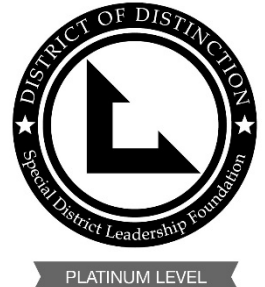




**TOWN OF DISCOVERY BAY**  
*A COMMUNITY SERVICES DISTRICT*  
**SDLF Platinum-Level of Governance**



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
 OF THE BOARD OF DIRECTORS  
 OF THE TOWN OF DISCOVERY BAY  
 Wednesday October 19, 2022, 7:00 P.M.**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Meeting called to order at 7:00p.m.
2. Pledge of Allegiance led by Vice President Porter.
3. Roll Call was taken and all board members were present including President Graves who joined via teleconference.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from October 5, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-35 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Director Graham made a Motion to Approve the Consent Calendar.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

None.

**E. PRESENTATIONS**

1. Introduction of New Assistant General Manager.

Presented by General Manger, Dina Breitstein.

- Allan Cantando, the new Assistant General Manager, started on October 17, 2022.
- New AGM Allan Cantando introduced himself to the Board of Directors and gave a brief biography. He worked for the Antioch Police Department for 30 years, retiring as the Chief of Police in 2017. He then worked for Bank of America for 5 years. He resides in Brentwood with his family.

**F. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Rescind Resolution No. 2012-02 Adopting an Investment Policy and Adopt Resolution No. 2022-36 Establishing the Revised Investment Policy for the Town of Discovery Bay Community Services District “(CSD)”.

- Director Callahan stated the Internal Operations Committee reviewed the policy at their last committee meeting and approve of the new policy.
- Director Gutow stated the Finance Committee reviewed the policy at their last committee meeting and approve of the new policy.

Director Gutow made a Motion to Approve Staff Recommendation to Rescind Resolution No. 2012-02 Adopting an Investment Policy and Adopt Resolution No. 2022-36 Establishing the Revised Investment Policy for the Town of Discovery Bay Community Services District “(CSD)”.

Director Callahan seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

**G. MANAGER’S REPORT**

None.

**H. GENERAL MANAGER’S REPORT**

Presented by General Manager, Dina Breitstein.

- State Route 4 Old River Bridge Maintenance Project update given by Caltrans Public Information Officer, Skip Allum.
  - There will be at least three 55-hour closures with the first one beginning October 28, 2022, at 10:00pm and concluding Monday, October 31, 2022, at 5:00am.
  - There will be an additional extended period of one-way traffic control through April 23, 2023.
  - Temporary traffic signals will be placed on both sides of Old River Bridge.
  - Detours will begin at the Tracy Boulevard intersection for westbound travelers and at the Byron Highway intersection for eastbound travelers.
- GM Breitstein stated Caltrans will be provided with a list of both Veolia and Town of Discovery Bay employees to ensure access to Plant #1 and Plant #2 during the road closures.

**I. DIRECTOR REPORTS**

None.

**J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

None.

**K. CORRESPONDENCE RECEIVED**

None.

**L. MUNICIPAL ADVISORY COUNCIL**

1. Discussion and Possible Action Regarding Contra Costa County Agency Comment Request File #CDDP22-03040.

Presented by General Manager, Dina Breitstein.

- Safeway requested designating several parking stalls as “drive-up and go” stalls in the parking lot at 14840 Highway #4, Discovery Bay.
- Staff has no recommended comment.

Director Graham made a Motion to Approve Staff Recommendation to provide the comment of “none” regarding Contra Costa County Agency Comment Request File #CDDP22-03040.

Director Callahan seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

**M. FUTURE AGENDA ITEMS**

None.

**N. ADJOURNMENT**

1. Meeting adjourned at 7:22pm to the next Regular Meeting of the Board of Directors on November 2, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."