



TOWN OF DISCOVERY BAY CSD

President - Kevin Graves • Vice-President - Brian Dawson • Director - Mark Simon • Director - Chris Steele • Director - Ray Tetreault

**AGENDA OF THE REGULAR MEETING OF
THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD**

August 24, 2011

1800 Willow Lake Road, Discovery Bay, California

REGULAR MEETING 3:00 P.M.

Website address: www.todb.ca.gov

Community Center Committee Members

Ray Tetreault, Chair, Chris Steele, Vice Chair, Bob Abbadie, Sean O'Toole, Jim Mattison

A. ROLL CALL

1. Call business meeting to order 3:00 p.m.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

The public may address the Committee on any item that is described in the agenda. The public may comment on any item on the agenda at the time that item is taken up. Any person wishing to speak must come up and speak from the podium. Any clarifying questions from the Committee Members must go through the Chair.

C. APPROVE MINUTES OF July 19, 2011 COMMUNITY CENTER COMMITTEE MEETING

D. UPDATE ON COMMUNITY NEEDS SURVEY

Update on the Community Center Survey, advertising, and preliminary survey results

E. REVIEW COMMUNITY CENTER SITE VISITS

F. DISCUSSION RELATING TO FINANCING OPPORTUNITIES

G. REVIEW PROJECT PLAN AND MILESTONE SCHEDULE

H. SET COMMITTEE CALENDAR

I. FUTURE DISCUSSION/AGENDA ITEMS

J. ADJOURNMENT

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY CSD

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**MINUTES OF THE REGULAR MEETING OF
THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY CSD
Tuesday July 19, 2011
1800 Willow Lake Road, Discovery Bay, California
REGULAR MEETING 3:00 P.M.
Website address: www.todb.ca.gov**

Community Center Committee Members

Ray Tetreault, Chair, Chris Steele, Vice Chair, Bob Abbadie, Sean O'Toole, Jim Mattison

A. ROLL CALL

The meeting was called to order at 3:03 P.M. by CSD Director Tetreault. All Committee members were present.

B. APPROVE MINUTES OF May 17, 2011 COMMUNITY CENTER COMMITTEE MEETING

The minutes of the June 7, 2011 meeting were approved on motion by Bob Abbadie, second by Jim Mattison. Motion Passed 5:0

There were no Public Comments.

C. UPDATE OF COMMUNITY NEEDS SURVEY

Committee Member O'Toole provided the committee with an update of the survey results to date. There were sixty one (61). It was noted that the majority of the advertising is set to start on Friday July 22, 2011 and run again in the Discovery Bay Press on July 29th 2011. Director Steele indicated that he would discuss the survey with the Delta Sun Times and get it posted there as well.

D. REVIEW COMMUNITY CENTER SITE VISITS

General Manager Howard presented a number of slides that were taken from the tour taken by himself, Director Steele, and Member Mattison. The group toured community centers in Antioch, Concord, Walnut Creek, two (2) in Danville, and Livermore.

There was an ongoing discussion regarding the features, centers visited and what might be of interest in a future Town of Discovery Bay CSD Community Center.

After further discussion, it was determined to add Elk Grove and the Brentwood Senior Center to those facilities visited.

E. REVIEW DRAFT PROJECT PLAN WITH MILESTONES TO REACH A RECOMMENDATION TO THE CSD BOARD BY DECEMBER 31, 2011

Committee Member O'Toole presented a milestone project plan to the committee. There were a number of changes to the schedule and no formal action was taken other than updating the milestone schedule.

H. **SET COMMITTEE CALENDAR**

The next Community Center Committee meeting was scheduled for Tuesday, August 23 at 3:00 p.m.

I. **FUTURE DISCUSSION/AGENDA ITEMS**

The committee would like additional information regarding the formation of a Community Center Foundation that might help raise construction funding and long term financial operational assistance.

J. **ADJOURNMENT**

The meeting was adjourned at 4:40 pm

DRAFT