



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT
SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE PARKS AND RECREATION COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, May 5, 2021
STANDING PARKS AND RECREATION COMMITTEE REGULAR MEETING
4:30 P.M. – 5:30 P.M.**

**NOTICE
Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:
Toll-Free Dial-In Number: (866) 848-2216
CONFERENCE ID **5193676302#****

Download Agenda Packet and Materials at www.todb.ca.gov/

Parks and Recreation Committee Board Members

*Chair Bryon Gutow
Vice-Chair Ashley Porter*

A. ROLL CALL

1. Call business meeting to order 4:30 P.M. by Chair Gutow.
2. Roll Call – All present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve DRAFT minutes of March 3, 2021 Regular Parks and Recreation meeting.
 2. Approve DRAFT minutes of April 21, 2021 Special Parks and Recreation meeting.
- Motion to approve minutes as presented made by Vice-Chair Porter.
Second by Chair Gutow.

D. PRESENTATIONS

E. DISCUSSION ITEMS

1. Discussion Regarding Tennis Courts Refurbishing.
Assistant General Manager Dina Breitstein advised the Committee of refurbishing project for three of the six tennis courts at the cost of \$24,000. Courts four, five and six will be refurbished by the end of June 2021. Courts one, two and three will be refurbished next fiscal year.

2. Discussion Regarding Prop 68 Per Capita Grant Project Selection – Top 5 Staff Recommendations.

Parks and Landscape Manager Bill Engelman advised the Committee that Cornell Park is the oldest and the park in most needed of improvement. He was asked by the Committee on January 28, 2021 to bring forth some of the most needed repairs needed. Parks and Landscape Manager Bill Engelman indicated the top priorities are:

- Sports field lawn rehabilitation
- Replacement of Barbeque area to include tables, prep table and refurbish grass area
- Basketball court overlay, benches, and new basketball hoops
- Uniform benches, trash and recycle receptacles throughout park
- Restrooms

Parks and Landscape Manager Bill Engelman advised the Committee that the area of the sports field is large and will be very costly to repair. The restrooms are regularly being vandalized and the cost of the maintenance crew to keep it at a standard that is acceptable is very difficult.

Discussion was held to remove restrooms and include wording in park rental agreement to incorporate portable restrooms and/ or custodial cleaning cost.

Staff is requesting approval or guidance in ranking improvement projects for Cornell Park.

Vice-Chair Porter recommended the order of improvements to be:

1. Basketball Courts
2. Barbeque Area
3. Uniform Benches

Chair Gutow agreed with the recommendation made by Vice-Chair Porter.

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

1. Adjourned at 4:42 p.m. to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."

//ym//051021