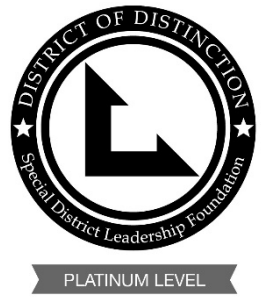




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



SDLF Platinum-Level of Governance

President – Michael Callahan • Vice-President –Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

MINUTES OF THE REGULAR MEETING OF THE COMMUNICATIONS COMMITTEE OF THE TOWN OF DISCOVERY BAY Wednesday, May 1, 2024 3:30 P.M.

Communications Committee Members

Chair Bryon Gutow
Vice-Chair Carolyn Graham

A. ROLL CALL

1. Call business meeting to order 3:30 p.m.
2. Roll Call was taken, and all members were present with the exception of Director Graham who was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

1. The speaker stated that the audio recordings online are faint. He mentioned video recording of the meetings.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Communications DRAFT Meeting minutes of March 6, 2024.

Unable to approve minutes due to lack of quorum.

D. UPDATES

1. Update on potential Discovery Bay West electronic sign board.

Update given by Assistant General Manager Allan Cantando.

- AGM Cantando, along with Landscape Manager Monica Gallo, met with the County and discussed an illuminated informational sign. This item was slated for the Fiscal Year 2031-2032 budget.
- There are safety concerns being discussed in regard to placement of the sign.

2. Update on establishing a quarterly newsletter.

Update given by Assistant General Manager Allan Cantando.

- Staff will be creating a quarterly newsletter.
- Newsletter will be mailed digitally.
- Landscaping and Recreation updates will be included.
- Events such as Summer Jam could be featured.

Public Comment:

- Speaker suggested including QR codes.

E. DISCUSSION ITEMS

1. Discuss Cancellation of the July 3, 2024 Communications Committee Meeting.

Chair Gutow agrees with cancellation of the July 3, 2024 Communications meeting.

F. FUTURE DISCUSSION/AGENDA ITEMS

None.

G. ADJOURNMENT

1. Adjourn at 3:41p.m. to the next Communications Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.