



TOWN OF DISCOVERY BAY CSD

A COMMUNITY SERVICES DISTRICT

President - Kevin Graves • Director - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

**AGENDA OF THE REGULAR MEETING OF
THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD**

October 18, 2011

REGULAR MEETING 3:00 P.M.

1800 Willow Lake Road, Discovery Bay, California

Website address: www.todb.ca.gov

Community Center Committee Members

Ray Tetreault, Chair; Chris Steele, Vice Chair; Bob Abbadie, Sean O'Toole, Jim Mattison

REGULAR MEETING 3:00 P.M.

A. ROLL CALL

1. Call business meeting to order 3:00 p.m.
2. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

The public may address the Committee on any item that is described in the agenda. The public may comment on any item on the agenda at the time that item is taken up. Any person wishing to speak must come up and speak from the podium. Any clarifying questions from the Committee Members must go through the Chair.

C. APPROVE MINUTES

1. Minutes of previous Community Center meeting dated September 22, 2011

D. UPDATE ON COMMUNITY NEEDS SURVEY

1. Update on the Community Center Survey, with final survey results

E. Discussion and Q & A with Catherine Kutsuris Director, Department of Conservation and Development, Contra Costa County

F. DISCUSSION RELATING TO FUNDRAISING AND FOUNDATION OPPORTUNITIES

G. STAFF DIRECTION REGARDING DIFFERENT BUILDING TYPES/CONSTRUCTION TECHNIQUES

H. PRELIMINARY DRAFT – COMMITTEE REPORT TO BOARD OF DIRECTORS

I. REVIEW PROJECT PLAN AND MILESTONE SCHEDULE

J. SET COMMITTEE CALENDAR

K. FUTURE DISCUSSION/AGENDA ITEMS

L. ADJOURNMENT

1. Adjourn to next Community Center meeting located at 1800 Willow Lake Road – in back of the Delta Community Presbyterian Church.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY CSD

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**MINUTES OF THE REGULAR MEETING OF
THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD
September 22, 2011
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

**Community Center Committee Members
Ray Tetreault, Chair, Chris Steele, Vice Chair, Bob Abbadie, Sean O'Toole, Jim Mattison**

REGULAR MEETING 3:00 P.M.

A. ROLL CALL

The business meeting was called to order 3:06 p.m. by Chairman Tetreault and all members were present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Resident Jeff Barber addressed the Committee regarding the Hofmann owned property at 1520 Discovery Bay Boulevard and their proposal to build eighty (80) residential units at that location and the lack of water capacity to serve that location.

C. APPROVE MINUTES OF July 19, 2011 COMMUNITY CENTER COMMITTEE MEETING

On a motion by Member Abbadie, Second by Member Steele, the minutes were approved of the August 24, 2011 Community Center Committee. The motion carried by the following vote: AYES: 5, NOES: 0.

D. UPDATE ON COMMUNITY NEEDS SURVEY

Committee member O'Toole provided the committee and public with an update on the Community Center Survey and its results.

Based upon the survey results, the preferred location for a future community center is survey location #1 (Discovery Bay Boulevard and Willow Lake Road/Sand Point Road). The second preferred survey location is #4 (behind the US Post Office on Bixler Road). On a consensus vote, all Committee members identified these two (2) sites as the preferred location(s) for a future Community Center site

On a motion by Member Mattison, Second by Member Abbadie, the committee voted to close the survey effective September 30, 2011. The motion carried by the following vote: AYES: 5, NOES: 0

There was a discussion regarding the two (2) corner properties – Discovery Bay Boulevard and Willow Lake Road/Sand Point Road. The Committee was also notified that the Discovery Bay Boulevard and Willow Lake Road site is presently for sale and potentially available to the District. The committee discussed that site as well as the Hofmann Development site (Discovery Bay Boulevard and Sand Point Road).

Committee Chair Tetreault asked staff to provide the Committee with a copy of the development agreement between the County and Hofmann Development prior to the next Community Center Committee meeting.

E. REVIEW COMMUNITY CENTER SITE VISITS

Committee member Steele provided information on a tour he took of the Brentwood Senior Center.

Committee Member O'Toole provided a breakdown of the budget of the City of Antioch Recreation Services Department.

F. DISCUSSION RELATING TO FINANCING OPPORTUNITIES

General Manager Howard provided information to the committee to review relative to the possibility of establishing a community foundation tasked with raising money for the community center project. Mr. Howard indicated that he would bring this back to the committee as an action item at the next meeting.

G. REVIEW PROJECT PLAN AND MILESTONE SCHEDULE

Committee member O'Toole updated the committee on the Project Plan with a December 31, 2011 date to make a final report to the full CSD Board in mind.

On a motion by Committee Member O'Toole, Second by Committee Member Mattison, the Committee voted to direct staff to begin the process of developing the "draft" set of recommendations to the Board from the Committee. The motion carried by the following vote: AYES: 5, NOES: 0.

H. SET COMMITTEE CALENDAR

The next Community Center Committee meeting is scheduled for Tuesday, October 18, 2011 at 3:00 p.m.

I. FUTURE DISCUSSION/AGENDA ITEMS

Staff will make contact with Catherine Kutsuris, Director, Contra Costa County, Department of Conservation and Development.

J. ADJOURNMENT

The meeting was adjourned at 4:10 pm.

DRAFT