



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President - Chris Steele • Vice-President - Kevin Graves • Director - Jim Mattison • Director - Mark Simon • Director - Ray Tetreault

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
TOWN OF DISCOVERY BAY CSD
Wednesday May 2, 2012
REGULAR MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov

REGULAR MEETING 7:00 P.M.

A. ROLL CALL AND PLEDGE OF ALLEGIANCE

Call business meeting to order – 7:00 p.m. by President Steele
Pledge of Allegiance – Led by President Steele
Roll Call – All Present

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. PRESENTATIONS

None

D. AREA AGENCIES REPORTS / PRESENTATION

1. SHERIFF'S OFFICE REPORT

Tony Fontenot – Provided the law enforcement report for the month of April. There was a discussion between Tony Fontenot and the Board. There was one (1) Public Comment Speaker.

2. CHP REPORT – No Report

3. FIRE DISTRICT REPORT

Chief Burris – Provided his report and the details for the month of April. There was a discussion between Chief Burris and the Board.

4. EAST CONTRA COSTA FIRE PROTECTION DISTRICT REPORT – No Report

5. SUPERVISOR MARY PIEPHO, DISTRICT III REPORT – No Report

E. COMMITTEE/LIAISON REPORTS

1. Trans-Plan Report – No Report

2. County Planning Commission Report – No Report

3. Code Enforcement Report – No Report

4. Special Districts Report** – No Report

**These meetings are held Quarterly

F. CONSENT CALENDAR

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Minutes of previous Regular meeting dated April 18, 2012

2. District Invoices

Motion by: Director Tetreault to approve the Consent Calendar

Second: Director Simon

Vote: Motion Carried – AYES: 5, NOES: 0

G. NEW BUSINESS AND ACTION ITEMS

1. Agency Comment Request – Land Use Permit Application – AT&T/Thomas (LP12-2034)

General Manager Howard – Provided the details of Item G-1

Staff to send a letter to the County to indicate that we have no negative comment

2. Agency Comment Request – Application – Hofmann Land Development (DP12-3009)

General Manager Howard – Provided the details of Item G-2

David Lennon – Hofmann Land Development – Provided additional details of Item G-2

There was a discussion between David Lennon and the Board.

Motion by: Director Tetreault to advise Staff to send a letter to the County stating that we have no negative comment

Second: Director Simon

Vote: Motion carried – AYES: 5, NOES: 0

3. Carvalho Property discussion and give direction regarding (Northwest intersection of Bixler and Point of Timber Roads)

General Manager Howard – Provided the details of Item G-3

David Lennon – Hofmann Land Development – Provided additional details of item G-3

There was a discussion between the General Manager, the Board, and David Lennon.

Legal Counsel Rod Attebery –Suggested the motion be – That the development of the residential or structures proposing does not preclude or constitute an obstruction to the development of the Community Center

Motion by: Director Tetreault – The above motion by Legal Counsel Rod Attebery

Second: Vice-President Graves

Vote: Motion carried – AYES: 5, NOES: 0

4. Authorize Contract Change Order Number 2 to Conco West, Inc. for the Belt Press and Dewatering Project

General Manager Howard – Provided the details of Item G-4

There was a discussion between the General Manager, the Water and Wastewater Manager, and the Board.

Motion by: Vice-President Graves to authorize Contract Change Order to Conco-West in the amount of \$250,768.00

Second: Director Tetreault

Vote: Motion carried – AYES: 5, NOES: 0

H. PRESIDENT REPORT AND DIRECTORS' COMMENTS

Director Simon – Provided his report and details of the Budget Committee meeting dated April 25, 2012

President Steele – Provided his report and details of the Byron Union School District meeting dated April 19, 2012

I. MANAGER'S REPORT

None

J. GENERAL MANAGER'S REPORT

1. DRAFT CCR

General Manager Howard – Provided the details of Item J-1. Also, provided an update on the Earth Day Event and several of the projects within the Parks of Discovery Bay. There was a discussion between the General Manager and the Board.

General Manager Howard provided an update on the Earth Day Event and also presented shirts to the Board from the Earth Day Event.

K. DISTRICT LEGAL COUNSEL REPORT

None

L. COMMITTEE UPDATES

None

M. CORRESPONDENCE – Discussion and Possible Action

1. Byron Municipal Advisory Council meeting Minutes dated March 15, 2012

N. PUBLIC RECORD REQUESTS RECEIVED

O. FUTURE AGENDA ITEMS

Director Tetreault – District Representative Listing

Vice-President Graves – Office Space

P. ADJOURNMENT

The meeting adjourned at 8:10 p.m. to the next regular meeting on May 16, 2012 at 1800 Willow Lake Road.

For the Audio of this meeting please visit our Website at
<http://www.todb.ca.gov/content/agenda-and-minutes/>

//cmc – 05.08.12