



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President –Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE MEETING
OF THE STANDING FINANCE COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, April 5, 2023, 4:30 P.M.**

Finance Committee Members

Chair Ashley Porter
Vice-Chair Carolyn Graham

A. ROLL CALL

1. Called business meeting to order 4:30 p.m.
2. Roll Call was taken, and Chair Ashley Porter was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Finance DRAFT Meeting minutes of February 1, 2023.
 - Unable to approve minutes due to a lack of quorum.

D. PRESENTATIONS

1. Financial Update for FY 2022-2023

Presented by Finance Manger Julie Carter.

- The second installment of money from the County will arrive April 19, 2023.
- First month of interest income from Five Star Bank was \$17,000.
- Pantages pulled permits for four lots.
- The 2021-2022 audit is complete.
- There was an increase in water leak repairs and maintenance.
- Pool revenue was \$7,500.

Vice-Chair Graham asked for clarification on how the Pantages community center fee monies could be spent. General Manager Breitstein will investigate the matter.

E. UPDATES

None.

F. DISCUSSION

1. Community Center Outdoor Lighting.

Presented by Parks and Recreation Supervisor Monica Gallo.

- Two contractors were contacted to assess the lighting needs. One quoted \$1,230. The second contractor verbally stated they could do it for the \$250 service call fee plus \$125/hr. but did not give a quote in writing.

2. Community Center Fencing.

Presented by Assistant General Manager Allan Cantando.

- On March 11, 2023, there were trespassers on the Community Center property.
- Staff recommend fencing be replaced to secure the pool area as well as Community Center grounds.
- The cost to fence the south side of the property is \$11,000. The cost to fence the tennis courts could be \$7,000.

G. FUTURE DISCUSSION/AGENDA ITEMS

- Vice-Chair Graham would like to discuss the Employee Retention Act at a future meeting.

H. ADJOURNMENT

1. Adjourned at 4:51p.m. to the next Standing Finance Committee meeting on June 7, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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