



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Michael Callahan • Vice-President – Carolyn Graham • Director – Kevin Graves • Director – Bryon Gutow • Director – Ashley Porter

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday May 15, 2024 7:00 P.M.**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Called business meeting to order 7:00 p.m.
2. Vice President Graham led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

1. The speaker mentioned looking into ways to monetize pickleball. He also mentioned the future Cecchini Ranch Project as well as starting a citizens' advisory board.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from May 1, 2024.
2. Approve Register of District Invoices.

Director Porter made a Motion to Approve the Consent Calendar.
Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

D. MUNICIPAL ADVISORY COUNCIL

1. Cypress Landing HOA and Clipper Drive Sound Walls/Fencing.

Presented by Vice-President Graham.

- Vessels being parked on the street fall under the jurisdiction of the Sheriff's office.
- Supervisor Burgis stated there was no money for soundwalls. Office of Supervisor Burgis is willing to write a letter to homeowners and/or HOAs regarding responsibility of maintaining soundwalls.

E. PRESENTATIONS

1. Veolia Presentation.

Presented by Veolia Projects Manager Anthony Harper.

- Veolia has 325 safe working days.
- All five wells are active. Well 5 is inactive and shut down.
- There were 25 coliform samples collected with zero positive results.
- All fifteen lift stations are active.

F. DISCUSSION AND POSSIBLE ACTION

1. Discussion and Possible Action Regarding Veolia North America's Third Amendment to the Water and Wastewater Operations and Maintenance Service Contract.

Presented by Legal Counsel Andy Pinasco.

- Legal worked with Veolia and they mutually agreed to several amendments to the existing contract.
- Veolia West Water Operating Services (VWWOS) shall designate at all times a Project Manager/Plant Manager for all of the Town's facilities operated by VWWOS.
- VWWOS shall have designated at all times a Certified Operator-In-Charge who shall be responsible for the wastewater process operations and shall sign and certify the State and Regional Water Quality Control Board reports.
- The TOWN shall pay VWWOS an Annual Fee. Beginning March 1, 2024, the Annual Fee shall be \$2,182,325.10; provided, however, that TOWN intends to decommission Well # 5 in the near future, and when that asset is decommissioned, it will be removed from VWWOS's scope of work, and the then-applicable Annual Fee shall be reduced by \$42,000.
- Each year, Contractor shall exercise 25% of all distribution valves in the water system, such that over a four-year period 100% of all such valves shall be exercised. Each valve shall be verified to be left in proper operating position and in working condition. If a valve box is not properly aligned over the valve, or if a valve box is sitting too low on a paved road, Contractor shall inform the Town of such condition, so the valve box can be scheduled for repair. For all new valves and valves that have been relocated in the water system, Contractor shall note the location of each such valve using a geographic positioning system (GPS) and shall report such location to the Town so that the Town can enter such location in the Town's GIS.

Director Graves made a motion to approve staff recommendation to approve the proposed DRAFT fourth amendment to the Veolia North America water and wastewater operational and maintenance services contract and allow the General Manager to sign all contracts therein.

Director Porter seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0.

G. MANAGER'S REPORT

None.

H. GENERAL MANAGER'S REPORT

1. LHMP Public Comment Strategy Coordination Meeting.

Presented by General Manager Dina Breitstein.

- GM Breitstein updated the Board on the LHMP Public Comment Strategy Coordination Meeting.
- The Town received the first draft of the Cecchini Ranch Property Development Project Plan. Staff and District Engineers will work together to review the 1000+ page document and give feedback to both the Water and Wastewater Committee and the Board of Directors at future meetings.

I. DIRECTOR REPORTS

None.

J. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

None.

K. CORRESPONDENCE

None.

L. LEGAL REPORT

None.

M. FUTURE AGENDA ITEMS

None.

N. ADJOURNMENT

1. Adjourned at 7:38p.m. to the next Regular Meeting of the Board of Directors on June 5, 2024 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.