



# TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

MINUTES OF THE REGULAR MEETING OF  
THE COMMUNITY CENTER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY CSD  
Tuesday May 17, 2011  
1800 Willow Lake Road, Discovery Bay, California  
REGULAR MEETING 3:00 P.M.  
Website address: [www.todb.ca.gov](http://www.todb.ca.gov)

## Community Center Committee Members

Ray Tetreault, Chair, Chris Steele, Vice Chair, Bob Abbadie, Sean O'Toole, Jim Mattison

### A. ROLL CALL

The meeting was called to order at 3:00 p.m. by Committee Chair Tetreault. All Committee members were present.

### B. APPROVE MINUTES OF APRIL 19, 2011 COMMUNITY CENTER COMMITTEE MEETING

The minutes of the April 19, 2011 Minutes were approved on motion by Bob Abbadie, second by Jim Mattison. Motion Passed 5-0.

### C. REVIEW OF COMMUNITY CENTERS AND THE TYPES OF RECREATION PROGRAMS OFFERED

General Manager Howard provided the committee with a computer disk containing a number of local community centers and their programs. Mr. Howard reviewed a number of them on the video screen for the committee's information.

### D. PRESENTATION OF DRAFT COMMUNITY NEEDS SURVEY

Committee Member O'Toole provided the committee with a draft of a community survey aimed at identifying the community's desires for a future community center to be distributed to the community via the internet. The Committee had a lengthy discussion on the survey and Mr. O'Toole will return to the next meeting with recommended changes.

### E. PROPOSED CRITERIA FOR DETERMINING SITE SELECTION

Committee Member O'Toole presented a list of proposed criteria that will help the committee develop a recommendation for a site. This criteria is dependent on the information contained in the survey results.

### F. PRESENT DRAFT PROJECT PLAN WITH MILESTONES TO REACH A RECOMMENDATION TO THE CSD BOARD BY DECEMBER 31, 2011

Committee Member O'Toole presented a milestone project plan to the committee.

### G. DISCUSSION OF FINANCIAL CONSIDERATIONS AND FUTURE FUNDING OPPORTUNITIES

General Manager Howard indicated that the information relative to the possibility of establishing a Community Foundation has not been received. It will be on the next agenda, however.

There was discussion of attempting to obtain information relative to plans and costs of neighboring community centers. General Manager Howard indicated he would make initial contacts.

Resident Jeff Barber recommended to the committee that the plans and financial information be available to the committee prior to site visits. If necessary, he recommended that the District file Public Records Requests to obtain the necessary information.

H. **SET COMMITTEE CALENDAR**

The next Community Center Committee meeting was scheduled for Tuesday, June 7, 2011 at 3:00 p.m.

I. **FUTURE DISCUSSION/AGENDA ITEMS**

There were no future agenda items other than those action items discussed.

J. **ADJOURNMENT**

The meeting was adjourned at 4:59 p.m.