



# TOWN OF DISCOVERY BAY

## A COMMUNITY SERVICES DISTRICT



### SDLF Platinum-Level of Governance

PLATINUM LEVEL

President – Kevin Graves • Vice President – Ashley Porter • Director – Bryon Gutow • Director – Michael Callahan • Director – Carolyn Graham

#### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday March 16, 2022 REGULAR MEETING 7:00 P.M.

##### A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m. – By President Graves.
2. Pledge of Allegiance – Led by Director Graham.
3. Roll Call – All present.

##### B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

Three Public Comments:

- Two Residents addressed comments from the Nextdoor App. Comments on Nextdoor regarding the lot across the street and requested Town of Discovery Bay to reach out to John Kopchick, Director of Contra Costa County to provide update to the Board and also to provide support and transparency to the residents.
  - President Graves commented that a member from the Planning Commission will be giving a presentation in April to address what has occurred between the Planning Commission and the lot. The Board is also in contact with the Supervisors Office regarding the lot.
- Contra Costa County resident, Ms. Patti Bristow is running for an open Special District Regular seat on the LAFCO Board and would like for the Board to vote for her. Ms. Bristow is the only one from East County.

##### C. CONSENT CALENDAR

1. Approve DRAFT minutes of Board of Directors meeting for March 2, 2022.
2. Approve Register of District Invoices.
3. Approve Resolution 2022-07 Re-Authorizing Remote Teleconference Meetings of the Legislative Body of the Town of Discovery Bay Community Services District Pursuant to the Brown Act Provisions.

Director Gutow made a Motion to Approve the Consent Calendar as presented.

Director Graham second.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

##### D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

1. None.

##### E. PRESENTATIONS

1. Veolia – March 2022 Presentation

Veolia Project Manager Anthony Harper shared a record number of 4567 days without any accidents or losses. Reported on monthly conductivity as being the quantity of salt in the water. Water softeners were eliminated and replaced with rock salt units which was recommended by the state a few years ago. Major source of the issue is conductivity from groundwater coming through the drinking water system and then the sewer wastewater outfall to the river. Dredge Pond is complete and functioning.

##### F. BUSINESS AND ACTION ITEMS

1. Discussion and Possible Action to Recommend to Caltrans Traffic Control Change(s) to the Intersection of Highway #4 and Discovery Bay Blvd.

Interim Assistant General Manager Mike Davies presented to the Board on Caltrans' recommendation of an identical concept previously shared with the exception of adding a feature of making the number one lane going

southbound Discovery Bay Blvd. Currently, we can only turn left on green only towards Stockton eastbound. There was a new change to the proposal; to turn either eastbound or westbound onto Hwy. 4 on green only and the number two right turn only lane Discovery Bay Blvd. can still turn right westbound onto Hwy. 4 on a red light. Caltrans also recommended optimizing the signal lights to accommodate the flow of traffic within the intersection. Additional concept of removing the yellow delineators and keeping the intersection as is. Chief Singh's email responses are attached to the Staff Report for review. Staff is bringing back to Board to ascertain if Board has recommendations for Caltrans concerning the intersection.

Six Public Comments:

- Resident expressed support of the original Caltrans Restriping Proposal presented to the Board at the December 15, 2021 Board meeting, with majority in attendance in support of original Caltrans proposal. Delineators add confusion to out of town residents, causes head-on traffic issues, obstructs the view of oncoming traffic from Stockton for drivers leaving Discovery Bay, and causes traffic backup.
- Two residents shared their concern of balancing esthetics and safety. Proposed alternative solution to replace the delineators with cement.
- Resident provided US Transportation traffic statistical data in regard to intersection activity; requested impact traffic study be done at intersection.
- Resident asked if arrows could be painted in between the delineators.
- Resident expressed concern about high speeds of traffic through intersections.

AGM Davies stated that Caltrans has ultimate authority over intersection this is just a recommendation. Staff is requesting if Board wants to make a recommendation in response to Caltrans.

Director Graham asked the following questions based on comments from the community: Could there be signs put up by Caltrans on Hwy. 4 traffic is coming into a lighted intersection? Or lower the speed limit on Hwy. 4 in front of Discovery Bay Boulevard? Can there be a no right turn on red leaving Discovery Bay Boulevard? Assistant General Manager Mike Davies responded that request has been made previously, no right turn on red and received extreme pushback from the community. Director Graham asked if there can there be a temporary electronic sign board that states both lanes are through lanes and no longer a turn on right lane until people are used to the traffic going through the intersection?

Vice President Porter commented to take in consideration and compromise of esthetics while also taking into consideration safety. Ultimately, safety is the number one consideration. Assistant General Manager Mike Davies commented that Caltrans is not going to allow change of intersection that doesn't meet engineering safety protocols. Director Gutow commented a reasonable compromise would be to remove the yellow Delineators, the do not enter signs, and try that for a little while and see how that works. This doesn't change traffic flows or require Caltrans to revamp the intersection, the concern would be going from one lane to two lanes to one lane.

Motion to approve Caltrans removing yellow delineators and remove the 'Do Not Enter Sign' made by Director Gutow.

Second by Vice President Porter.

Vote: Motion Carried – AYES: 4, NOES: 1, ABSTAINED: 0, ABSENT: 0

2. Discussion and Possible Action Regarding the Town of Discovery Bay Financial Audit for Fiscal Year Ending June 30, 2021.

Staff recommendation made by Finance Manager Julie Carter for Board to approve this year's audit and the financial results for the District with new disclosure of Retirement Plan 401A with District contribution. Introduced Mark Croce from Croce, Sangunetti, and VanderVeen, Inc. who performed the audit according to governmental auditing standards and presented this year's audit and financial results to the Board. Mark Croce, auditor reported that accounting and financials of the District are healthy. The District has very manageable debt. Water and Wastewater are operating at cash flow positives. This is helpful when we fund projects in the future. The move forward for the District to bring Treasury Operations in house will further enhance financial reporting. One change made to the 2021 report included the addition of 401a retirement plan. Director Callahan and President Graves both commended the report and hard work of the Finance and Accounting team.

No public comments.

Motion made by Director Callahan to approve adopt the financial reports as presented.

Second by Vice President Porter.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

3. Discussion and Possible Action Regarding the Community Center Recreational Swim Price Increase. Parks and Landscape Manager Bill Engelman presented that original fees for recreational swim have been in place since 2014. Staff is suggesting a nominal increase in the use fees for the community swimming pool.

No public comments.

Motion to Approve accept Staff Recommendation to increase recreation swim prices by Vice President Porter and Director Graham as second

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

4. Discussion and Possible Action to Award the Discovery Bay Blvd. and Egdeview Drive Pipeline Replacement Project to the Lowest Responsible Bidder in the Amount of \$654,000. Water/Wastewater Manager Aaron Goldsworthy presented Staff's recommendation to award project to lowest responsible bidder at \$654,000. Engineer's estimate was \$640,000. W.R. Forde Associates Inc. from Richmond was awarded this project amongst 5 bidders.

No public comment

Motion to award project to lowest responsible bidder to W.R. Forde Associates Inc. by Vice President Porter. President Graves as second.

Vote: Motion Carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

## **G. MANAGERS REPORTS**

## **H. GENERAL MANAGERS REPORTS**

General Manager Breitstein had to reports to share:

- 1) GM Breitstein along with Park/Rec Supervisor Gallo attended the CPRS Conference in Sacramento on March 10, 2022. Very informative event and will bring some ideas and takeaways to future meetings.
- 2) Coffee with the GM date set for April 29<sup>th</sup> starting at 9 AM; location Callahan's Coffee and Cones. Agency representatives will be notified and invited to join. Flyer will be posted on social media to invite the public.

## **I. DIRECTOR'S REPORTS**

1. None.

## **J. DIRECTOR'S REGIONAL MEETING REPORTS**

1. Byron Union School District Meeting – February 24, 2022.  
Director Graham reported out that she attended this meeting and went through a lot of administrative changes were teachers talking about cost of living increase and discussed wearing masks at school.
2. ECCFPD Meeting – March 9, 2022.  
President Graves attended this meeting and ECCFPD announced that LAFCO approved the consolidation, which we are very excited for.
3. Contra Costa County Aviation Committee – March 10, 2022.  
President Graves attended this meeting. Discussion of getting a road from the highway to airport continues.

## **K. CORRESPONDENCE RECIVED**

## **L. FUTURE AGENDA ITEM(S)**

## **M. OPEN SESSION DISCOLUSRE OF CLOSED SESSION AGENDA**

1. None.

## **N. CLOSED SESSION**

1. None.

## **O. RETURN TO OPEN SESSION; REPORT ON CLOSED SESSION**

1. None.

## **P. ADJOURNMENT**

1. Meeting adjourned at 8:28pm to the Next Regular Board of Director's Meeting, beginning at 7 PM at the Community Center located at 1601 Discovery Bay Boulevard.

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

//ag,mk 03-18-22