



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Gold-Level of Governance



President – Bill Mayer • Vice-President – Bill Pease • Director – Kevin Graves • Director – Robert Leete • Director – Bryon Gutow

**NOTICE OF THE REGULAR MEETING
OF THE STANDING FINANCE COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, August 7, 2019
STANDING FINANCE COMMITTEE REGULAR MEETING 3:30 P.M. - 4:30 P.M.
Community Center
1601 Discovery Bay Boulevard, Discovery Bay, California
Website address: www.todb.ca.gov**

Finance Committee Members

*Chair Robert Leete
Vice-Chair Bill Mayer*

A. ROLL CALL

1. Call business meeting to order 3:30 p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration by filling out a comment form. The public will be called to comment in the order the comment forms are received. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the view point of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. June 5, 2019 DRAFT Regular Finance Committee meeting minutes.

D. PRESENTATIONS

1. Finance Update.

E. DISCUSSION ITEMS

1. Discussion Regarding Solar Panels.
2. Discussion Regarding Auditors.
3. Discussion Regarding a New Well.
4. Discussion Regarding a Reimbursement Resolution for Denitrification Project and Future Financing.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Standing Finance Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



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**MINUTES OF THE REGULAR MEETING
OF THE STANDING FINANCE COMMITTEE
OF THE TOWN OF DISCOVERY BAY**

Wednesday, June 5, 2019

STANDING FINANCE COMMITTEE REGULAR MEETING 3:30 P.M. - 4:30 P.M.

Community Center

1601 Discovery Bay Boulevard, Discovery Bay, California

Website address: www.todb.ca.gov

Finance Committee Members

Chair Robert Leete

Vice-Chair Bill Mayer

A. ROLL CALL

1. Call business meeting to order 3:30 p.m. – By Chair Leete.
2. Roll Call – All Present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. April 29, 2019 DRAFT Special Finance Committee meeting minutes – Approved.

D. PRESENTATIONS

1. Finance Update.

General Manager Davies – Provided an update regarding the Proposed Budget; will be presented at the June 5, 2019 Board meeting. There was discussion regarding the changes made to the Proposed Budget.

E. DISCUSSION ITEMS

1. Discussion Regarding Solar Panels.

Executive Assistant Heintl – Provided the details and background regarding the Solar Panels related to the location of the solar panels (Wastewater Treatment Plant No. 2), the proposed Solar System Case 2 – Single Axis Tracker, Case 1 – Fixed Ground Mount and the demand and energy breakdown. There was discussion regarding the PG&E monthly bills for Wastewater Treatment Plant No 2.

Executive Assistant Heintl – Provided details regarding the PG&E demand charges (maximum amount of power drawn offline in any 15 minute interval), and PG&E revenue, purchase of the solar system through a PPA (Power Purchase Agreement), a lease agreement, and an RFP. There was discussion regarding the expected life of the system (25 to 30 years), solar project funded and maintained within the PPA, and Veolia to manage the demand charge (Executive Assistant Heintl will check with Veolia).

General Manager Davies – Provided additional details regarding a previous presentation that Veolia brought to the Town regarding the demand charge management (lights, power, and usage) at Wastewater Treatment Plant No. 2. The discussion continued regarding PG&E's approach for the energy/demand charge, the Tariff (going rates), the cost of the solar system, the PPA, and the O&M cost.

Public Comment Regarding:

- Schedule spreadsheet costs and fixed demand fee.

General Manager Davies – Considerations if we are to move forward with the project; PPA or owning, taking money out of the reserves (if owning), upcoming projects (Denitrification), and the best use of the property. There was discussion regarding the property location for the Solar Project, other agencies/schools experience with a PPA, rebates, grants, and the timeframe for the Solar Project if the Town moves forward.

General Manager Davies – Stated that the next steps will be to bring back to the next Finance Committee meeting the answers/feedback and the strategies for the Solar Project to possibly be presented to the Board.

F. FUTURE DISCUSSION/AGENDA ITEMS

Solar Panels.

G. ADJOURNMENT

1. The meeting adjourned at 4:11 p.m. to the next Standing Finance Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

//cmc – 06-07-19

<http://www.todb.ca.gov/agendas-minutes>

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