



Town of Discovery Bay

"A Community Services District"

AGENDA REPORT

Meeting Date

November 02, 2016

Prepared By: Justin Shobe - Luhdorff & Scalmanini

Submitted By: Catherine Kutsuris, General Manager

Agenda Title

Recommendation for Award of the Water Meter Installation Project

Recommended Action

Accept recommendation and award contract to J.W. Backhoe & Construction, Inc. for the Water Meter Installation Project in the amount of \$1,391,490.00 (one million, three hundred ninety one thousand, four hundred ninety dollars and zero cents); authorize the General Manager to sign the contract and make related CEQA findings.

Executive Summary

The District recently solicited bids from contractors to complete the District's Water Meter Installation Program, which will install meters on all remaining non-metered residences and bring the Town's residences into the new rate structure. The District advertised publicly and invited contractors to pre-qualify for bidding in September 2016. Five contractor's successfully completed the pre-qualification and the District then issued bidding documents, prepared by Luhdorff & Scalmanini Consulting Engineers (LSCE), to the five pre-qualified contractors. Bids were received by three of the contractors by the deadline of October 31, 2016.

The three bidders for the project were: Florez Brothers, Inc.; Granite Construction; and J.W. Backhoe & Construction, Inc. The low bid was received by J.W. Backhoe & Construction for \$1,391,490.00. The next highest bid was from Granite Construction for \$2,220,945.00. The highest bid was from Florez Brothers, Inc. for \$2,867,150.00. The three bid packages were evaluated in detail by the District staff and LSCE for conformance and responsiveness with the bidding requirements. Upon detailed review of the bids received, LSCE recommended award of the contract to J.W. Backhoe & Construction, Inc.

The Contractor's scope will include the installation of approximately 3,531 water meters on existing residences in Discovery Bay with a deadline for Substantial Completion by May 31, 2017 and Final Completion of August 5, 2017. The bid specifications define the contractor's scope for various types of meter installations and the requirements of the contractor throughout the course of work for items such as customer notification, traffic control, testing, and storm water control. Given that there are over 3,500 project "sites", there will likely be unknowns that occur in the field that must be addressed. The District is currently working on developing a thorough inspection plan as well as estimating total budget costs for this project. The project budget will be brought to the Finance Committee to be evaluated and finalized before being brought to the Board of Directors for final approval.

For the purposes of compliance with the California Environmental Quality Act, the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061 (b) (3). This exemption covers the range of projects for which it can be seen with certainty that an adverse environmental impact will not occur.

Fiscal Impact: \$

Amount Requested

Sufficient Budgeted Funds Available?: (If no, see attached fiscal analysis)

Prog/Fund # . Category:

Previous Relevant Board Actions for This Item

Attachments

Notice of Exemption

AGENDA ITEM: F-1

NOTICE OF EXEMPTION

To: County Clerk
County of Contra Costa
555 Escobar Street
P.O. Box 350
Martinez, CA 94553

From: Town of Discovery Bay Community
Services District (CSD)
1800 Willow Lake Road
Discovery Bay, CA 94505

Project Title: Town of Discovery Bay Water Meter Installation Project

Project Location – Specific: Residential area of Discovery Bay within Zone 8

Project Location – City: Town of Discovery Bay CSD **Project Location – County:** Contra Costa

Description of Nature, Purpose, and Beneficiaries of Project: Installation of meters on all remaining non-metered residences.

Name of Public Agency Approving Project: Town of Discovery Bay CSD

Name of Person or Agency Carrying Out Project: Town of Discovery Bay CSD

Exempt Status: *(check one)*

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class I Section 15061 (b) (3)
- Statutory Exemptions. State code number: Public Resource Code § 21080(b)(8); California Code of Regulations § 15273

Reasons why project is exempt: For the purposes of compliance with the California Environmental Quality Act, the project is exempt from CEQA pursuant to CEQA Guidelines Section 15061 (b) (3). This exemption covers the range of projects for which it can be seen with certainty that an adverse environmental impact will not occur. The project is limited to the installation of water meters at existing residences.

Lead Agency

Contact Person: Catherine Kutsuris **Area Code/Telephone/Extension:** (925) 634-1131

If filed by applicant:

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____

Date: 11/02/16 Title: Interim General Manager

Signed by Lead Agency

Signed by Applicant

Date received for filing at OPR: