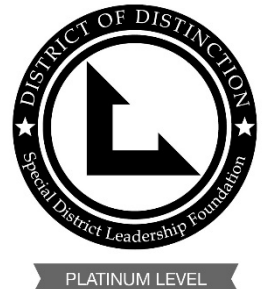




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Kevin Graves • Vice-President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday September 21, 2022, 7:00 P.M.

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Meeting called to order 7:00 p.m.
2. Pledge of Allegiance led by Parks and Landscape Manager Bill Engleman.
3. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from September 7, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-32 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Vice President Porter made a Motion to Approve the Consent Calendar.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

None.

E. PRESENTATIONS

1. Veolia Presentation.

Presented by Anthony Harper, Veolia.

- OSHA made a surprise visit to Veolia while they were onsite observing our contractors. There were no write ups for Veolia.

F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action Regarding Approval to Place a Holiday Tree at the Community Center.

Presented by General Manager, Dina Breitstein.

- Community group purchased a 20-foot tree that they would like to place at the Community Center. Community group are owners of the tree and will maintain and insure the tree.

Director Graham made a Motion to Approve Staff's recommendation to Place a Holiday Tree at the Community Center.

Director Callahan seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

2. Discussion and Possible Action to Approve Funding for the Community Center Grounds Improvement Project.

Presented by Parks and Recreation Supervisor Monica Gallo.

- Staff would like to make improvements to the NE corner of the Community Center. Proposed putting in a shade structure and include musical instruments for children. The other side would have concrete with shade and seating to be used for special events, movies in the park, and future outdoor Board meetings.
- Project cost is \$107,000.00 with a 20% contingency and not to exceed total of \$128,400.00
- Project will be paid for by Community Center donations, Water/Wastewater, and Hoffman settlement monies.

Vice President Porter made a Motion to Approve Staff's recommendation to Approve Funding for the Community Center Grounds Improvement Project.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

4. Discussion and Possible Action to Approve Resolution 2022-33 Establishing a Policy for Discovery Bay Recreation and Sports, Inc. Priority Use of the Community Center Pickleball Courts.

Presented by General Manager Dina Breitstein.

- Staff recommends extending the Resolution for another 2 years with the same limited terms, priorities, and use conditions of Resolution 2020-24.
- President Graves asked for clarification as to whether the terms remained the same on the Resolution with the exception of the dates changing.
- President Graves discussed making the current Resolution a permanent Resolution rather than another 2-year extension.

President Graves made a Motion to Approve Staff's recommendation to Approve Resolution 2022-33 Establishing a Policy for Discovery Bay Recreation and Sports, Inc. Priority Use of the Community Center Pickleball Courts with a revision to make it a permanent Resolution.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES 0, ABSTAINED 0, ABSENT 0.

G. MANAGER'S REPORT

Presented by Parks and Recreation Supervisor Monica Gallo.

- The pool will officially close October 28, 2022. It was noted that the season has never been extended this late.

Presented by Finance Manager Julie Carter.

- The 2012 Bond refunding is complete. The District will see a savings of \$975,000 over 20 years.

H. GENERAL MANAGER'S REPORT

Presented by General Manager Dina Breitstein.

- The Chamber Mixer will be held at the Community Center on September 27, 2022, at 5:30p.m.
- There was a Sanitary Sewer Overflow on September 14, 2022. Town staff immediately responded in accordance with its internal operation procedures for sewer overflows and coordinated repair efforts with Veolia. All relevant local, state, and federal agencies have been contacted including the County Office of Emergency Services, California Department of Fish and Wildlife, and United States Coast Guard. All of the contacted agencies are pleased with the Town's rapid response and will continue to monitor the event until all repairs have been completed. The Town will work with local, state and federal agencies to ensure the public remains informed on the matter.

I. DIRECTOR REPORTS

J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

K. CORRESPONDENCE RECEIVED

L. MUNICIPAL ADVISORY COUNCIL

M. FUTURE AGENDA ITEMS

N. ADJOURNMENT

1. Meeting adjourned at 7:36p.m. to the next Regular Meeting of the Board of Directors on October 5, 2022, beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."