



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Carolyn Graham • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Lesley Belcher

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE TOWN OF DISCOVERY BAY
Wednesday May 7, 2025 7:00 P.M.**

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

1. Call business meeting to order 7:00 p.m.
2. Director Porter led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present with the exception of Director Belcher who was absent.

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None.

C. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting Minutes from April 16, 2025.

Director Graves made a motion to approve the Consent Calendar.

Director Porter seconded.

Vote: Motion carried – AYES: 4 – Graham, Gutow, Graves, Porter, NOES: 0, ABSTAINED: 0, ABSENT: 1 - Belcher.

D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS

1. Supervisor Diane Burgis, District III Report.
None.
2. Sheriff's Office Report.
None.
3. Contra Costa County Fire Protection District Report.
None.
4. Contra Costa County Code Enforcement.

Joe Losado introduced the new Code Enforcement Officer for Discovery Bay, Chris Wilson.

- There is an individual impersonating a Code Enforcement Officer in Discovery Bay. They have been tagging vehicles.
- The bright lights on the liquor store have been disconnected.
- The taco truck parked on Highway 4 would be under the authority of CHP.

Director Belcher joined the meeting remotely at 7:04p.m.

E. MUNICIPAL ADVISORY COUNCIL

None.

F. PRESENTATIONS

None.

G. DISCUSSION AND POSSIBLE ACTION

None.

H. MANAGER'S REPORT

I. GENERAL MANAGER'S REPORT

1. Recap of Open House.

- 55 people attended the Open House.
- There were informational tables from Veolia, LSCE, CoACT24, the Rate Study, Cross-Connection, Parks & Recreation, and Town Legal Counsel at the event.

J. DIRECTOR REPORTS

1. Standing Committee Reports.

a. Parks & Recreation Committee Meeting (Committee Members Bryon Gutow and Carolyn Graham) May 7, 2025.

- Committee received updates on each of the Zones in the Town.

b. Water and Wastewater Committee Meeting (Committee Members Kevin Graves and Carolyn Graham) May 7, 2025.

- Committee received updates on both Sand Point Pipeline Replacement Project and State Mandated Cross Connection Program.

K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS

1. Byron Union School District - April 10, 2025 (Director Kevin Graves).

2. LAFCO - April 9, 2025 (Director Kevin Graves).

3. Confire - April 15, 2025 (Director Carolyn Graham).

L. CORRESPONDENCE

1. Contra Costa County Office of Emergency Services – Dated April 22, 2025.

M. LEGAL REPORT

None.

N. FUTURE AGENDA ITEMS

None.

O. ADJOURNMENT

1. Adjourned at 7:13 to the next Regular Meeting of the Board of Directors on May 21, 2025 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.