (not a violation). The finding was excessive vegetation growth around the storage pond. The lagoon in Plant 2 has had an ongoing battle with palm trees and cattails growth, therefore, this finding was not a surprise. Veolia is working with the Town to address the problem. In mid-November, Veolia signed a year contract with Green Valley Pest Control for routine pesticide control around the lagoon. The pesticide is working and minimizing the vegetation growth. (The pesticide chemicals are confirmed environmentally friendly.)

Chair Graves question: How long have we been dealing with this issue of cattails and palm trees growth around the lagoon?

Water & Wastewater Manager Goldsworthy response: We've been dealing with this since I started working with the Town, about 10 years ago. We cut them down and they come right back up.

Chair Graves question: It's just too fertile?

Veolia Project Manager Harper response: Yes, and (in addition to high winds) animals also bring seeds to this area.

Chair Graves question: So, it's expected to be an ongoing problem?

Veolia Project Manager Harper response: Yes.

Chair Graves expressed satisfaction with the overall report and congratulated the team.

3. Discussion Regarding Luhdorff & Scalmanini Scope of Work to Provide Design and Construction Engineering Services for Well 8 Pump Station and Well, in the amount of \$357,998 Plus 10% for Contingencies.

Project Manager Yeraka presented the Scope of Work for Well 8 Pump Station and Well. Luhdorff & Scalmanini Consulting Engineers have prepared the attached Scope of Work, which is included in the overall \$4.8M budget for this project. The Scope of Work contains four (4) tasks: (1) Project Coordination and Administration, (2) Regulatory and Permitting Activities, (3) Production Well Design and Construction, and (4) Well Pump Station Design and Construction. This is being presented to the committee today before being brought to the full Board at the January 19, 2022, meeting. The total estimated cost, with 10% contingency, is \$4.6M which is below the budgeted \$4.8M.

Chair Graves question: The funding for this is part of the bond financing?

General Manager Breitstein confirmed, yes.

Vice-Chair Porter question: Is the total estimated cost a solid number, or could it change with inflation?

Project Manager Yeraka response: Luhdorff & Scalmanini Consulting Engineers feel pretty confident in the number, even with everything that's going on in the economy.

Chair Graves directed a question to Veolia Project Manager Harper: Have we been hit with any unexpected large overages with the existing denitrification project because of Covid?

Veolia Project Manager Harper response: So far, we haven't been hit as much as anticipated. We saw an increase in small minor things but nothing excessive.

The committee recommended that this item go before the Board at the January 19, 2022, meeting for approval.

4. Discussion Regarding Authorization to Waive Annual \$224 Vacant Lot Fee for Contra Costa Water District Los Vaqueros Pipeline Parcel Crossing Wastewater Plant #2 Property in Order to Complete Annexation of Plant #2 Property and Removal of Two Previously Detached Parcels from the Town Sphere of Influence.
 Project Manager Yeraka presented the proposal to waive the annual \$224 vacant lot fee for the Contra Costa Water District parcel crossing the Plant #2 property. LAFCO has notified the Town that they do not like to see breaks in District boundaries. Therefore, it is LAFCO's recommendation that the Town include the parcel so the Town boundary can be contiguous and not have any breaks in it.
 Vice-Chair Porter clarified that boundaries differ from parcels. (i.e., The parcel may have a break in it but LAFCO wants a contiguous Town boundary with no breaks in it.)
 Project Manager Yeraka continued with the presentation stating that the Contra Costa Water District is fine with being included in the Town boundary but wants to ensure there will be no fees associated with the decision.
 Chair Graves question: Where does the \$224 vacant lot fee come from?
 General Manager Breitstein response: It is from our rate study. It is a vacant lot fee that is paid for a vacant lot within Town boundaries.
 Project Manager Yeraka justified waiving the annual \$224 vacant lot fee because if the Contra Costa Water District parcel is not included in the annexation, the Town would still not receive that money. By including them, and having the commission approve the annexation, the Town can avoid paying \$11,000 in annual property taxes.
 Project Manager Yeraka presented the second item LAFCO brought attention to: (Review Exhibit B) In 2016, there were two parcels removed from the Discovery Bay Community Service District (DBCSD) service boundary, but they were not removed from the DBCSD sphere of influence (SOI). LAFCO Executive Officer, Lou Ann Texeira, is suggesting the Town allow her to present this to the LAFCO commission in her staff report to remove these two parcels from DBCSD's SOI.
 The committee recommended that this item go before the Board for approval.
 General Manager Breitstein confirmed this item would be brought before the Board at tonight's meeting.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. CLOSED SESSION

1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR WELL 8 AS ALLOWED UNDER GOVERNMENT CODE SECTION 54956.8
 Property: A portion of APN 011-220-010, Discovery Bay
 Agency Negotiator: Dina Breitstein, General Manager
 Negotiating Parties: C&D Discovery Bay LLC/Waterfront Lots LLC
 Under Negotiation: Price and Terms of Payment

H. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION

(Government Code Section 54957.1)
 No reportable action.

I. ADJOURNMENT

1. Adjourned to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard on February 2, 2022.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."