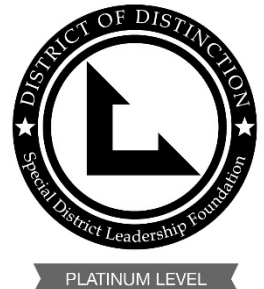




# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

## SDLF Platinum-Level of Governance



President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

### NOTICE OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY Wednesday November 15, 2023 7:00 P.M.

**TO ATTEND IN PERSON:** The meeting will be held at the Community Center located at 1601 Discovery Bay Boulevard.

**TO ATTEND BY ZOOM WEBINAR:** <https://us06web.zoom.us/j/85454370841>

**TO ATTEND BY PHONE:** +1 (669) 444 9171 or +1 (719) 359 4580 **WEBINAR ID:** 854 5437 0841

Download Agenda Packet and Materials at <http://www.todb.ca.gov/>

#### **REGULAR MEETING 7:00 P.M.**

##### **A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Pledge of Allegiance.
3. Roll Call.

##### **B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the Agenda. The public may comment on any item on the Agenda at the time the item is before the Board for consideration. Any person wishing to speak will have 3 minutes to make their comment. There will be no dialog between the Board and the commenter as the law strictly limits the ability of Board members to discuss matters not on the agenda. We ask that you refrain from personal attacks during comment, and that you address all comments to the Board only. Any clarifying questions from the Board must go through the President. Comments from the public do not necessarily reflect the viewpoint of the Directors.

##### **C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from November 1, 2023.
2. Approve Register of District Invoices.
3. Approve the Cancellation of the January 3, 2024, Regular Board of Directors Meeting.

##### **D. PRESENTATIONS**

1. Envision Contra Costa 2040 Public Review Draft General Plan and Climate Action Plan. Contra Costa County Dept. of Conservation & Development – Jo-Anmarie Ricasate.  
<https://envisioncontracosta2040.org/wp-content/uploads/2023/10/Contra-Costa-County-General-Plan-Public-Review-Draft-Combined-2.pdf>  
(Please see pages 112-115 for information pertaining to Discovery Bay)
2. Veolia Presentation.

**E. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Approve the Purchase and Installation of New Audio-Video Equipment for the Town of Discovery Bay Board Room.
2. Discussion and Possible Action to Approve the Purchase and Installation of Security Fencing at the Two Cornell Park Bathrooms.
3. Public Hearing. Discussion and Possible Action to Waive Second Reading and Adopt Ordinance No. 26 Amending Parking Restrictions at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

**F. MANAGER'S REPORT**

1. Diffuser Update.

**G. GENERAL MANAGER'S REPORT**

**H. LEGAL REPORT**

**I. FUTURE AGENDA ITEMS**

**J. ADJOURNMENT**

1. Adjourn to the next Regular Meeting of the Board of Directors on December 6, 2023 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.

"This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Town of Discovery Bay, at (925) 634-1131, during regular business hours, at least forty-eight hours prior to the time of the meeting."

"Materials related to an item on the Agenda submitted to the Town of Discovery Bay after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



# TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

SDLF Platinum-Level of Governance



PLATINUM LEVEL

President – Ashley Porter • Vice-President – Michael Callahan • Director – Kevin Graves • Director – Bryon Gutow • Director – Carolyn Graham

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, November 1, 2023 7:00 P.M.**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Called business meeting to order 7:00 p.m.
2. Director Gutow led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present with President Porter joining remotely.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

1. The first speaker was with the Lions Club and presented the Board with a \$500 check for the Paws on Parade event that was held at the Community Center.
2. The second speaker spoke about Resources for Older Americans and Retirees (ROAR).
3. The third speaker also spoke about ROAR.
4. The fourth speaker mentioned the Veolia Solar Energy presentation that was previously brought to the Water and Wastewater Committee.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting minutes from October 18, 2023.
2. Approve Register of District Invoices.

Director Graves made a Motion to Approve the Consent Calendar.

Director Graham seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

**D. AREA AGENCIES AND LIAISON REPORTS / PRESENTATIONS**

1. Supervisor Diane Burgis, District III Report.  
None.

2. Sheriff's Office Report.

Presented by Deputy Kooy.

- There were several vandalism reports taken. Deputy Kooy wants to stress that people should not confront suspects.
- There were 349 calls for service in October.
- Sheriff's office received several calls regarding a sexual registrant that has moved into the area.

3. CHP Report.  
None.

4. Contra Costa Fire Report.  
None.

**E. MUNICIPAL ADVISORY COUNCIL**

None.

**F. PRESENTATIONS**

None.

**G. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Approve Resources for Older Americans and Retirees (ROAR) Holiday Parade.

Presented by Assistant General Manager Allan Cantando.

- ROAR is requesting the use of the Community Center parking lot for a Holiday Parade Event on December 2, 2023.
- The Board clarified that all conditions of approval must be adhered to and permits must be issued in order for the event to occur.

Public Comment:

- The speaker is with ROAR and stated volunteers are placed at the event for safety.
- Director Gutow stated he contacted the County and no encroachment permit had been issued as of Monday, October 30<sup>th</sup>.

Director Graham made a Motion to Approve staff recommendation to Approve Resources for Older Americans and Retirees (ROAR), Holiday Parade Event at the Community Center Parking Lot on December 2, 2023, subject to the "Conditions of Approval" required by Town staff.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

2. Discussion and Possible Action to Update Ordinance No. 26, Parking Restrictions.

Presented by Assistant General Manager Allan Cantando.

- Ordinance No. 26 was originally established in 2014.
- Modifications include language regarding towing of vehicles.
- Staff recommendation includes introducing and waiving the first reading of Ordinance 26.

Director Graves made a Motion to Introduce and Waive First Reading of Ordinance 26 Amending Parking Restrictions at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

Director Gutow seconded.

Vote: Motion carried – AYES: 5, NOES: 0, ABSTAINED: 0, ABSENT: 0

**H. MANAGER'S REPORT**

None.

**I. GENERAL MANAGER'S REPORT**

Presented by General Manager Dina Breitstein.

1. Staff is working with Veolia on Net Energy Metering Aggregation Program.
2. The District Office will be closed to the public beginning November 6, 2023 through February 2024 due to construction of filter project.



**J. DIRECTOR REPORTS**

1. Standing Committee Reports.

- a. Communications Committee Meeting (Committee Members Carolyn Graham and Bryon Gutow) November 1, 2023.
  - Director Graham reported that the committee discussed shadow boxes at Cornell and Ravenswood Parks. There are now over 600 people signed-up for Slick Text.
- b. Parks & Recreation Committee Meeting (Committee Members Bryon Gutow and Michael Callahan) November 1, 2023.
  - Director Gutow reported that the committee discussed Discovery Bay Blvd. landscaping project. Committee also discussed Cornell Park bathroom vandalism solutions.
- c. Water & Wastewater Committee Meeting (Committee Members Ashley Porter and Kevin Graves) November 1, 2023.
  - Director Graves reported that the committee discussed Well 7 and the Willow Filter Project.

**K. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

- 1. Con Fire Meeting – October 17, 2023 (Director Carolyn Graham)

**L. CORRESPONDENCE**

None.

**M. LEGAL REPORT**

None.

**N. FUTURE AGENDA ITEMS**

None.

**O. OPEN SESSION DISCLOSURE OF CLOSED SESSION AGENDA**

(Government Code Section 54957.7)

Legal counsel Andy Pinasco announced the Board will adjourn to the closed session listed on the agenda as item P1. There is no reportable action anticipated, but staff will report any reportable action upon reconvening to the regular Board of Directors Meeting.

Closed session began at 7:39p.m.

**P. CLOSED SESSION:**

- 1. CONFERENCE WITH REAL PROPERTY NEGOTIATORS  
Property: APN: 008-330-064 – 2489 Discovery Bay Boulevard  
Agency Negotiator: Dina Breitstein  
Negotiating Parties: Bret Hughes  
Under negotiation: Price and Terms of Payment

**Q. RETURN TO OPEN SESSION, REPORT ON CLOSED SESSION**

(Government Code Section 54957.1)

Legal counsel Andy Pinasco announced the return to open session at 8:08p.m. All members were present for the entirety of the closed session. There is nothing to report.

President Porter did not attend the return to open session and did not participate in the adjournment.

**R. ADJOURNMENT**

- 1. Adjourned at 8:08p.m. to the next Regular Meeting of the Board of Directors on November 15, 2023 beginning at 7:00p.m. at the Community Center located at 1601 Discovery Bay Boulevard.



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

Meeting Date

November 15, 2023

**Prepared By:** Margaret Moggia, Finance Manager & Lesley Marable, Accountant  
**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Approve Register of District Invoices.

### Recommended Action

Staff recommends that the Board approve the listed invoices for payment.

### Executive Summary

District invoices are paid on a regular basis and must obtain Board authorization prior to payment. Staff recommends Board authorization in order that the District can continue to pay warrants in a timely manner.

### Fiscal Impact:

**Amount Requested** \$ 411,949.34

**Sufficient Budgeted Funds Available?:** Yes (If no, see attached fiscal analysis)

**Prog/Fund #** See listing of invoices. **Category:** Operating Expenses and Capital Improvements

### Previous Relevant Board Actions for This Item

### Attachments

Request For Authorization to Pay Invoices for the Town of Discovery Bay CSD 2023/2024

AGENDA ITEM: C2

**Request for Authorization to Pay Invoices**  
**For The Meeting On November 15, 2023**  
**Town of Discovery Bay CSD**  
**Fiscal Year 7/23 - 6/24**

Veolia Water North America	\$214,444.74
San Joaquin County Office Of Ed	\$85,073.00
HASA INC	\$36,489.97
Neumiller & Beardslee	\$20,880.88
U.S. Bank Corporate Payment System	\$18,886.23
Badger Meter	\$5,803.25
Brentwood Decorative Rock, Inc.	\$4,860.14
Herwit Engineering	\$4,725.00
Zoom Video Communications, Inc.	\$3,187.80
Watersavers Irrigation Inc.	\$2,886.94
Lincoln Aquatics	\$2,369.77
U.S. Bank	\$2,000.00
Brentwood Ace Hardware	\$1,213.47
Sabie Trucking, Inc.	\$992.80
Karina Dugand	\$976.50
Mt Diablo Resource Recovery	\$930.47
ODP Office Solutions, LLC	\$704.31
National Aquatic Services, Inc.	\$700.00
Michelle Dominge	\$660.00
Kevin Graves	\$575.00
Water Utility Customer	\$520.68
Denise Williams	\$472.50
City Of Brentwood	\$462.50
Carolyn Graham	\$460.00
Kelly Rajala	\$356.57
Bryon Gutow	\$230.00
Michael Callahan	\$230.00
Geotab USA, Inc.	\$217.25
Beatriz Ibarra	\$192.67
Alhambra	\$166.79
Stericycle	\$134.52
Lucia Peters	\$82.50
UniFirst Corporation	\$38.07
Verizon Wireless	\$25.02

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**\$411,949.34**



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

**Meeting Date**  
November 15, 2023

**Prepared By:** Dina Breitstein, General Manager  
**Submitted By:** Dina Breitstein, General Manager

**Agenda Title:**

Approve the Cancellation of the January 3, 2024, Regular Board of Directors Meeting.

**Recommended Action**

Cancel the January 3, 2024, Regular Board of Directors Meeting.

**Executive Summary**

In 2024, the first Regular Board of Directors Meeting in January falls on the Wednesday after the New Year's holiday. Staff normally prepares, finalizes, and posts the Agendas on the Friday before the meeting. Staff will not have returned to work in time to prepare and post the Agenda 72 hours before the Board of Directors Meeting. Staff recommends that the January 3, 2024, Regular Board of Directors Meeting be canceled.

Table of Meetings to Cancel

<u>Date</u>	<u>Meeting</u>	<u>Time</u>
01/03/2024	Board of Directors Meeting	7:00 PM

The next Regular Board of Directors Meeting will take place on January 17, 2024, at 7:00 PM at the Discovery Bay Community Center.

**Previous Relevant Board Actions for This Item**

**Attachments**

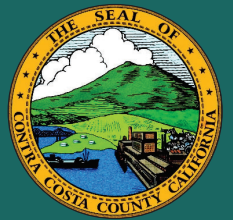
None.

**AGENDA ITEM: C3**



# Contra Costa County 2045 General Plan

Public Review Draft | October 17, 2023





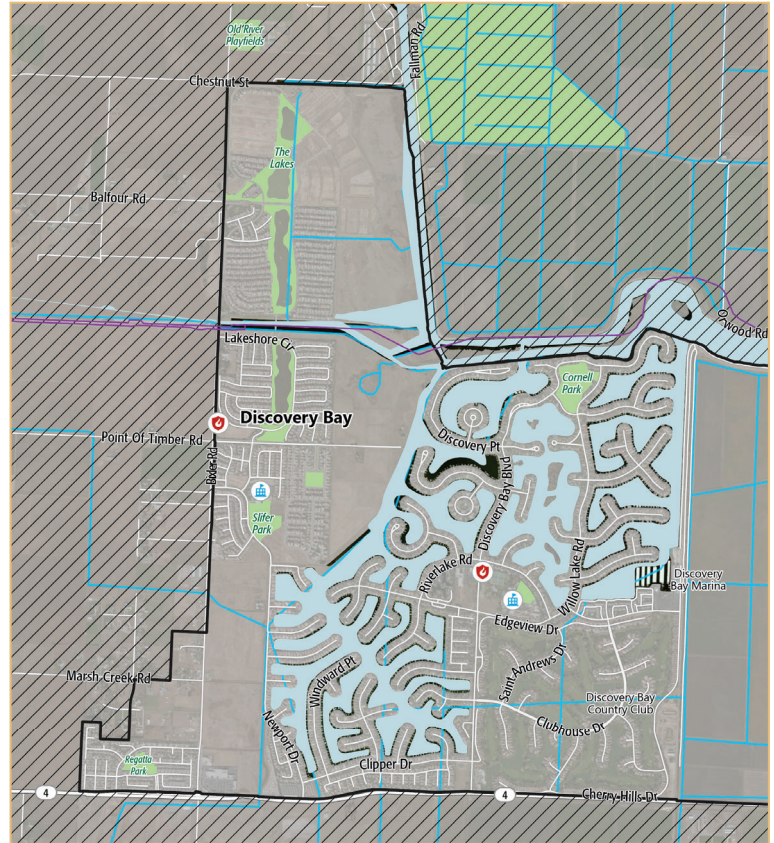
# DISCOVERY BAY - CONTEXT - 1

Discovery Bay is a relatively new community in eastern Contra Costa County, created as a planned community in 1964 on agricultural land previously known as the "Byron Tract." The original development was envisioned as a recreational community, with a network of excavated canals and residential lots connected to Delta waterways. Neighborhood-serving amenities also were planned and created. Today, Discovery Bay has grown into a full-service town with a community services district that coordinates water, sewer, and recreation services.



Residents enjoy many outdoor amenities in their small community, including the golf course at the Discovery Bay Country Club, Discovery Bay Marina, several parks, and surrounding agricultural and open space land. Discovery Bay is primarily comprised of residential land uses along the canals, with pockets of commercial and office spaces that fulfill some daily service needs. Commercial uses include a shopping center at the corner of Highway 4 and Bixler Road that is anchored with a major grocery store. However, it has been difficult to attract commercial and office development to the community and some commercially zoned properties in town remain vacant. Residents cite their isolation from other cities as a challenge for access to employment and education opportunities. Residents are interested in improving pedestrian and bicycle safety along routes to schools and would like a high school to be established in Discovery Bay.

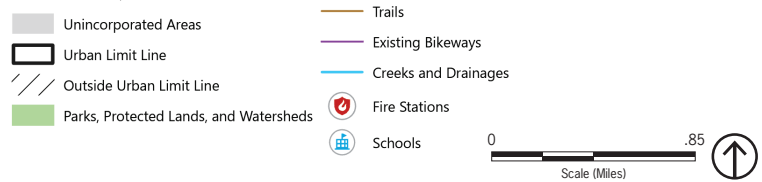
The network of canals that provides recreational and aesthetic benefits also hinders emergency access. Residents are concerned with ingress and egress in the event of a disaster. Furthermore, the community's close proximity to the water increases the risk of inundation from sea-level rise.



Source: Contra Costa County, 2018; PlaceWorks, 2022.









## WHO LIVES IN DISCOVERY BAY?

<p><b>Median Age</b> 43 years old in Discovery Bay</p> <p><b>VS</b></p> <p>40 years old in Contra Costa County</p>	<p><b>Average Life Expectancy</b> 81 years old in Discovery Bay</p> <p><b>VS</b></p> <p>81 years old in Contra Costa County</p>	<p><b>Median Household Income</b> \$133,191 in Discovery Bay</p> <p><b>VS</b></p> <p>\$103,997 in Contra Costa County</p>	<p><b>Race &amp; Ethnicity</b></p> <ul style="list-style-type: none"> <li>▶ 68% White</li> <li>▶ 17% Hispanic or Latino</li> <li>▶ 6% Asian</li> <li>▶ 5% Black or African American</li> </ul>
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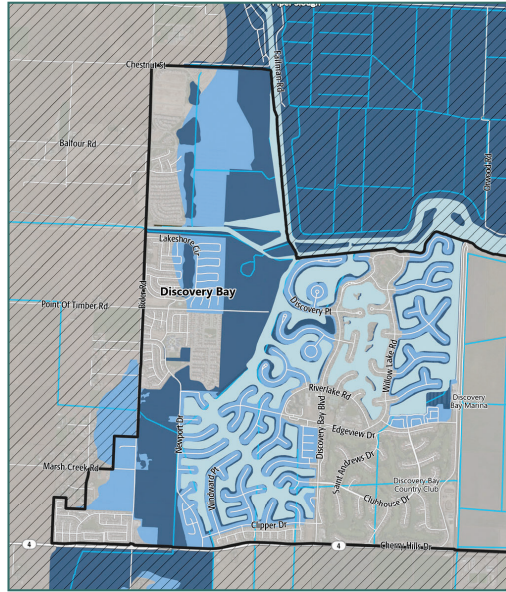


# DISCOVERY BAY - CONTEXT - 2

The information on this page presents a summary of hazards and vulnerabilities in Discovery Bay based on the Contra Costa County Vulnerability Assessment; please see the **online Vulnerability Assessment** for a full description of these hazards and vulnerabilities.

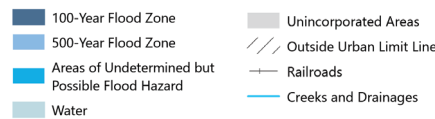
HAZARDS	
	Coastal flooding
	Drought
	Extreme heat
	Flooding
	Human health hazards
	Seismic hazards (liquefaction)
	Sea level rise
	Severe storms

MAJOR VULNERABILITIES	
Cost-burdened households, households in poverty, and persons with chronic illnesses are vulnerable to coastal flooding.	
Households in poverty, cost-burdened households, and low-income households are vulnerable to sea level rise.	
Persons living on single access roads are vulnerable to coastal flooding, seismic hazards, and severe storms.	
The Discovery Bay Fire Station and East Contra Costa Fire Protection District buildings are vulnerable to coastal flooding.	
The Discovery Bay Elementary School, All God's Children Christian School, and Timber Point School are vulnerable to coastal flooding.	

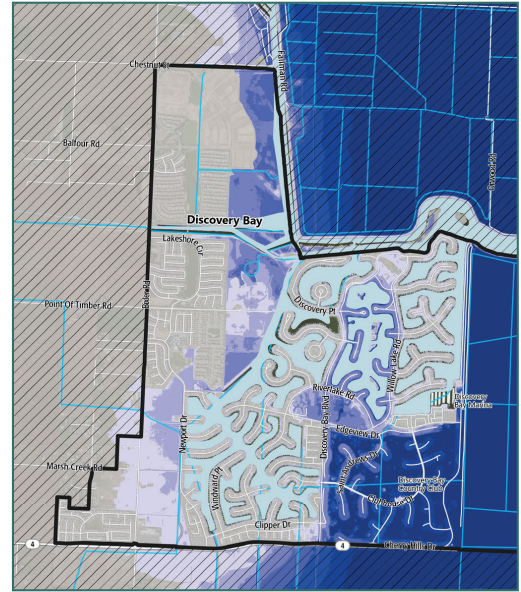


## FLOOD ZONES

Source: FEMA, 2019; Contra Costa County, 2018; PlaceWorks, 2022.

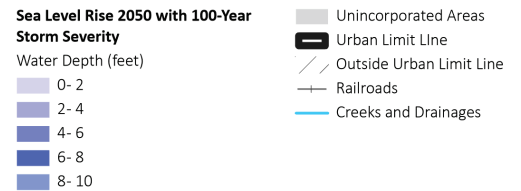


A 100-year flood zone represents a 1% chance of flooding in any given year.  
 A 500-year flood zone represents a 0.2% chance of flooding in any given year.



## SEA LEVEL RISE

Source: Adapting to Rising Tides, 2017 and 2019; Contra Costa County, 2018; PlaceWorks, 2022.



## PLANNED LAND USE

Land use designations for Discovery Bay are shown on Figure LU-1, General Plan Land Use Map, and are defined in the Land Use Element. Discovery Bay has been planned to maintain the existing pattern of residential land uses along the canals with pockets of commercial and office uses. While the former Cecchini property is designated Agricultural Lands, it is inside the ULL and may be redesignated to allow urban uses in the future. The area designated Mixed-Use at Discovery Bay Boulevard above Sand Point Road is intended to facilitate the creation of a town center and encourage the development of a variety of uses that would complement and catalyze further utilization of existing commercial and office areas.



Single-family residential uses in Discovery Bay.



Residential uses along the canals.



Commercial use in Discovery Bay.



Protected open space in Discovery Bay.

## GUIDING PRINCIPLES

The following guiding principles articulate the values, priorities, and aspirations for the future shared by Discovery Bay community members:

1. Discovery Bay's character and history are tied to the waterfront. The community's unique access to water and opportunities for boating and other water recreation activities should be maintained and encouraged.
2. Discovery Bay residents want a thriving community operating at its full potential. Developing vacant and unmaintained properties should be a priority.
3. The farmland surrounding Discovery Bay acts as a community buffer and should be maintained.
4. Residents of Discovery Bay want resilient, reliable infrastructure to safeguard their community. They should be protected from inundation due to dam and levee failures.
5. Parents want their children to attend all grade levels at local schools. Discovery Bay needs a local high school.



### POLICIES

1. In mixed-use areas, attract and retain commercial uses to serve the daily needs of the community. Support the development of new commercial uses and local-serving businesses while promoting new residential development.
2. Enhance access and connections to regional parks and open space.
3. Promote and encourage the development of job-generating uses.
4. Require development of the Cecchini Ranch property to include job-generating uses.
5. Support establishment of a senior housing project in the vicinity of Point of Timber Road.

### ACTIONS

1. Study the feasibility of adding another access road into the community to improve safety and disaster response.
2. Support implementation of a Safe Routes to School Program and provide adequate pedestrian and bicycle infrastructure to all Discovery Bay schools and Excelsior Middle School.
3. Add a sports field complex, possibly on the east side of Discovery Bay.
4. Provide bathrooms and better maintenance at Slifer Park and consider transitioning ownership to the Community Services District.
5. Move the northern portion of Cecchini Ranch, which is under an agricultural conservation easement, outside of the Urban Limit Line.



Water and Waste Water Monthly Report  
Town of Discovery Bay

*Presented November 2023*

## Safety & Training

Safe Work Days: 144

### Additional Training:

Bloodborne Pathogens

Wildfire Smoke Protection Standard  
(Cal/OSHA)

### Weekly Safety Topics:

10/4 – Job Safety Analysis Forms

10/11 – Smoke Conditions / Ventilation Systems

10/25 – Wildfire Smoke Review

## Water Well Status

Willow WTP

01

Active

02

Active

06

Active

Newport WTP

04

Active

05

Active  
(Emergency)

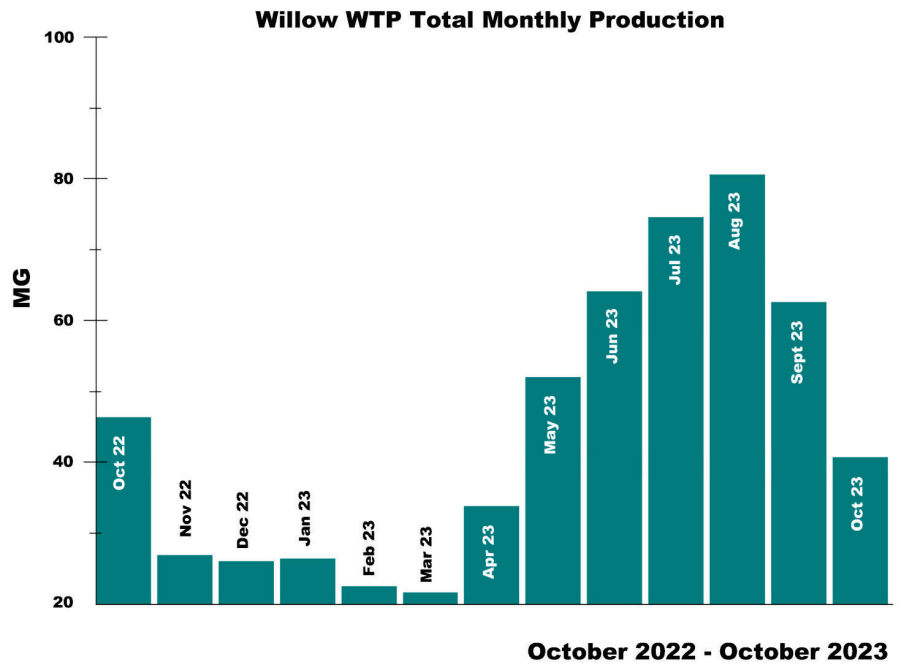
07

Down for  
Repairs

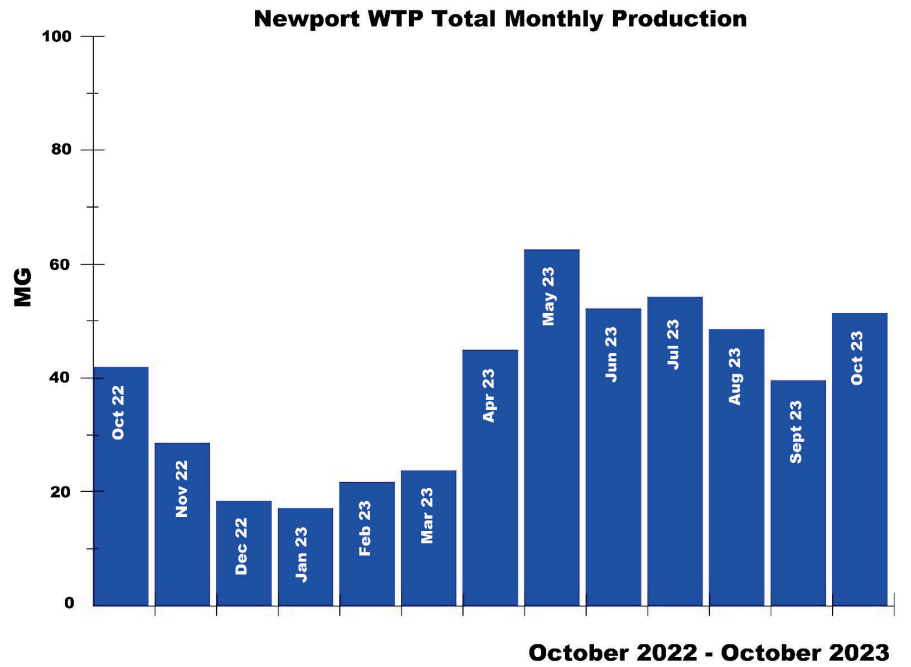
## Water Production & Chemicals

	Production (MG)	Chemicals (gal) (Sodium Hypochlorite)
Willow WTP	42.17	2,891
Newport WTP	48.90	1,713
TOTAL	91.07	4,604

## Water Production - Willow Total Monthly Production



## Water Production - Newport Total Monthly Production



## **Water Compliance**

Coliform Samples Collected: 25

Coliform Positive Results: 0

Water Quality Complaints: 0

Hydrant Flushing: 0

Valve Exercising: 0



## Lift Station Status

**A**

Active

**C**

Active

**D**

Active

**E**

Active

**F**

Active

**G**

Active

**H**

Active

**J**

Active

**R**

Active

**S**

Active

**Newport**

Active

**Lakeshore**

Active

**Lakes**

Active

**Lakes 4**

Active

**Bixler**

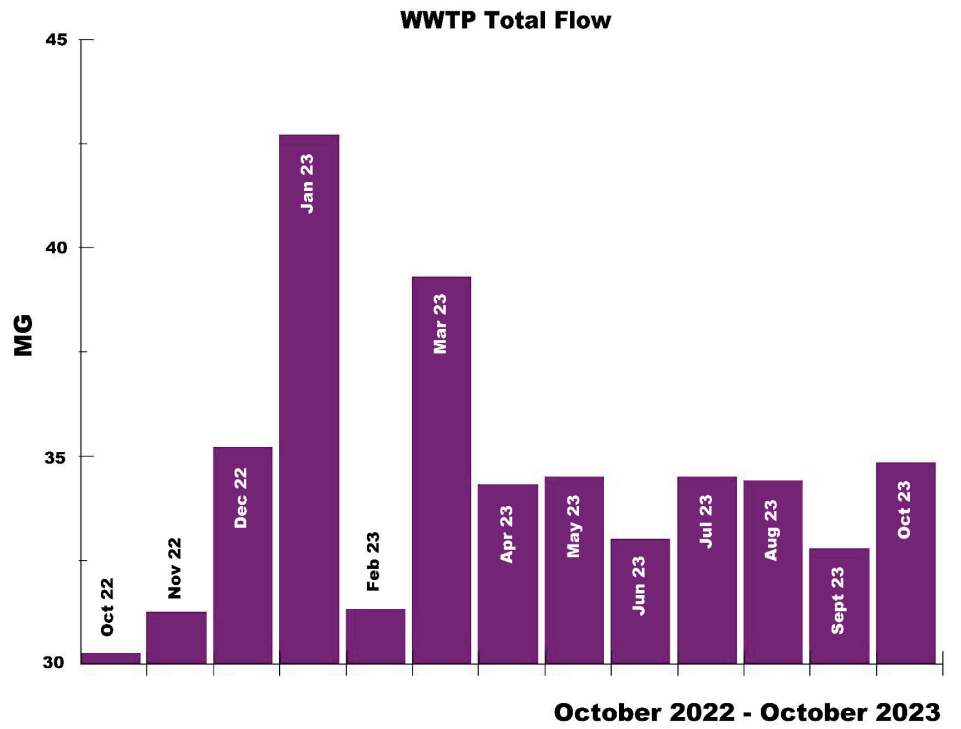
Active

## Wastewater Flow & Chemicals

WW Plant 2	Total Flow (MG)	Influent Flow avg. (MG)	Discharge Flow avg. (MG)
	34.84	.95	1.12
	Last Year Flow (MG)	Polymer (gal)	Alum (gal)
	30.25	500	0

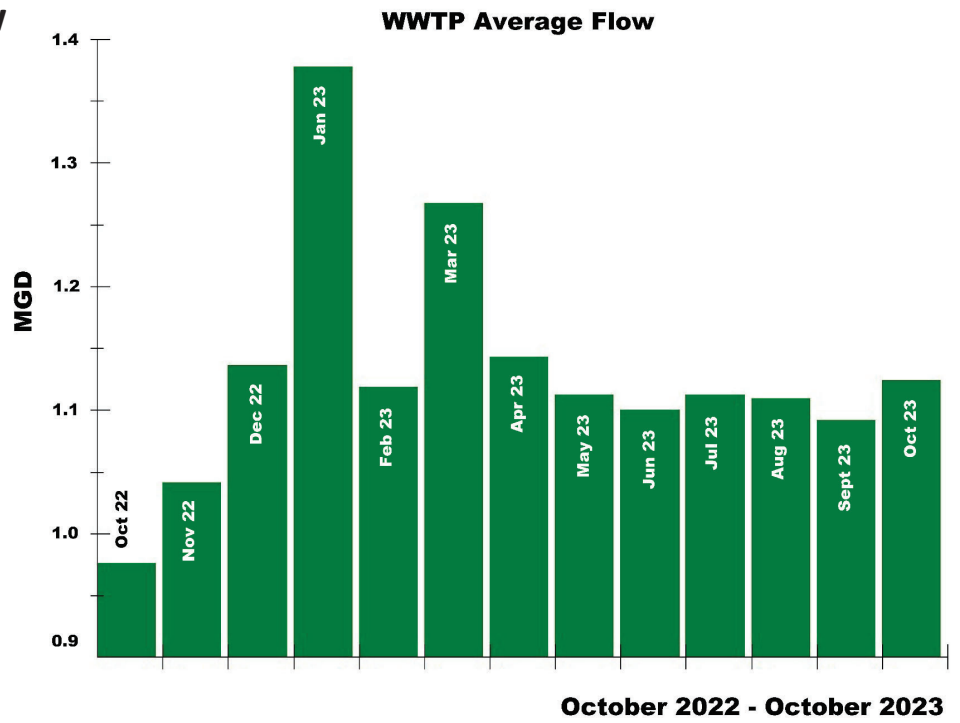
## WWTP 2

### Total Monthly Flow



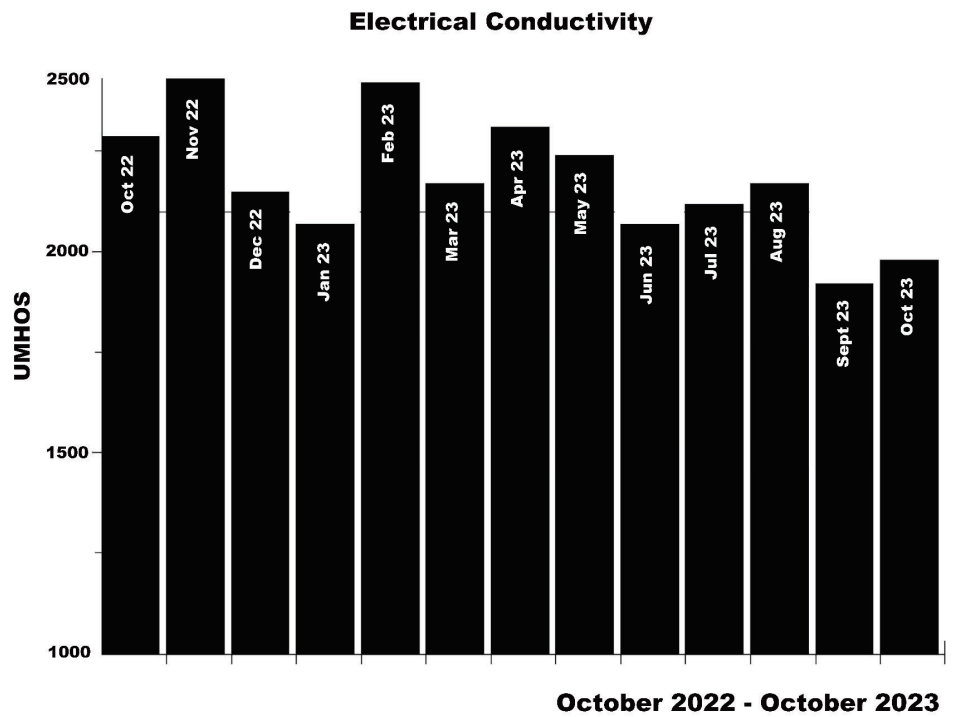
## WWTP 2

### Average Discharge Flow



## WWTP 2

### Monthly Conductivity



## Wastewater Compliance

Effluent BOD<sub>5</sub>, mg/L < 10: **1.2**

Effluent TSS, mg/L < 10: **1.0**

Total Coliform 7 day median < 2.2: **<2**

Total Coliform daily max < 23: **<2**

Eff NTU daily avg < 2: **1**

Eff Ammonia (N), mg/L < 8.4: **ND**

Removal BOD<sub>5</sub>, monthly > 85%: **99.5%**

Removal TSS, monthly > 85%: **99.3%**

Conductivity annual avg < 2,400: **2,147**

Nitrates monthly < 38: **5**

**Maintenance  
& Improvements**

SSOs: 0

Customer Inquires: 0



# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

**Meeting Date**

November 15, 2023

**Prepared By:** Allan Cantando, Assistant General Manager

**Submitted By:** Dina Breitstein, General Manager

**Agenda Title**

Discussion and Possible Action to Approve the Purchase and Installation of New Audio-Video Equipment for the Town of Discovery Bay Board Room.

**Recommended Action**

Approve the Purchase and Installation of New Audio-Video ("AV") Equipment for the Town of Discovery Bay Board Room.

**Executive Summary**

During the June 7, 2023 Board of Director's Meeting to discuss a possible new District Office building, a sizable crowd showed up to provide public comment. At that time, it was identified that the current audio-video (AV) system was considerably outdated and inadequate. Some of the problems that occurred with the current equipment are listed below:

- Microphone feedback and insufficient sound.
- The board room speaker continually cycles off Bluetooth which requires the speaker to be reset.
- Call-in attendees could not be heard by the Board or public attendees due to the limitations of our current speaker system.
- The current speaker system does not adequately provide an audible loud enough for attendees to hear the board members when there is a large crowd in attendance.

The outdated audio-video system caused the meeting attendees to become frustrated due to the lack of sound projection.

Staff began to actively contact vendors to evaluate the current AV system. Three vendors assessed the system. The District received only one quote from the vendors that assessed the system. One of the vendors would not return phone calls, the other still has not submitted a quote after multiple contact attempts by staff.

Staff informed all vendors that the Board Room may be relocated and that any and/or all equipment would need to be transferable to a new board room location. All vendors advised the proposed equipment can be moved/transferred to a new location.

At the September 20<sup>th</sup>, 2023 Board of Directors meeting, the Board directed Staff to get two additional quotes for this project as the sole quote was costly and there were no comparable quotes available. After several weeks, staff obtained two additional quotes listed below:

Solutionz Inc. Quote	\$33,978.32
Creation Networks, Inc. Quote	\$38,827.31
AV Structural Quote	\$31,250.54

The proposed quotes from all vendors includes the necessary equipment, installation and tax to upgrade the board room audio-video equipment. The costs would be paid out of the water and wastewater funds.



Staff recommends that the Board of Directors approve the purchase and installation of the new audio-video ("AV") equipment from AV Structural for the Town of Discovery Bay board room.

**Fiscal Impact:**

**Amount Requested \$31,250.54**

**Sufficient Budgeted Funds Available: Yes**

**Prog/Fund #            Category:**

**Previous Relevant Board Actions for This Item:**

None

**Attachments:**

1. Solutionz, Inc. Quote.
2. Creation Networks, Inc. Quote.
3. AV Structural Quote.

**AGENDA ITEM: E1**

**Solutionz, Inc.**

120 Interstate North Pkwy East, Bldg 100, Suite 158  
 Atlanta, GA 30339  
 phone 770-955-7368 | fax 770-955-9246  
 contact: Marilyn Grant

**Town of Discovery Bay**

Discovery Bay, CA  
 AV Upgrades  
 October 31, 2023

Revision: 1

**Master Summary**

Ref	System Name	Equipment	Materials	Professional Services	G&A, Warranty and Freight	TOTAL
1	Boardroom	\$ 13,357.32	\$ 1,267.00	\$ 14,034.00	\$ 716.00	\$ 29,374.32
2	Reception	\$ 1,097.00	\$ 67.00	\$ 1,512.00	\$ 58.00	\$ 2,734.00
		\$ 14,454.32	\$ 1,334.00	\$ 15,546.00	\$ 774.00	\$ 32,108.32
				Prime Call IM, 1 Year		\$ 1,870.00
				Sales Tax ( Rate: 0.000%)		\$ -
				Bond Not in Contract		\$ -
				Permit(s) Not in Contract		\$ -
				<b>Grand Total (Base, Not Including Alternates)</b>		<b>\$ 33,978.32</b>

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**Town of Discovery Bay**

AV Upgrades  
 October 31, 2023

Project #: 2307935  
 Quote #: 048315  
 Revision: 1

**System:**  
**Boardroom**

ITEM	BRAND	QTY	UNIT	MODEL	DESCRIPTION	UNIT PRICE	EXTENDED PRICE	
1	<b>Video System</b>							
2	Visio	1	EA	E70-C3	Owner Furnished 70" 1080P flat panel display and mount			
3	Visio	1	EA	E701i-A3	Owner Furnished 70" 4K flat panel display			
4	<b>Video Conferencing</b>							
5	Poly	1	EA	G7500	Owner Furnished Video conferencing codec			
6	Poly	1	EA	EagleEye IV x12	Owner Furnished PTZ camera			
7	Poly	1	EA	TC8	Owner Furnished 8" touch panel			
8	Vaddio	1	EA	535-2000-251	Thin Profile Wall Mount PR60/HD Eagle Eye	\$178.00	\$178.00	
9	<b>Audio System</b>							
10	Audio-Technica	1	EA	ATW-1302	System 10 PRO Digital Wireless System includes: ATW-RC13 rack-mount receiver chassis, ATW-RU13 receiver unit and ATW-T1002 Handheld transmitter	\$454.00	\$454.00	
11	Audio-Technica	4	EA	ATW-1377	System 10 Wireless systems microphone desk stand system includes ATW-RC13 rack-mount receiver chassis, ATW- RU13 x2 receiver unit and ATW-T1007 x2 microphone desk stand transmitter	\$1,156.00	\$4,624.00	
12	Audio-Technica	8	EA	U857QL	Cardioid condenser quick-mount gooseneck microphone with integral power module, phantom power only, 18.94" long	\$194.00	\$1,552.00	
13	Biamp Systems	6	EA	DX-IC6-W	6.5" High Efficiency Coaxial In-Ceiling Loudspeaker w/ HF compression driver. 8 Ohm or 70V/100V operation, white (priced individually, but sold in pairs)	\$182.00	\$1,092.00	
14	Biamp Systems	1	EA	TesiraFORTE CI	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, and Acoustic Echo Cancellation (AEC) technology (all 12 inputs)	\$2,545.00	\$2,545.00	
15	Biamp Systems	1	EA	Voltera A 300.2	Two-channel, 300-watt analog amplifier	\$625.00	\$625.00	
16	C2G	3	EA	CG20278	5-Port USB Wall Charger - AC to USB	\$28.44	\$85.32	
17	RDL	1	EA	TX-A2D	Dual Audio Converter – Balanced to Unbalanced -Terminals, dual-RCA	\$144.00	\$144.00	
18	RDL	1	EA	TX-J2	Unbalanced Input Transformer	\$81.00	\$81.00	
19	<b>AV Routing</b>							
20	Digitalinx	3	EA	DL-HD50C	DIGITALINX HDMI CATX TX/RX SET	\$116.00	\$348.00	
21	Broadata	1	EA	LB-H2SCL	18G/4K 1x1 HDMI Scaler with Audio Insertion & Extraction	\$329.00	\$329.00	
22	<b>Equipment Rack</b>							
23	AVFI	1	EA	FAN	Quiet Cooling Fan Features 6 ft. power cord. Grills included. Black finish	\$100.00	\$100.00	
24	AVFI	1	EA	RACK-16-BLK	16U Mobile Rack Stylish mobile rack equipped with front & rear locking doors, cable grommets, 16U rack rails and HD casters. This unit arrives fully assembled & ready to go. Check website for available finishes	\$832.00	\$832.00	
25	AVFI	1	EA	RR16	Rack Rail Kits Include 2 rack rails and mounting bolts. 16U Rack Rail Kit	\$94.00	\$94.00	
26	Middle Atlantic	1	EA	LBP-1A	10 Pack L Lacer Bar	\$36.00	\$36.00	
27	Middle Atlantic	1	EA	PD-915R	90UT,15A,RCKMNT Power Cen	\$124.00	\$124.00	
28	Middle Atlantic	2	EA	U2V	2SP Vented Utility Shelf	\$57.00	\$114.00	
29	<b>Total Equipment</b>						<b>\$</b>	<b>13,357.32</b>
30	<b>Materials</b>							
31		1	Lot		Wire, Cable & Connectors	\$ 1,267.00	\$ 1,267.00	
32	<b>Total Materials</b>						<b>\$</b>	<b>1,267.00</b>
33	<b>Services</b>							
42	<b>Total Services</b>							<b>\$14,034.00</b>
43	<b>G&amp;A, Warranty and Freight</b>							
44		1.00			Shipping	\$ 716.00	\$ 716.00	
45	<b>Total G&amp;A</b>						<b>\$</b>	<b>716.00</b>
46								
47								
48								
49								
50								
						<b>Sub Total</b>	<b>\$ 29,374.32</b>	
						<b>Sales Tax (0.000%)</b>	<b>\$ -</b>	
						<b>System Total</b>	<b>\$ 29,374.32</b>	

**Solutionz, Inc.**  
 120 Interstate North Pkwy East, Bldg 100, Suite 158  
 Atlanta, GA 30339  
 phone 770-955-7368 | fax 770-955-9246

**Town of Discovery Bay**

AV Upgrades  
 October 31, 2023

Project #: 2307935  
 Quote #: 048315  
 Revision: 1

**System:**  
**Reception**

ITEM	BRAND	QTY	UNIT	MODEL	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
1	<b>Video System</b>						
2	Viewsonic	1	EA	CDE4330	43" 4K UHD Wireless Presentation Display, 24/7 operation, 3840x2160, 450 nits, 1200:1, HDMI 2.1 in x 3, USB-C x 1, HDMI out x 1, Landscape/Portrait mode, RS232 in x 1, USB 2.0 x 1, USB 3.0 x 1, SPDIF x 1, WIFI/BT slot, Speaker 10W x 2, RJ45 x 1, Black	\$757.00	\$757.00
3	Viewsonic	1	EA	MVBM_ADV_5Y01	myViewBoard Manager Advanced 5 year, 1 device	\$113.00	\$113.00
4	Chief	1	EA	TS218SU	MEDIUM DUAL ARM THIN SWINGARM	\$227.00	\$227.00
5					<b>Total Equipment</b>	\$	<b>1,097.00</b>
6	<b>Materials</b>						
7		1	Lot		Wire, Cable & Connectors	\$ 67.00	\$ 67.00
8					<b>Total Materials</b>	\$	<b>67.00</b>
9	<b>Services</b>						
18					<b>Total Services</b>		<b>\$1,512.00</b>
19							
20	<b>G&amp;A, Warranty and Freight</b>						
21		1.00			G&A	\$ 58.00	\$ 58.00
22					<b>Total G&amp;A</b>	\$	<b>58.00</b>
23							
24					<b>Sub Total</b>	\$	<b>2,734.00</b>
25					<b>Sales Tax (0.000%)</b>	\$	<b>-</b>
26					<b>System Total</b>	\$	<b>2,734.00</b>

# PROPOSAL

## Discovery Bay Community Center

**Town of Discovery Bay**

Revision: 0  
Modified: 10/4/2023

Presented By:

**Creation Networks, Inc.**

1001 Shary Circle, Suite 1  
Concord, CA 94518  
925.446.4332  
[www.creationnetworks.net](http://www.creationnetworks.net)



## Scope of Work – Discovery Bay Community Center 4476

### *Audio*

- Deinstall existing audio equipment (microphones, amplifier, audio system)
- Install (7) new wired gooseneck microphones, (1) wireless microphone, amplifier, digital sound processor

### *Video*

- Deinstall existing 43" display
- Install new 43" display on articulating mount
- Install (4) new hdmi extenders (1) for content input, (3) to distribute content to displays
- Install (1) new distribution amplifier to split input sources to (3) displays

### *Control*

- Deinstall existing audio mixing board
- Install new 10" touch panel to control audio levels and mute microphones

### *Owner-Furnished Equipment*

- Re-use existing large displays at the front of the room
- Re-use existing ceiling speakers and connect to new amplifier
- Re-use existing Poly camera and codec (relocate poly codec to equipment rack extend video signal from camera)

### *Miscellaneous*

- Install new equipment rack to house and conceal all audio equipment
- Remove any legacy cables no longer in use, organize, label and tie wrap AV cable

## Unassigned

- 1 CREATION NETWORKS CN-CAD-ENG**  
CAD Engineering, Take Offs
- 1 CREATION NETWORKS CN-COMM**  
Onsite System Commissioning
- 1 CREATION NETWORKS CN-DSP**  
Programming of DSP hardware
- 1 CREATION NETWORKS CN-TECH**  
Sr Installation Labor

**Unassigned Total**

**\$0.00**

## Audio

- 1 QSC SPA2-60** \$497.65  
SPA series 2-channel power amplifier, 60W/channel, 250W/70V
- 7 Shure MX418D/C** \$2,091.25  
Desktop gooseneck cardioid microphone with programmable switch, LED indicator and snap-fit foam windscreen, 18"
- 1 Shure SLXD24/SM58-G58** \$662.50  
Wireless Vocal System with SM58
- 7 Wiring Assembly - Structured - 1 XLR Microphone Cable** \$742.35  
Wiring Assembly - 1 XLR Mic Cable with termination

**Audio Total**

**\$3,993.75**

\* Price Includes Accessories

## Video

1	<b>Extron 60-1271-12</b> DTP HDMI 230 Tx HDMI twisted pair extender	\$402.35
4	<b>Extron 60-1271-13</b> HDMI Receiver Twisted Pair Extender	\$1,609.40
1	<b>Extron 60-1437-01</b> DTP HD DA4 4K 230 - HDMI to Four Output DTP Twisted Pair Distribution Amplifier - 230 feet (70 m)	\$2,329.41
1	<b>Peerless-AV PA762</b> Large Articulating Mount, Pblk - Black	\$148.89
1	<b>Poly EagleEye Digital Extender - video/audio extender</b> EagleEye Digital Extender - video/audio extender	\$1,114.00
1	<b>Samsung Pro AV BE43C-H</b> 43" BEC-H Series Crystal UHD (Ultra High Definition) 4K Pro TV	\$390.00
4	<b>Wiring Assembly - Structured - 1 Cat6 Cable</b> 1 CAT6 Cable with termination	\$329.44

### Video Total

\$6,323.49

## Control

1	<b>Biamp Tesira EX-UBT</b> Expander	\$498.82
1	<b>Biamp Systems APPRIMO TOUCH 10</b> 10" Touch Panel, Black	\$1,135.29
1	<b>Biamp Systems TANGO</b> Impera Controller For Touch Panel	\$809.41
1	<b>Biamp Systems TESIRAFORT DAN CI</b> Fixed I/O DSP With 12 Analog Inputs, 8 Analog Outputs, 8 Channels Configurable USB Audio, 32 x 32 Channels Of Dante, And AEC Technology (all 12 Inputs)	\$2,782.35
1	<b>Netgear AV Line M4250-10G2F-PoE+</b> 8x1G PoE+ 125W 2x1G and 2xSFP Managed Switch (Americas)	\$565.88

### Control Total

\$5,791.75

\* Price Includes Accessories



## Accessories

<b>1</b>	<b>Furman D10-PFP</b> Power distributor	\$71.66
<b>1</b>	<b>Middle Atlantic MFR-1227GE</b> MFR series mobile furniture rack, 12RU, grained ebony ash color	\$725.63
<b>2</b>	<b>Middle Atlantic U1V</b> 1 Space vented rackshelf	\$151.00

### Accessories Total

**\$948.29**

### Project Subtotal:

**\$17,057.28**

### Administrative Costs:

<b>1</b>	<b>Shipping &amp; Logistics</b>	\$906.45	\$906.45
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### Administrative Costs Total:

**\$906.45**

\* Price Includes Accessories

# PROJECT SUMMARY

Equipment:	\$17,057.28
Miscellaneous Hardware:	\$341.21
Labor:	\$19,000.00
Sales Tax:	\$1,522.37
Administrative Costs:	\$906.45

**Grand Total:** **\$38,827.31**

\_\_\_\_\_  
**Client:**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Contractor:**    **Creation Networks, Inc.**

\_\_\_\_\_  
**Date**



# QUOTE

**AV Structural**  
audiovisual integration & installation

1190 BURNETT AVE, STE. B  
CONCORD, CA 94520  
P: 415.386.8086 I F: 925.270.3819

Date	Quote #
08/18/2023	AVS-2083

Name/Address
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

For
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

Project
AV Upgrade

Description	Qty	Prices	Total
AV Structural will provide the following professional audiovisual design and installation services for Discovery Bay Community Service Center in Discovery Bay, CA: BOARDROOM: SCOPE OF WORK: Upgrade Zoom Room System + Provide and Install 7 wireless tabletop and 1 wireless Handheld microphones for room voice pickup and Zoom Room Audio included with charging base station and always-on charging cables and adapters + Provide and Install Stereo surface mount two-way speakers with mounting brackets for voice reinforcement and Zoom Room Audio + Relocate the existing camera for the best video capture at the dais table with compatible video extender kit + Provide and Install All new HDMI cables, and video extender to TVs and laptop  + Legacy System Demo-Cleanup included  *NOTE: Reuse existing TVs, Poly G7500 codec, EagleEye camera, Poly TC8 touch panel and network switch *POWER/DATA/WIFI/Zoom Room License are provided by others  EQUIPMENT:			
Polycom EagleEye Digital Extender	1	1,710.00	1,710.00T
Biamp Meeting Room DSP with 4 integrated PoE+ ports. AVB & Dante, 2x2 analog I/O, Stereo USB and 8 channels of AEC. Includes Biamp Launch automatic discovery and tunin	1	3,913.00	3,913.00T
Biamp PoE AVB/USB expander with Bluetooth® wireless technology	1	538.00	538.00T
Shure Access Point Transceiver	1	3,199.00	3,199.00T
Shure 8-CH Networked Charging Station.	1	1,668.00	1,668.00T
Shure Handheld Transmitter with SM58® Microphone (Includes One SB902 Battery	1	543.00	543.00T
Shure Boundary transmitter, Cardioid.(B-Stock)	7	495.00	3,465.00T
Extron XPA 1002 Two Channel Low and High Impedance Amplifiers – 60 Watts Per Ch @ 8 Ohms	1	445.00	445.00T
Extron SM 28 SpeedMount Two-Way Surface Mount Speakers with 8" Woofer	1	521.00	521.00T
Extron Yoke Mount for SM 26, Pair - White	1	60.00	60.00T
Extron DTP HDMI 4K 230 Rx DTP Receiver for HDMI	3	383.00	1,149.00T
Extron DTP HDMI 4K 230 Tx DTP Transmitter for HDMI	3	383.00	1,149.00T

Authorization To Proceed: _____  Date: _____	<b>Subtotal</b>
	<b>Sales Tax (8.75%)</b>
	<b>Total</b>



# QUOTE

**AV Structural**  
audiovisual integration & installation

1190 BURNETT AVE, STE. B  
CONCORD, CA 94520  
P: 415.386.8086 I F: 925.270.3819

Date	Quote #
08/18/2023	AVS-2083

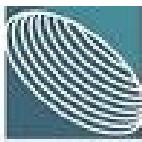
Name/Address
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

For
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

Project
AV Upgrade

Description	Qty	Prices	Total
C2G 5-Port USB Wall Charger - AC to USB Adapter, 5V 8A Output	2	30.00	60.00T
C2G 3m USB 3.0 A Male to A Male Cable (9.8ft)	8	11.00	88.00T
AV Remote Management NUC	1	400.00	400.00T
Middle Atlantic TOR Series Rack, TOR-4-20SP	1	510.00	510.00T
Middle Atlantic UMS Rackshelf, 1 RU, 5.5"D	2	48.00	96.00T
Middle Atlantic UMS RACKSHELF 1RU 11.5"D X 10"	1	53.00	53.00T
Middle Atlantic Essex Rackmount 9-outlet, 15 Amp horizontal power distribution	1	95.00	95.00T
Middle Atlantic 10-32 Rackscrew 3/8 Inch Long	1	26.00	26.00T
Extron HDMI Ultra/3 3' (90 cm) 4K Premium	3	38.00	114.00T
Extron HDMI Ultra/1.5 1.5' (45 cm) 4K Premium	2	38.00	76.00T
Extron HDMI Ultra/9 9' (2.7 m) 4K Premium	1	64.00	64.00T
Misc Parts & Accessories (CAT6 STP, UTP, cables and connectors, jacks, etc)	1	250.00	250.00T
Ground Shipping/Handling	1	500.00	500.00
<b>TECHNICAL SERVICES:</b>			
On-Site Installation Services	1	3,125.00	3,125.00
System Programming/Setup	1	3,080.00	3,080.00
Project management	1	250.00	250.00
Information TV at Reception Desk: + Provide and Install One 43" TV with matching swivel TV Mount + Provide and Install One HDMI cable connecting PC to TV included DisplayPort-HDMI adapter + Provide and Install Cable organization at Reception Desk			
<b>EQUIPMENT:</b>			
Sony - 43" Class X80K Series LED 4K HDR Smart Google TV	1	599.00	599.00T
CA E-Waste Recycling Fee	1	6.00	6.00
Medium THINSTALL™ Dual Swing Arm Wall Display Mount - 18" Extension	1	289.00	289.00T
Extron HD Pro Plenum HDMI Premium High Speed Optical Cables - Plenum 35'	1	311.00	311.00T
Extron DPM-HDF/0.5 4K PLUS DisplayPort Male to HDMI Female Active Adapter Cable - 6	1	83.00	83.00T
Misc Parts, Accessories, Cables and Cable Molding	1	75.00	75.00T
Ground Shipping/Handling	1	75.00	75.00
<b>TECHNICAL SERVICES:</b>			

Authorization To Proceed: _____	<b>Subtotal</b>
Date: _____	<b>Sales Tax (8.75%)</b>
	<b>Total</b>



# QUOTE

**AV Structural**  
audiovisual integration & installation

1190 BURNETT AVE, STE. B  
CONCORD, CA 94520  
P: 415.386.8086 I F: 925.270.3819

Date	Quote #
08/18/2023	AVS-2083

Name/Address
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

For
Discovery Bay Attn: Allan Cantando 1601 Discovery Bay Blvd Discovery Bay, CA 94505

Project
---------

AV Upgrade

Description	Qty	Prices	Total
On-Site Installation Services	1	500.00	500.00
System Setup/Commissioning	1	280.00	280.00
Assumptions: -This proposal is based on site conditions being "Site-Ready" and available for the scheduled project. -Additional charges may apply if site conditions are not ready. Work to be performed during the normal business hours of between 7 a.m. and 5:p.m. -Disposal fees may apply as shipping cartons are not the responsibility of AV Structural. -Power & data to be provided by Others. -Warranty includes 1 Year for system repairs, related solely to the work done by AV Structural personnel. -Individual components provided by AV Structural carry the manufacturer's warranty. - Prices quoted are valid for 30 days			

Authorization To Proceed: _____  Date: _____	<b>Subtotal</b>	\$29,365.00
	<b>Sales Tax (8.75%)</b>	\$1,885.54
	<b>Total</b>	<b>\$31,250.54</b>



# Town of Discovery Bay

*"A Community Services District"*

## AGENDA REPORT

**Meeting Date**  
November 15, 2023

**Prepared By:** Allan Cantando, Assistant General Manager  
**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Discussion and Possible Action to Approve the Purchase and Installation of Security Fencing at the Two Cornell Park Bathrooms.

### Recommended Action

To approve the purchase and installation of security fencing at the two Cornell Park bathrooms.

### Executive Summary

The public bathrooms at Cornell Park have been a continued target of vandalism causing major expense to the Town of Discovery Bay. The most recent vandalism occurred in June of 2023 where unknown individuals poured a bag of sand in one of the women's' toilets and a bag of concrete in the other women's' toilet. Staff was able to salvage one toilet, but the toilet damaged with the concrete was a total loss (approximately \$4,000).

Staff is proposing to add higher fencing at the top of each bathroom to deter individuals from accessing the bathroom by climbing the walls. In addition, the gates will be raised and outfitted with a mesh fabric to deter individuals from climbing the gates. The fencing will help better secure our bathrooms and help prevent vandalism to the inside of the bathrooms.

The cost to secure the two bathrooms is \$26,810

### Fiscal Impact:

**Amount Requested \$26,810**

**Sufficient Budgeted Funds Available: Yes (If no, see attached fiscal analysis)**

**Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#**

### Previous Relevant Board Actions for This Item

### Attachments

1. Delta Fence Quote.
2. Cornell Park Bathroom Photos.

**AGENDA ITEM: E2**

# DELTA FENCE CO. INCORPORATED®

P.O. BOX 830  
 BRENTWOOD, CA 94513  
 PHONE 925-634-5990  
 FAX 925-634-0520



## PROPOSAL/CONTRACT

51036

"WE'LL FENCE YOU IN-OR THEM OUT"  
 LICENSE NO. 470301

Proposal To: TOWN OF DISCOVERY BAY Address: 1601 DISCOVERY BAY BLVD City: DISCOVERY BAY State: CA ZIP: 94505 Attn: MONICA (mgallo@todb.ca.gov) (acantando@todb.ca.gov)	Date: 9-29-23 Phone No.: 925-628-7906 Fax No.: Site Phone: 925-628-6732 PO Number: Job No.: Material Installed: <input checked="" type="checkbox"/> Material Only: <input type="checkbox"/>
Ship To: CORNEL PARK RESTROOMS Address: City: DISCOVERY BAY State: CA ZIP:	

Style of Fence: Chain Link Style of Fabric: Galvanized Line Post: -- Spaced: -- Set/Driven in Concrete: -- Top: 1 5/8" OD Rail Brace Rail: --	Overall Height: -- Gauge: 9 ga Mesh: 1" Sq Terminal Posts Set in Concrete: Flanged Bottom: 1 5/8" OD Rail	Height of Fabric: -- Knuckle-up: <input checked="" type="checkbox"/> Barb-up: <input type="checkbox"/> Gate Frame/Swing: 1 5/8" OD Gate Frame/Slide: --
Required Deposit:		

156 Lin. Ft. Complete Chain Link Fence 19" H + Gable Ends

4 Ea. Walk Gates: 56 1/2" Open - Standard - 8 ft High  
 Ea. Drive Gates:  
 Ea. Slide Gates:

End Posts:  
 Corner Posts:  
 Gate Posts:

Specials: Install panels in all opening of existing restroom with 1" mesh, galvanized chain link fabric.

Prevailing Wages

Customer responsible for repairs to underground lines should any be damaged during construction.

2ea Complete Erection Restrooms	\$26,810.00
Complete	
Complete	

Total Complete: \$26,810.00

Sketch

ON SITE - MR ALAN CANTANDO  
925-308-9042

2 - LOCATIONS A & B

Acceptance: The above proposal when accepted by Credit and an officer of Delta Fence Co., Inc, of its main office, becomes two parties and is not subject to cancellation.

ACCEPTED - DELTA FENCE CO., INC

ACCEPTED-PLEASE SIGN AND RETURN W/DEPOSIT

X Steve Caldwell DATE: 9-29-23

X DATE:







































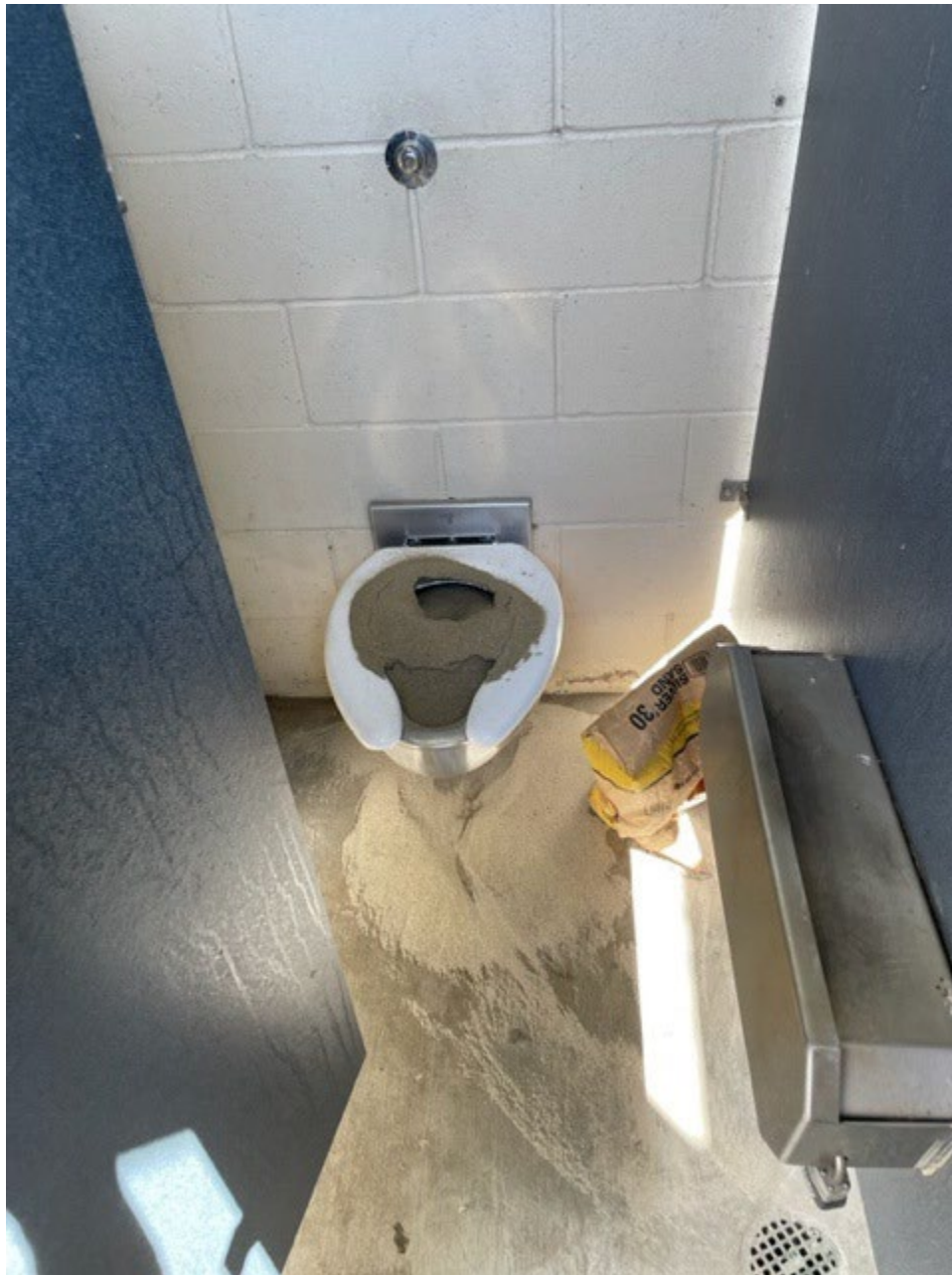














# Town of Discovery Bay

*"A Community Services District"*

## STAFF REPORT

Meeting Date

November 15, 2023

**Prepared By:** Allan Cantando, Assistant General Manager

**Submitted By:** Dina Breitstein, General Manager

### Agenda Title

Public Hearing. Discussion and Possible Action to Waive Second Reading and Adopt Ordinance No. 26 Amending Parking Restrictions at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

### Recommended Action

Waive second reading and adopt Ordinance No. 26 amending parking restrictions at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

### Executive Summary

On November 1, 2023, the Town's Board of Directors voted to amend Ordinance No. 26 which modifies the parking restrictions at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

This ordinance was adopted on November 5, 2014. From time to time, Town Ordinances are reviewed for the purpose of correcting, updating, and ensuring compliance with evolving law.

A revised and updated draft amendment to Ordinance No. 26 was introduced to the Board of Directors at the November 1, 2023, Board Meeting. The update focuses on illegally parked vehicles, vehicles parked on the Community Center lawn, overnight parking, and the towing of vehicles that are in violation of Ordinance No. 26. A summary of Draft Ordinance No. 26 was published in the East County Times on November 10, 2023.

The proposed changes to Ordinance No. 26 have been highlighted in red, green, and blue track changes in the relevant sections of the proposed draft.

If adopted by the Board at the November 15, 2023, Meeting, the vote of the Board will be published within 15 days of adoption and Ordinance No. 26 will become effective December 15, 2023.

### Fiscal Impact:

**Amount Requested \$ N/A**

**Sufficient Budgeted Funds Available?: N/A (If no, see attached fiscal analysis)**

**Prog/Fund # Category: Pers. Optg. Cap. -or- CIP# Fund#**

### Previous Relevant Board Actions for This Item

November 5, 2014 – Adoption of Ordinance No. 26.

### Attachments

1. Draft of Ordinance No. 26.
2. Draft Amended Sections of Ordinance No. 26 with revisions highlighted with Track Changes.
3. Summary of Proposed Amendment to Ordinance No. 26 – East County Times November 10, 2023.

AGENDA ITEM: E3



**TOWN OF DISCOVERY BAY  
COMMUNITY SERVICES DISTRICT  
ORDINANCE NO. 26**

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE TOWN OF  
DISCOVERY BAY, A CALIFORNIA COMMUNITY SERVICES  
DISTRICT,  
ESTABLISHING PARKING RESTRICTIONS AT  
CORNELL AND RAVENSWOOD PARKS  
AND THE DISCOVERY BAY COMMUNITY CENTER**

Be it ordained by the Board of Directors of the Town of Discovery Bay as follows:

**SECTION 1. Short Title**

This Ordinance shall be known and may be cited as Discovery Bay Park's Parking Restrictions Ordinance.

**SECTION 2. Purpose**

The purpose of this Ordinance is to protect the health, safety, and welfare of residents of the Town of Discovery Bay; and to address overnight parking and unlawfully parked vehicles in Discovery Bay Parks which are wholly owned and maintained by the Town of Discovery Bay, including the Discovery Bay Community Center.

**SECTION 3. Regulations**

- A. The provisions of this Ordinance prohibiting the stopping, standing, or parking of a vehicle shall apply at all times or at those times specified in this Ordinance, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer, other authorized officer, or official traffic control device.
- B. The provisions of this Ordinance imposing a regulation on standing or parking of a vehicle shall not relieve any person from the duty to observe other and more restrictive provisions of the California Vehicle Code or the Ordinances of the Town of Discovery Bay prohibiting or limiting the standing or parking of vehicles in specified places or at specified times.
- C. The following activities shall **be prohibited** at all Town of Discovery Bay Parks and Grounds, including the Discovery Bay Community Center:
  - 1. The parking of any motor vehicle, motor home, trailer, boat, or equipment (collectively referred to as "Vehicle") for the principal purpose of displaying such Vehicle for sale;
  - 2. The parking of any motor home, trailer, boat, or equipment between the hours of 8:00 PM to 7:00 AM unless the vehicle displays a permit issued by the Town of Discovery Bay or is an official vehicle and displaying Exempt California license plates;
  - 3. Overnight parking may be permitted in advance and only when displaying an overnight parking permit issued by the Town of Discovery Bay;
  - 4. No operator of any Vehicle shall stop, stand, park, or leave standing any Vehicle, whether attended or unattended, in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer, other authorized officer, or official traffic control device:



- a) Within any loading zone for any purpose other than unloading or loading of passengers or materials; provided, that no stop for the loading or unloading of passengers shall be made for more than five minutes; or provided, that no stop for the loading or unloading of materials shall be made for more than 20 minutes.
- b) In a designated “No Parking,” “No Stopping,” or any time-specific no parking or no stopping zone when signs or markings, as prescribed in California Vehicle Code Section 21458, are placed giving notice of such prohibition on any off-street parking area owned or operated by the Town of Discovery Bay.
- c) Within 15’ of a fire hydrant lane.
- d) In any area where the General Manager determines that the parking or stopping of a Vehicle would constitute a traffic hazard or would endanger life or property, when such area is indicated by appropriate signs or by red paint upon the curb surface.
- e) In any area which interferes with the entrance to or exit from entrance gates or driveways.
- f) In or on any lawn, planted areas, or divisional island unless authorized and clearly indicated with appropriate signs or markings.
- g) In any area where parking, stopping, or leaving standing any Vehicle which may interfere with law enforcement, or first responders.
- h) In any area established by resolution of the Town of Discovery Bay as a no parking or no stopping area, which such area is indicated by appropriate signs or by red paint upon the curb surface.

D. The General Manager is authorized to issue permits described in this Ordinance.

E. Fees for permits issued for a Vehicle or combination of Vehicles under the provisions of this Ordinance shall be established by resolution of Town of Discovery Bay Board of Directors.

**SECTION 4. Enforcement**

The Town of Discovery Bay shall install parking regulation signs at all Discovery Bay Parks which are wholly owned and maintained by the Town of Discovery Bay, including the Discovery Bay Community Center in order to enforce the terms of this Ordinance.

**SECTION 5. Violation**

Pursuant to the provisions of California Vehicle Code Section 22650 et seq., any Vehicle that fails to comply with any condition of this Ordinance shall be subject to removal by a local towing company, provided that signs are posted giving notice that Vehicles may be removed. All costs, fees, and expenses, including towing charges for the removal of vehicles (impound, storage, DMV and administrative fees) are the sole responsibility of the registered owner of the vehicle.

**SECTION 6. Severability**

The various parts, paragraphs, section, and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

**SECTION 7. Duty of Care**

This Ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the Town of Discovery Community Services District or any officer or employee thereof a mandatory duty of care toward persons and property within or without the District so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

**SECTION 8. Adoption and Effective Date**

This Ordinance is hereby declared to have been adopted by the District Board at a meeting thereof duly called and held on the November 15, 2023, and ordered to be given effect thirty (30) days after its first publication as mandated by statute.

Passed and adopted at a regular meeting of the Board of Directors of the Town of Discovery Bay Community Services District held on November 15, 2023 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Ashley Porter  
Board President

Attest:

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Dina Breitstein  
Board Secretary

### CERTIFICATION

I, Dina Breitstein, the Board Secretary of the Town of Discovery Bay, DO HEREBY CERTIFY that foregoing Ordinance 26 was duly introduced at a regular meeting of the Board of Directors of the Town of Discovery Bay Community Services District held on November 1, 2023, and adopted at the regular meeting held November 15, 2023 by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Dina Breitstein  
Board Secretary

I hereby certify that the foregoing is the original of Ordinance 26 duly passed and adopted by the Town of Discovery Bay Community Services District Board of Directors at their regular meeting held November 15, 2023, and that Summaries of the Ordinance were published on November 10, 2023, and November 30, 2023, in the East County Times.

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Dina Breitstein  
Board Secretary



TOWN OF DISCOVERY BAY COMMUNITY SERVICES DISTRICT ORDINANCE NO. 26

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE TOWN OF DISCOVERY BAY, A CALIFORNIA COMMUNITY SERVICES DISTRICT, ESTABLISHING PARKING RESTRICTIONS AT CORNELL AND RAVENSWOOD PARKS AND THE DISCOVERY BAY COMMUNITY CENTER

Be it ordained by the Board of Directors of the Town of Discovery Bay as follows:

SECTION 1. Short Title

This Ordinance shall be known and may be cited as Discovery Bay Park's Parking Restrictions Ordinance.

SECTION 2. Purpose

The purpose of this Ordinance is to protect the health, safety, and welfare of residents of the Town of Discovery Bay; and to address overnight parking and unlawfully parked vehicles in Discovery Bay Parks which are wholly owned and maintained by the Town of Discovery Bay, including the Discovery Bay Community Center.

SECTION 3. Regulations

A. The provisions of this Ordinance prohibiting the stopping, standing, or parking of a vehicle shall apply at all times or at those times specified in this Ordinance, except when it is necessary to stop a vehicle to avoid conflict with other traffic or in compliance with the directions of a police officer, other authorized officer, or official traffic control device.

B. The provisions of this Ordinance imposing a regulation on standing or parking of a vehicle shall not relieve any person from the duty to observe other and more restrictive provisions of the California Vehicle Code or the Ordinances of the Town of Discovery Bay prohibiting or limiting the standing or parking of vehicles in specified places or at specified times.

C. The following activities shall be prohibited at all Town of Discovery Bay Parks and Grounds, including the Discovery Bay Community Center:

- 1. The parking of any motor vehicle, motor home, trailer, boat, or equipment (collectively referred to as "Vehicle") that displays "For Sale" or any other type of advertising that the vehicle is for sale between the hours of 8:00PM and 7:00AM for the principal purpose of displaying such Vehicle for sale;
2. The parking of any motor home vehicle, trailer, boat, or equipment, between the hours of 8:00 PM to 7:00 AM, between the hours of 11:00 pm and 6:00 am unless the vehicle displays a permit issued by the Town of Discovery Bay or is an official vehicle and displaying Exempt California license plates;
3. Overnight parking may be permitted in advance and only when displaying an overnight parking pass permit issued by the Town of Discovery Bay;
4. No operator of any Vehicle shall stop, stand, park, or leave standing any Vehicle, whether attended or unattended, in any of the following places, except when necessary to avoid conflict with other traffic or in compliance with the direction of a police officer, other authorized officer, or official traffic control device:

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- a) Within any loading zone for any purpose other than unloading or loading of passengers or materials; provided, that no stop for the loading or unloading of passengers shall be made for more than five minutes; or provided, that no stop for the loading or unloading of materials shall be made for more than 20 minutes.
- b) In a designated "No Parking," "No Stopping," or any time-specific no parking or no stopping zone when signs or markings, as prescribed in California Vehicle Code Section 21458, are placed giving notice of such prohibition on any off-street parking area owned or operated by the Town of Discovery Bay.
- c) Parking wWthin 15' of a fire hydrant lane.
- d) Parking in any red curbed area. In any area where the General Manager determines that the parking or stopping of a Vehicle would constitute a traffic hazard or would endanger life or property, when such area is indicated by appropriate signs or by red paint upon the curb surface.
- e) Parking in any manorearea which interferes with the entrance to or exit from entrance gates or driveways.
- f) Parking onIn or on any lawn, or-planted areas, or divisional island unless authorized and clearly indicated with appropriate signs or markings.
- g) In any area where Pparking, stopping, or leaving standing any Vehicle in-an-area-which may interfere with law enforcement, or first responders.
- h) In any area established by resolution of the Town of Discovery Bay as a no parking or no stopping area, which such area is indicated by appropriate signs or by red paint upon the curb surface.

D. The General Manager is authorized to issue permits described in this Ordinance.

3-E. Fees for permits issued for a Vehicle or combination of Vehicles under the provisions of this Ordinance shall be established by resolution of Town of Discovery Bay Board of Directors.

**SECTION 45. Enforcement**

The Town of Discovery Bay shall install parking regulation signs at all Discovery Bay Parks which are wholly owned and maintained by the Town of Discovery Bay, including the Discovery Bay Community Center in order to enforce the terms of this Ordinance.

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**SECTION 56. Violation**

Pursuant to the provisions of California Vehicle Code Section 22650 et seq., any vehicle that fails to comply with any condition of this Ordinance shall be subject to removal by a local towing company, provided that signs are posted giving notice that Vehicles may be removed. All costs, fees and expenses in connection with such action shall be the responsibility of the owner of the vehicle. All costs, fees, and expenses, including towing charges for the removal of vehicles (impound, storage, DMV and administrative fees) are the sole responsibility of the registered owner of the vehicle.

**SECTION 67. Severability**

The various parts, paragraphs, section, and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

**SECTION 7. Duty of Care**

This Ordinance is not intended to and shall not be construed or given effect in a manner that imposes upon the Town of Discovery Community Services District or any officer or employee thereof a mandatory duty of care toward persons and property within or without the District so as to provide a basis of civil liability for damages, except as otherwise imposed by law.

**SECTION 88. Adoption and Effective Date**

This Ordinance is hereby declared to have been adopted by the District Board at a meeting thereof duly called and held on the 5th day of November, 2014 November 15, and ordered to be given effect thirty (30) days after its first publication as mandated by statute.

**CERTIFICATION**

Passed and adopted at a regular meeting of the Board of Directors of the Town of Discovery Bay Community Services District held on November 5, 2014 November 15 November 15, 2023 by the following vote:

~~Mark Simon~~ Ashley Porter  
Board President

~~AYES:~~  
~~NOES:~~  
~~ABSENT:~~  
~~ABSTAIN:~~ Attest

~~Richard J. Howard~~ Dina Breitstein  
Board Secretary

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**CERTIFICATION**

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I, Dina Breitstein, the Board Secretary of the Town of Discovery Bay, DO HEREBY CERTIFY that foregoing Ordinance 26 was duly introduced at a regular meeting of the Board of Directors of the Town of Discovery Bay Community Services District held on November 1, 2023, and adopted at the regular meeting held November 15, 2023 by the following vote, to wit:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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Dina Breitstein  
Board Secretary

I hereby certify that the foregoing is the original of Ordinance 26 duly passed and adopted by the Town of Discovery Bay Community Services District Board of Directors at their regular meeting held November 15, 2023, and that Summaries of the Ordinance were published on November 10, 2023, and December [DATE AFTER ADOPTION], in the [NEWSPAPER].

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Dina Breitstein  
Board Secretary

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**SUMMARY OF ORDINANCE NO. 26**

**AN ORDINANCE OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY,  
A CALIFORNIA COMMUNITY SERVICES  
DISTRICT, ESTABLISHING PARKING  
RESTRICTIONS AT CORNELL AND  
RAVENSWOOD PARKS AND THE DISCOVERY  
BAY COMMUNITY CENTER.**

On November 1, 2023, at a regularly scheduled Board meeting, Ordinance No. 26 ("Ordinance") was introduced by the Town of Discovery Bay (the "Town") Board of Directors. The Ordinance updates the existing parking regulations at Cornell and Ravenswood Parks and the Discovery Bay Community Center.

A certified copy of the full text of the Ordinance is posted at the office of the Town of Discovery Bay Community Services District, 1800 Willow Lake Road, Discovery Bay, CA 94505, and is available upon request. The Ordinance can also be found on the Town's Website at [www.todb.ca.gov](http://www.todb.ca.gov).

The Ordinance is scheduled for adoption at the November 15, 2023, Regular Board of Directors Meeting at 7:00 p.m. which will be held at the Town of Discovery Bay Community Center located at 1601 Discovery Bay Boulevard.

**ECT# 6790782 Nov. 10, 2023**