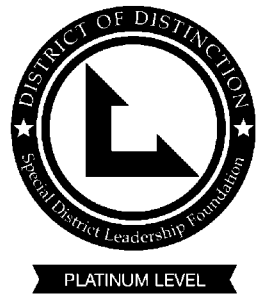




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



President – Carolyn Graham • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Lesley Belcher

**MINUTES OF THE REGULAR MEETING  
OF THE WATER AND WASTEWATER COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, February 5, 2025, 5:30 P.M.**

**Water and Wastewater Committee Members**

*Kevin Graves  
Carolyn Graham*

**A. ROLL CALL**

1. Called business meeting to order 5:30 p.m.
2. Roll Call was taken, and all members were present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve Water and Wastewater DRAFT Special Meeting Minutes of November 20, 2024.

Vice-Chair Graham made a Motion to Approve the November 20, 2024 Draft Meeting Minutes.  
Chair Graves seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

**D. UPDATES**

1. Cross Connection.

Presented by Water & Wastewater Manager Aaron Goldsworthy.

- Cross connection is a connection between a non-potable water supply and a potable water supply.
- The State of California created a new cross connection policy in December 2023 and adopted it in July 2024.
- The Town needs to adopt a cross-connection ordinance.
- State is mandating Town adopt a program by July 2025.
- Policy affects approximately 2,300 homes.

**E. DISCUSSION**

1. Discussion Regarding Establishing Chair and Vice-Chair.

Carolyn Graham made a motion that Kevin Graves be the Chair for the next year and she be the chair the following year.

Kevin Graves seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

2. Discussion Regarding the Sewer Line Access Road Agreement for the Newport Pointe Subdivision.

Presented by Project Manager Mike Yeraka.

- Newport Pointe subdivision developer will install a sewer line access road.
- Access road will be built at the expense of the developer.
- \$150,000 will be deposited with the Town as a guarantee that the road will be built.
- In the event the road is not built, the Town has the right to use the \$150,000 to build the road.
- Developer is providing an easement to the Town for the sewer line and access road.
- Developer will be responsible for maintaining the sewer line and the subdivision sewer system at their expense until the access road is completed.
- The Developer will be responsible for paying any costs or fines associated with any sewer overflows that may occur while they are responsible for maintenance.
- The sewer line, access road, as well as the subdivision water and sewer systems will have a three-year warranty after the Town's acceptance.
- All costs incurred by the Town are paid by the Developer.

Committee recommends bringing the item to the Board of Directors for a vote.

3. Discussion Regarding Amending the Herwit Engineering General Services Contract to add \$50,000.

Presented by Water & Wastewater Manager Aaron Goldsworthy.

- The Town has received multiple requests from developers for engineering information related to their various development projects.
- Developer services totaled \$52, 800. All of these funds are reimbursable by the developers.
- Since the Town did not have a separate developer contract with Herwit Engineering for the various infrastructure studies, Herwit applied all development work against the general services contract.
- Staff is requesting an amendment to the Herwit Engineering general services contract to add \$50,000.
- In the next fiscal year, the Town plans to implement two separate contracts.

Committee recommends bringing the item to the Board of Directors for a vote.

Water and Wastewater Manager Aaron Goldsworthy gave an update.

- There is an emergency repair that will be taking place on the sewer line in front of the Community Center. W.R. Forde has quoted the repair to cost between \$270-\$300K.
- Repair should take about 2-3 weeks.

**F. FUTURE DISCUSSION/AGENDA ITEMS**

None.

**G. ADJOURNMENT**

1. Adjourned at 6:12p.m. to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.