



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING
OF THE COMMUNICATIONS COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Wednesday, March 1, 2023, 3:30 P.M.**

Communications Committee Members

*Carolyn Graham
Bryon Gutow*

A. ROLL CALL

1. Called business meeting to order 3:45 p.m.
2. Roll Call was taken, and Director Carolyn Graham attended via zoom from her home. Her husband and son were also present in the home. Director Gutow was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

Director Gutow arrived and joined the meeting at 3:47pm.

C. DRAFT MINUTES TO BE APPROVED

1. Approve Regular Communications DRAFT Meeting minutes of November 2, 2022.

Vice-Chair Gutow made a Motion to Approve the November 2, 2022, Draft Minutes.

Chair Graham seconded.

Vote: Motion Carried – AYES: 2, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. PRESENTATIONS

E. UPDATES

1. SMS Alerts (SlickText).

Presented by General Manager Dina Breitstein.

- Slick Text was chosen as the Discovery Bay Emergency Alert System.
- Set to roll-out by the end of March 2023.
- Town will promote the system through the website, social media and flyers in monthly water bills.

2. Mobile Citizen Phone Application.

Presented by General Manger Dina Breitstein.

- Contra Costa County Public Works has a Mobile Citizen Application where residents can report concerns. Residents can submit a picture and location through the application along with their comments.

F. DISCUSSION

1. Discussion Regarding Establishing Chair and Vice-Chair.

Chair will be Carolyn Graham. Bryon Gutow will be Vice-Chair.

G. FUTURE DISCUSSION/AGENDA ITEMS

- Chair Carolyn Graham would like to reach out again to the Lakes and Lakeshore HOAs. She would also like to contact the Centex HOA.

H. ADJOURNMENT

1. Adjourned at 3:56pm to the next Standing Communications Committee meeting on May 3, 2023, at the Community Center located at 1601 Discovery Bay Boulevard.

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