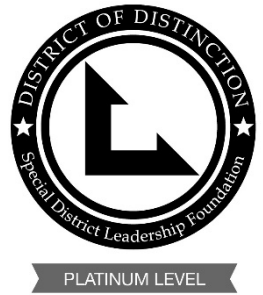




TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Carolyn Graham • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Lesley Belcher

**NOTICE OF THE REGULAR MEETING
OF THE WATER AND WASTEWATER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, March 5, 2025, 5:30 P.M.**

TO ATTEND IN PERSON: The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

In addition to physical attendance at the address indicated above, the Town of Discovery Bay Community Services District is offering the following teleconferencing options as an alternative means for the public to participate in this meeting.

TO ATTEND BY ZOOM WEBINAR: <https://us06web.zoom.us/j/81370654114>

TO ATTEND BY PHONE: +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 813 7065 4114

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

Water and Wastewater Committee Members

Chair Kevin Graves

Vice-Chair Carolyn Graham

A. ROLL CALL

1. Call business meeting to order 5:30 p.m.
2. Roll Call.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Committee for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Committee and the commenter as the law strictly limits the ability of Committee members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Committee only. Any clarifying questions from the Committee must go through the Chair. Comments from the public do not necessarily reflect the viewpoint of the Committee members.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Water and Wastewater DRAFT Meeting Minutes of February 5, 2025.

D. UPDATES

1. Lift Station Repairs.
2. Community Center Sewer Repair.
3. Geographic Information System (GIS).
4. Well 5.

E. DISCUSSION

F. FUTURE DISCUSSION/AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



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PLATINUM LEVEL

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MINUTES OF THE REGULAR MEETING OF THE WATER AND WASTEWATER COMMITTEE OF THE TOWN OF DISCOVERY BAY Wednesday, February 5, 2025, 5:30 P.M.

Water and Wastewater Committee Members

Kevin Graves
Carolyn Graham

A. ROLL CALL

1. Called business meeting to order 5:30 p.m.
2. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Water and Wastewater DRAFT Special Meeting Minutes of November 20, 2024.

Vice-Chair Graham made a Motion to Approve the November 20, 2024 Draft Meeting Minutes.

Chair Graves seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. UPDATES

1. Cross Connection.

Presented by Water & Wastewater Manager Aaron Goldsworthy.

- Cross connection is a connection between a non-potable water supply and a potable water supply.
- The State of California created a new cross connection policy in December 2023 and adopted it in July 2024.
- The Town needs to adopt a cross-connection ordinance.
- State is mandating Town adopt a program by July 2025.
- Policy affects approximately 2,300 homes.

E. DISCUSSION

1. Discussion Regarding Establishing Chair and Vice-Chair.

Carolyn Graham made a motion that Kevin Graves be the Chair for the next year and she be the chair the following year.

Kevin Graves seconded the motion.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

2. Discussion Regarding the Sewer Line Access Road Agreement for the Newport Pointe Subdivision.

Presented by Project Manager Mike Yeraka.

- Newport Pointe subdivision developer will install a sewer line access road.
- Access road will be built at the expense of the developer.
- \$150,000 will be deposited with the Town as a guarantee that the road will be built.
- In the event the road is not built, the Town has the right to use the \$150,000 to build the road.
- Developer is providing an easement to the Town for the sewer line and access road.
- Developer will be responsible for maintaining the sewer line and the subdivision sewer system at their expense until the access road is completed.
- The Developer will be responsible for paying any costs or fines associated with any sewer overflows that may occur while they are responsible for maintenance.
- The sewer line, access road, as well as the subdivision water and sewer systems will have a three-year warranty after the Town's acceptance.
- All costs incurred by the Town are paid by the Developer.

Committee recommends bringing the item to the Board of Directors for a vote.

3. Discussion Regarding Amending the Herwit Engineering General Services Contract to add \$50,000.

Presented by Water & Wastewater Manager Aaron Goldsworthy.

- The Town has received multiple requests from developers for engineering information related to their various development projects.
- Developer services totaled \$52,800. All of these funds are reimbursable by the developers.
- Since the Town did not have a separate developer contract with Herwit Engineering for the various infrastructure studies, Herwit applied all development work against the general services contract.
- Staff is requesting an amendment to the Herwit Engineering general services contract to add \$50,000.
- In the next fiscal year, the Town plans to implement two separate contracts.

Committee recommends bringing the item to the Board of Directors for a vote.

Water and Wastewater Manager Aaron Goldsworthy gave an update.

- There is an emergency repair that will be taking place on the sewer line in front of the Community Center. W.R. Forde has quoted the repair to cost between \$270-\$300K.
- Repair should take about 2-3 weeks.

F. FUTURE DISCUSSION/AGENDA ITEMS

None.

G. ADJOURNMENT

1. Adjourned at 6:12p.m. to the next Standing Water and Wastewater Committee meeting at the Community Center located at 1601 Discovery Bay Boulevard.