



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT  
SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Michael Callahan • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
OF THE PARKS AND RECREATION COMMITTEE  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, September 1, 2021  
STANDING PARKS AND RECREATION COMMITTEE REGULAR MEETING  
4:30 P.M. – 5:30 P.M.**

**NOTICE**  
**Coronavirus COVID-19**

In accordance with the Governor's Executive Order N-33-20, and for the period in which the Order remains in effect, the Town of Discovery Bay Community Services District Committee Chambers will be closed to the public.

To accommodate the public during this period of time that the Committee's Chambers are closed to the public, the Town of Discovery Bay Community Services District Committee Members have arranged for members of the public to observe and address the meeting telephonically.

**TO ATTEND BY TELECONFERENCE:**  
**Toll-Free Dial-In Number: (866) 848-2216**  
**CONFERENCE ID **5193676302#****

Download Agenda Packet and Materials at [www.todb.ca.gov/](http://www.todb.ca.gov/)

**Parks and Recreation Committee Board Members**

*Chair Bryon Gutow  
Vice-Chair Ashley Porter*

**A. ROLL CALL**

1. Call business meeting to order 4:30 P.M.
2. Roll Call – All present.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. DRAFT MINUTES TO BE APPROVED**

1. Approve July 7, 2021, Regular Parks and Recreation DRAFT meeting minutes.  
Motion made by Vice-Chair Porter to approve items on the Consent Calendar as presented.  
Second by Chair Gutow.

**D. PRESENTATIONS**

**E. DISCUSSION ITEMS**

1. Discussion Regarding Parks, Landscaping, and Community Center Project Funding Availability.  
Parks and Landscape Manager Bill Engelman gave the committee an update on a list of potential projects selected to review and prioritize.  
Vice-Chair Porter expressed concerns regarding strategic spending.  
Discussion between staff and Chairs regarding future plans and the need to use financial resources in potential landscaping for future construction plans. The use of the Ball Wall at the Community Center was discussed.  
General Manager Mike Davies reminded the Committee that using any funds from the Hofmann account will need Board review and approval.  
Committee Chairs directed staff to obtain quotes for projects which will need priority consideration.

Parks and Landscape Manager Bill Engelman advised the Committee that Cornell Park requires attention. One of the most crucial repairs will be needed on the rubber flooring of the playground area. Chair Gutow stated the replacement of the rubber flooring at the playground will need to be addressed quickly to prevent any safety concerns. Committee Chairs agreed with the four items presented as requiring repairs or replacement at Cornell Park. The items mentioned are baseball field enhancements with new backstops, irrigation pump, playground surface tear out and replace with a better product and sports field lawn rehabilitation. Discussion between Committee and staff regarding bathrooms at Cornell Park. There has been graffiti and vandalism plaguing Cornell Park. General Manager Mike Davies advised of possible new legislation stating a requirement to keep park bathrooms open 24 hours a day for use by the homeless. Parks and Landscape Manager Bill Engelman advised the Committee of interest in replacing landscape along Seal Way and Sand Pointe island. Chair Gutow advised that priority should be placed on projects along Discovery Bay Boulevard and along Willow Lake Road first. Update was given regarding the string lighting on Discovery Boulevard and Highway 4. Parks and Landscape Manager Bill Engelman expressed interest in landscape enhancements along the Ravenswood Parks corners. Chair Gutow recommended seeing what Pantages does once they start their project and then decide if the Town wants to coordinate with their plan. General Manager Mike Davies reminded the Committee that the Conservation Corps team has begun working at the Town parks. Chair Gutow issued a reminder to staff to do their part to keep the Town looking good. If things are out of place or an area needs attention, do what you can to rectify that.

2. Discussion Regarding Rebidding of Synthetic Turf – Community Center Pool.

Parks and Landscape Manager Bill Engelman explained the draft timeline for rebidding synthetic turf at the Community Center Pool. The bids will be marketed towards synthetic turf specialists.

#### **F. FUTURE DISCUSSION/AGENDA ITEMS**

#### **G. ADJOURNMENT**

1. Adjourn to the next Standing Parks and Recreation Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."