



# TOWN OF DISCOVERY BAY

*A COMMUNITY SERVICES DISTRICT*

**SDLF Platinum-Level of Governance**



PLATINUM LEVEL

President – Carolyn Graham • Vice-President – Bryon Gutow • Director – Kevin Graves • Director – Ashley Porter • Director – Lesley Belcher

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF THE TOWN OF DISCOVERY BAY  
Wednesday, May 21, 2025 7:00 P.M.**

**REGULAR MEETING 7:00 P.M.**

**A. ROLL CALL AND PLEDGE OF ALLEGIANCE**

1. Call business meeting to order 7:00 p.m.
2. Vice President Gutow led the Pledge of Allegiance.
3. Roll Call was taken, and all members were present with the exception of President Graham who was absent.

**B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)**

None.

**C. CONSENT CALENDAR**

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion.

1. Approve Regular Board of Directors DRAFT Meeting Minutes from May 7, 2025.
2. Approve Special Board of Directors DRAFT Meeting Minutes from April 30, 2025.
3. Monthly Disbursement Report – April 2025.

Director Graves made a motion to approve the Consent Calendar.

Director Porter seconded.

Vote: Motion carried – AYES: 4 – Gutow, Graves, Porter, Belcher NOES: 0, ABSTAINED: 0, ABSENT: 1 - Graham.

**D. PRESENTATIONS**

1. Veolia.

Presented by Anthony Harper, Project Manager for Veolia.

- 660 safe working days.
- Safety training included ladder safety and excavation and trenching training.
- Decommissioning of Well 5 is waiting for PG&E to disconnect power.
- Hydrant flushing is in progress.
- There were zero water quality complaints in April.
- All lift stations are active. New Lift Station "P" will be added soon in the Pantages development.

**E. DISCUSSION AND POSSIBLE ACTION**

1. Discussion and Possible Action to Approve Contract with HydroPoint Data Systems, Inc. for Irrigation Upgrades at Cornell Park in the Amount of \$24,037.86.

Presented by Landscape Manager Monica Gallo.

- At the November 20, 2024 Board of Directors meeting, staff was authorized to move forward with a 90-day risk free trial.
- Board had requested to know what the return on investment would be after the trial. There is an estimated 18% savings which does not include staff time.
- Goals include water conservation, water management, time management for staff, 24/7 leak detection and conversion of irrigation controllers to cloud-based system.

Noe Cruz from HydroPoint Data Systems answered clarifying questions.

- System will sense a main line leak, close valve, and alert staff of issue.
- Life expectancy of unit is 15-20 years.
- HydroPoint offers a 10-year warranty.

Director Porter made a motion to approve the agreement with HydroPoint Data Systems, Inc. to upgrade the irrigation controllers at Cornell Park for an amount of \$24,037.86, authorize the General Manager to execute a contract with HydroPoint Data Systems, Inc. for the upgrade of the irrigation controllers at Cornell Park, and authorize the General Manager to execute any additional change orders to HydroPoint Data Systems, Inc. up to 15% of the contract value.

Director Graves seconded.

Vote: Motion carried – AYES: 4 – Gutow, Graves, Porter, Belcher, NOES: 0, ABSTAINED: 0, ABSENT: 1 - Graham.

2. Discussion and Possible Action Authorizing Luhdorff & Scalmanini to Provide Design and Construction Engineering Services for the Sand Point Pipeline Replacement Project.

Presented by Project Manager Mike Yeraka and Jason Coleman with Luhdorff and Scalmanini.

- The existing 8-inch underwater pipeline between Sand Point Court and Newport Lane is undersized, creating a hydraulic bottleneck when either the Willow Water Treatment Plant (WTP) or Newport WTP is offline.
- The existing pipeline under Newport Bay is proposed to be replaced with a 12-inch High Density Polyethylene (HDPE) pipeline section installed via horizontal directional drilling (HDD).
- TODB will need to secure a new easement from Reclamation District 800 and the landowner on the Sand Point Court side of the project in this small area.
- Project is expected to last approximately 18 months.
- There will not be an impact to water travel for residents during the project.

Director Graves made a motion to approve the scope and budget contained in the Luhdorff & Scalmanini (LSCE) proposal dated April 21, 2025, to provide design and construction engineering services for the Sand Point Pipeline Replacement Project and authorize the General Manager to execute the Town's standard form of professional services agreement with LSCE to provide design and construction engineering services in an amount not to exceed \$427,362.

Director Porter seconded.

Vote: Motion carried – AYES: 3 – Gutow, Graves, Porter, NOES: 0, ABSTAINED: 1 - Belcher, ABSENT: 1 - Graham.

3. Discussion and Possible Action to Approve Contract with HydroCorp to Provide State Mandated Cross-Connection Services in the Amount of \$406,222.

Water and Wastewater Manager Aaron Goldsworthy introduced Kyle Morrison with HydroCorp.

- The CCCPH requires all California water systems to submit a cross-connection control plan to the State Water Resource Control Board for review and approval by July 1, 2025. In this plan, water system utilities should outline all key elements of your program, including:

- Hazard assessment and reassessment processes
- Backflow preventer assembly requirements and test tracking
- Enforcement and corrective actions
- Public awareness campaigns
- Record keeping and tracking

HydroCorp offers:

- Complete inventory of residential and commercial backflow assemblies and known cross connections
- Support conducting boots on the ground physical surveys
- Streamlined administrative relief with their managed software
- Dedicated customer account representative for the Town and ASSE trained customer service team for Town customers
- Guaranteed compliance, reduced risk, financial efficiency

HydroCorp Turn-Key Program includes existing plan assessment, public awareness, on-site inspections, enforcement and project management.

Commercial hazard assessments are completed over a three-year period. Cost is \$34,658.04. Residential hazard assessments are completed over a ten-year period. A five-year contract cost is \$334,634.48.

The Board asked Water Manager Goldsworthy and HydroCorp's Kyle Morrison clarifying questions.

The Board discussed and debated various elements of the plan.

Director Graves made a motion to approve staff recommendation.

Director Porter seconded.

Vote: Motion failed – AYES: 2 – Graves, Porter, NOES: 1 – Gutow, ABSTAINED: 1 - Belcher, ABSENT: 1 - Graham.

4. Discussion and Possible Action to Approve an Amendment to the Scope of Work for the Water and Wastewater Rate Study with Lechowicz & Tseng Municipal Consultants.

Presented by Finance Manager Margaret Moggia.

- In July 2023, the Board approved an agreement with Lechowicz & Tseng Municipal Consultants (L&T) in the amount of \$42,470 to conduct the water and wastewater rate study.
- Staff received a request from L&T who outlined additional costs necessary to complete the rate study and Prop 218 process and are requesting a proposed budget amendment of \$7,898.08.
- Staff has reviewed the proposal and recommends the Board's approval.

Director Graves made a motion to approve staff recommendation to authorize the General Manager to amend the contract with Lechowicz & Tseng Municipal Consultants who conducted the Water and Wastewater Rate Studies in the amount of \$7,895.08 for a total not-to-exceed of \$50,365.08

Director Gutow seconded.

Vote: Motion passed – AYES: 4 – Gutow, Graves, Porter, Belcher, NOES: 0, ABSTAINED: 0 ABSENT: 1 - Graham.

## F. **MANAGER'S REPORT**

1. Parks, Landscape and Recreation Updates.

Presented by Landscape Manager Monica Gallo.

- New Cornell playground structure is complete.
- Ravenswood Splash Pad is open daily 11am-7pm.
- Recreation programs are ongoing.

- Adult lap swim is continuing.
- Season passes for the pool are available for \$45 for an individual.

**G. GENERAL MANAGER’S REPORT**

None.

**H. DIRECTOR REPORTS**

Director Graves apologized to the Board for his harshness while speaking on item E-3.

**I. DIRECTORS REGIONAL MEETING AND TRAINING REPORTS**

- Director Graves provided a report of the CSDA Legislative Days that he attended in Sacramento.

**J. CORRESPONDENCE**

None.

**K. LEGAL REPORT**

None.

**L. FUTURE AGENDA ITEMS**

Director Belcher made a motion to reconsider approving staff recommendation of item E3 at the next Board of Directors meeting held on June 4, 2025.

Director Gutow seconded the motion.

Vote: Motion passed – AYES: 4 – Gutow, Graves, Porter, Belcher, NOES: 0, ABSTAINED: 0  
ABSENT: 1 - Graham.

**M. ADJOURNMENT**

1. Adjourned at 9:22p.m. to the next Regular Meeting of the Board of Directors on June 4, 2025 beginning at 7:00 p.m. at the Community Center located at 1601 Discovery Bay Boulevard.